



MACON COUNTY HIGHWAY DEPARTMENT

2405 N. Woodford St. Decatur, IL 62526

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MINUTES

March 25, 2015

The Macon County Transportation Committee meeting was held on Wednesday, March 25, 2015 at 5:30 p.m. located at the Macon County Office Building, 141 S. Main St., Decatur, IL.

Transportation Committee Members Present:

Patty Cox	Kevin Meachum	Phil Hogan
John Jackson	Kevin Bird	Kevin Greenfield

Transportation Committee Members Absent:

Pat Dawson

Highway Department Support Staff Present:

Bruce Bird, County Engineer
Mark Funk, Road Supervisor
Amanda Askew, Office Assistant

Others Present:

Mike Baggett, Assistant State's Attorney
Matt Foster, BGM Engineering
Ryan Voyles, Herald & Review

Call to Order:

The meeting was called to order by Chairman Patty Cox at 5:30 p.m.

Roll Call:

Patty Cox	John Jackson	Phil Hogan
Kevin Bird	Kevin Meachum	Kevin Greenfield

Approval of the Minutes:

Kevin Greenfield made a motion to approve the minutes from February 25, 2015, seconded by Phil Hogan. Motion Carried 6-0

Approval of the Bills:

Kevin Meachum made a motion to accept the bills as presented, seconded by Phil Hogan.
Kevin Greenfield stated I see where you bought 70 T-Shirts.
Mark Funk stated we provide them T-Shirts for when they are out on the road. They are the safety green color.
Bruce stated it is both the maintainers and the engineers too.
Kevin Greenfield asked then what the uniforms we provide are.
Mark Funk replied those are Aramark, if they get Aramark they do not get t-shirts.
Bruce replied it is either or.
Mark Funk stated we provide them a week's worth of t-shirts.
Kevin Greenfield asked so not everybody gets them.
Bruce stated no.
Kevin Greenfield asked how many do they get? 70 seems like a lot. Do they buy them?
Mark replied we buy them.
Kevin Meachum stated that is a contractual thing right.

Mark Funk replied no. We have always provided them t-shirts. It is just a safety precaution. Bruce stated we do this once a year.

Kevin Greenfield asked how many get uniforms and how many get t-shirts. Our Aramark bill is \$2,500 a month.

Bruce replied right but is more than just the uniforms too. All the rugs and mats that they bring in that is probably half of the bill. As far as the uniforms it is less than half of the guys that get the Aramark uniforms.

Kevin Greenfield stated and the bill is still \$2,500 a month.

Bruce replied we have started asking the question of providing them and the employee does the laundry. We are working to see what we can do with that. We also know there are a couple other suppliers out there we can go to if needed.

Mark Funk added the price of those t-shirts have not gone up in the last four years.

Kevin Greenfield stated I don't want to us supplying them both knowing that we have a \$2,500 Aramark bill. I was just curious as to why we got a \$600 t-shirt bill. The other thing was I see where we did some tile work in Niantic. Did we hire that out?

Mark funk replied we have been hiring all of our tile work out.

Bruce Bird replied a lot of times the farmer is doing some adjacent tile work and if they are going under the road it is just a lot easier for them to go ahead and do it and just bill us.

Kevin Greenfield asked so that was what that was.

Mark Funk replied it was a broken tile that was in the area of Louie Pease and he already had his tile guy there. It was on our right-of-way and about 100 feet of that it was broken down. While his tile guy was there we just had him do it and split the cost. We did not pay the full cost. We split it. We even put in a catch basin and about 100 foot of tile.

Kevin Meachum stated Patty I forgot to let you know that Pat Dawson called and left a message for me that she would not be able to attend tonight.

Motion Carried 6-0

No Public Comments

No Old Business

New Business:

Resolution approving an Intergovernmental Agreement between Macon County and the Village of Argenta on the North Street Improvement Project:

Bruce stated this is the project that we spoke about last month. I wanted to have a consensus about how the committee felt about going forward with working with the Village on that. I was instructed to put together an agreement.

Mike Baggett stated I also want to add to this I had a phone conversation with an attorney for the Village yesterday. The Village wants to add a couple of clarification points to the terms of the contract with respect to who is responsible for procuring the contractor who would be doing the work and the manner in which the work would be done. There may be also some issues in regards to indemnification or insurance. The contract that is before the committee tonight may not be the final version that appears before Finance or in front of the Board next month. Although if there are any substantial important changes between now and either Finance or the Full Board I may advise the Chairman to pull this resolution until the committee has a chance to review any changes next month. I believe the Village is aware of that.

Patty asked if anybody has a problem moving this on to Finance with the changes.

Mike Baggett stated the changes that are being sought by the Village are not going to be substantive they are just clarifications. It is not going to add any obligations on behalf of the County or the Village for that matter. They just want to make sure some things are in writing that are not currently in this draft. If I hear back from Mr. Hubbard and there does appear to be a substantive change that is going to add an obligation on behalf of the County at that point I would advise the Chairman of the Board that we may want to pull this from consideration in April and move it into May.

Motion made by Kevin Meachum to send to finance pending legal council approval for the language in the agreement with the Village of Argenta, seconded by Kevin Greenfield. Motion Carried 6-0

Resolution approving the purchase of a large-format Plotter Scanner-Copier:

Bruce stated there are actually two copies of the same resolution in there. We have two quotes on from HP and one from Rico. The total amount from HP is \$9,924.05 and the Rico version is \$10,295.00. I should mention that this is considered planning equipment and through DUATS they have money available for planning purposes. Whatever we spend on this we are going to get 80% reimbursed back from DUATS. The machine that it is replacing is a two part machine. It is 10 years old and the new machine cost half what the other did 10 years ago.

