

**OPERATIONS & PERSONNEL COMMITTEE MEETING**  
**December 21, 2015**  
**5:30 P.M.**

**MEMBERS PRESENT**

Linda Little, Chair  
Dave Drobisch  
Jerry Potts  
John Jackson  
Kevin Meachum  
Verzell Taylor  
Bryan Smith

**COUNTY PERSONNEL PRESENT**

Carol Reed, Auditor  
Mary Eaton, Recorder  
Robyn McCoy, Workforce  
  
Jeannie Durham, County Board Office

**MEMBERS ABSENT**

The meeting was called to order by Chair Little at the Macon County Office Building.

**MINUTES**

Motion to approve minutes of prior meeting, November 16, 2015 made by Mr. Potts seconded by Mr. Drobisch and motion carried 7-0.

**APPROVAL OF PAYROLL AND CLAIMS**

Motion to approve payroll as presented made by Mr. Smith, seconded by Mr. Drobisch and the motion carried 7-0.

Motion to approve the claims report as presented was made by Mr. Drobisch, seconded by Mr. Smith and motion carried 7-0.

**REPORTS**

***Auditor's Office –***

***Macon County Board Resolution Approving Application of the Decatur Public Building Rent Surplus and for Reduction in the Levy for the DPBC Fund***

Ms. Reed explained that the amount of the reduction is \$961,657.23. This is a resolution that is done each year to reduce the levy after we know what the surplus will be. Mr. Meachum asked what the normal yearly cost is. Ms. Reed said that the normal payment is approximately \$5,920,000 and this reduces it down to \$4.7 million.

Motion to approve forwarding the resolution to the Finance Committee with recommendation to approve made by Mr. Meachum, seconded by Mr. Jackson and the motion carried 7-0.

Ms. Reed reported that last Thursday, the IRS approved new rates for 2016 mileage reimbursements. The agenda was already published, but she wanted to inform the committee and said she would then take the resolution to Finance if the O&P members were OK with it. The rate went down 2 cents. Ms. Little said she would let the Finance Committee members know that the O&P members were informed.

***County Board –***

UCCI has sent the County \$3,800 for the 2015 dues reimbursement as well as another \$800 for meeting attendance. This is a County Board organization that is an excellent organization to belong to. They offer educational training for board members, the annual Leadership Academy, legal opinions, compile an annual salary survey, and recently published the Practical Guide to County Government Law. Not only do they pay for membership meeting attendance, but the meetings are very informative as well. Ms. Little said she and Mr. Potts have both recently attended the Leadership Academy and several of the meetings and she encouraged committee members to attend if they can. The meetings are normally held in Springfield.

Ms. Little said she had attended the Christmas party hosted this past Friday by several of the County Office Building offices. It was well attended and very nice with lots of good food.

***County Clerk – no report***

***Recorder –***

*Macon County Board Resolution Approving Increase in Appropriations in the Recorder's Automation Budget for FY2015*

Ms. Eaton explained that in 2010, the County Board passed a resolution to allow the sale of County Plat Books. When the 2015 Plat Books came out, they were ordered and then the Rockford Map Publisher volunteered to put an article in the Herald & Review that the Recorder's Office sells the Plat Books. It was close to Christmas time and Ms. Eaton said she got bombarded with people wanting Plat Books causing her to have to order twice that year.

Motion to approve forwarding the resolution to the Finance Committee with recommendation to approve made by Mr. Meachum, seconded by Mr. Potts and the motion carried 7-0.

Ms. Eaton offered to answer questions about the monthly report she had distributed to members. There were no questions.

Ms. Taylor commented that the Recorder's Office had also had a Christmas Breakfast last week and had invited everyone to attend. She said she had attended and wanted to commend Ms. Eaton and her staff for a job well done.

### ***Workforce Investments***

#### ***Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY16 Budget – NEG Sector Based Partnership Grant***

Ms. McCoy explained that this is for a grant she had applied for and received, but did not yet have the final document. She said she has the grant number and should have the final grant in time for Finance. It is in the amount of \$450,000 and will focus on training dislocated workers in manufacturing, transportation, distribution and logistics. There is a big emphasis on career services and occupational training leading to industry recognized credentials. It was supposed to begin November 1<sup>st</sup>, Ms. McCoy says she will run it January 1, 2016 thru June 30, 2017. That is 1 ½ years to spend the money. Recruitment will begin after the first of the year and they are working with Richland Community College to develop some customized training. Accelerated training in these occupations and work with employers to hire the individuals is planned.

Motion to approve forwarding the resolution to the Finance Committee with recommendation to approve made by Mr. Potts, seconded by Ms. Taylor and the motion carried 7-0.

Ms. McCoy went on to report that her staff has been working with Mitsubishi workers. That plant closed November 30<sup>th</sup> and was approved as a Trade Act Company and closed due to foreign competition. There are now between 50 & 70 individuals that live in Macon & DeWitt Counties that Workforce will be working with trying to enroll them in training or possible on the job training, etc...

***Citizens' Remarks - none***

***Old Business - none***

***New Business –***

Chair Little commented that the Resolution pertaining to FMLA that was pulled from the Board Agenda at the December 10<sup>th</sup> meeting is purposely not on the agenda for this committee tonight and she just wanted to let the members know that more information is being sought from Mr. Ed Flynn and the States Attorney. She said that if necessary, a special meeting could be called before the January board meeting, but she did not think it was a crisis situation that needed to be handled on that short of notice. There is just nothing more to say on that yet.

**CLOSED SESSION** None needed

**NEXT MEETING** Tuesday, January 19, 2016

**ADJOURNMENT**

Motion to adjourn made by Mr. Potts, seconded by Mr. Smith, Chair Little wished everyone a Merry Christmas and adjourned the meeting at 5:40 p.m.

*Minutes submitted by Jeannie Durham, County Board Office*