Kevin Greenfield asked which one do you want.

Bruce replied the HP, the cheaper one.

Motion made by Kevin Greenfield, seconded by Phil Hogan. Motion Carried 6-0

Resolution approving a funding agreement with IDOT on the 2015 Sign Upgrade Program:

Bruce stated this is a program for us and the participating Townships and Villages in the rural area to have up to \$25,000 worth of signs that meet the new reflectivity requirements from the Feds. This is covered 90% from Federal dollars and the other 10% is from the state. It is at no cost to us and the locals. Each one of us can be covered up to \$25,000. If there is anything above that it is covered by the locality 100%. We have to run this whole thing through us. I should point out that as part of the agreement there is an addendum that says we are appropriating that money we actually let the contract, upon the award that we request a 90% up front from the State for the cost of the project and then we bill out the final 10%. This contract purchases the material signs, post, and hardware and delivered to each entity and it is the entity's responsibility to get them up. They all have to go up they cannot be stockpiled.

Patty Cox asked does the County print the signs?

Bruce replied they will come in ready to go. We are the last County in the state to have gone through this. They started this process 10 years ago. At that time all the Counties were ranked on accidents rates. The highest at the top and the lowest at the bottom. I guess it is good to be last in this case.

Kevin Meachum asked are we sure we are going to get this money. I don't want to put up \$206,000 and it takes them 6 months to pay us back.

Bruce replied it is all federal funds. Similar contracts we let the contract and request 90% of the bid amount we will have a check within two months. The money is there for this one.

Motion made by Kevin Greenfield, seconded by Phil Hogan. Motion carried 6-0

Resolution approving a participation agreement with Government Payment Service, Inc.:

Bruce stated we have had a lot of requests from people to be able to make payment for permits and fees using a credit card. This is a service that came to our attention through the Health Department they and the County Clerks and Sheriff's Office use this same service. There is no cost to the County any of the fees are handled by the person that is making the payment.

Motion made by Kevin Meachum, seconded by Phil Hogan. Motion carried 6-0

Resolution approving the 2015 Guardrail and Median Weed Control Project:

Bruce stated we let this out every year. This is for spraying around the guardrails and medians and also some of our stockpiles. We did it a bit differently this year in the quote we allowed the bidders to give us a price for one year and for two years. The low bid price on the one year was Deangelo Brothers and they were the only one who gave a two year price. We have had good luck with them in the past. I am proposing that we take the two year price and lock them in.

Kevin Meachum added that I have done business with them and the City of Decatur and we have had a good working relationship. They have done a good job and done similar work for us. They have a local office.

Kevin Greenfield asked do they spray just once.

Bruce replied twice.

Motion made by Kevin Meachum, seconded by John Jackson. Motion carried 6-0

Resolution approving the TR 265 Kosseick Road Bridge Replacement Project:

Bruce stated I had two bidders Schmidt Construction and County Contractors. County Contractors was about \$10,000 less than Schmidt. They are also about \$9,000 over the engineers estimate. This bridge is being paid for with TBP funds.

Motion made by Phil Hogan, seconded by Kevin Bird. Motion carried 6-0

Resolution approving a Highway Authority Agreement with Premcor Refining Group Inc.:

Bruce stated this is at 2895 S. Franklin St. This is the old Clark station at the corner of Grove and Franklin. They have had the inspection wells for the underground storage tank that is leaking. As per the EMP requirements they have added underground wells to sample that. A couple of years ago they came in and got a permit from us to put testing wells on the east side of road. They have identified that there is contaminated soil that is underneath our road. It doesn't reach the level that any remediation needs to be done. It can stay in place as long as it doesn't get any worse. They have to continue and monitor it. This agreement is basically one with us since it is considered a classified type soil that we are not going to allow a contractor come in and haul it off. If we do then we have to contact them and the EPA and it has to be tracked. The obvious question would be that if it ever has to be remediated is there any cost to us. No there is not.

Motion made by John Jackson, seconded by Kevin Bird. Motion carried 6-0

County Engineer's Report:

Bruce stated yesterday morning we had to go out and spread salt. That was rather disappointing, I thought we were done.

Other than that we have been doing crack sealing work, pothole patching, hauling millings, and other misc repair work.

We have our Oil letting April 8th with us and the Townships. I have been told we can expect anywhere from a 10 to 15 cent per gallon decrease from last year. That is good news. We may be able to save enough to pay for our salt.

The contractor got started on the bridge on Wise Rd. The bridge deck has been yanked out, so the swallows have no place roost. We are good to go and they will get started on that whenever they get the box culvert in.

The bridge on Sefton Rd. has pulled from the IDOT letting in June because of environmental issues. So that will most likely be next year before we get to it.

No Miscellaneous Business:

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No Closed Session:

Adjourn:

Kevin Bird made a motion to adjourn, seconded by Kevin Meachum. Motion Carried 6-0

Meeting adjourned at 5:51 p.m.

The next Transportation Meeting will be Wednesday, April 22, 2015 at 5:30 p.m.

Minutes submitted by:

Kathy Gerhold & Amanda Askew

Macon County Highway Department