

OPERATIONS & PERSONNEL COMMITTEE MEETING
October 19, 2015
5:30 P.M.

MEMBERS PRESENT

Linda Little, Chair
Jerry Potts
Bryan Smith
Kevin Meachum
Dave Drobisch
Verzell Taylor
John Jackson

MEMBERS ABSENT

COUNTY PERSONNEL PRESENT

Carol Reed, Auditor
Mary Eaton, Recorder

Jeannie Durham, County Board Office

The meeting was called to order by Chair Linda Little at the Macon County Office Building.

MINUTES

Clarification - The agenda stated that minutes from the September 21, 2015 meeting would be approved. However, there was not a quorum and therefore no meeting held in September. The minutes being approved at this meeting are from the last O&P Committee meeting which was held on August 17, 2015.

Motion to approve minutes of prior meeting, August 17, 2015 made by Mr. Meachum, seconded by Mr. Smith and motion carried 7 -0.

APPROVAL OF PAYROLL AND CLAIMS

Motion to approve payroll as presented made by Mr. Smith, seconded by Mr. Drobisch and the motion carried 7-0.

Motion to approve the claims report as presented was made by Mr. Potts, seconded by Mr. Smith and motion carried 7-0.

REPORTS

Auditor's Office –

Macon County Board Resolution Approving General Liability Insurance Proposal

Ms. Reed reported that Travelers has agreed to insure the county for another year, but the County is still recovering from a high claim from a couple of years ago. We are on better footing with them, but we have also had a recent incident that has presented a potential claim. While they want to renew us, they want to know that we are committed to them too. We have assured them that we are. The exact quote is not in yet, but A. J. Gallagher talked to the underwriter today and they are thinking about a 10% increase, which is pretty much what we budgeted for. The resolution has been prepared stating “not to exceed \$500,000”. A 10% increase would be \$498,500. That figure

will be filled in as the amount is received. Ms. Reed assured the committee that they would have the figure prior to the Board Meeting. She said they hope to have it by the November 2 Finance Committee meeting. She repeated that they have been told that it should be in the 10% increase range.

Mr. Meachum expressed concern that the resolution might be cutting it a little too close and said that since it will go to Finance and they can adjust it to the correct number prior to going to the full board in November, but he would feel more comfortable raising the amount because \$2000 is less than a percent. He said that was a little too close for him and felt it should be a higher figure just in case Gallagher is not correct on their assumption. Ms. Reed said this is where it should start so she wanted to bring it to this group, but it will go on to Finance and then to the final board. At this point, an exact figure is not known.

Mr. Meachum made a motion to amend the resolution to state approval not to exceed \$515,000, seconded by Mr. Smith. Mr. Drobisch asked for clarification. Ms. Reed said the underwriters have said they are willing to insure us and the increase should be around 10%. \$498,500 is 10%, so there is an extra \$1,500 built in. It is cutting it close, but it is felt that that will do it. Ms. Little repeated that the motion is to change the number from \$500,000 to not to exceed \$515,000 in the resolution with the understanding that by the time it get to, probably Finance, but for sure, the full board, it will have an exact dollar amount. Mr. Meachum confirmed. Roll call vote showed 3 yes votes by Smith, Taylor, & Meachum and 4 no votes by Little, Drobisch, Jackson, Potts. The amendment did not pass.

Motion to approve forwarding the original resolution as presented to Finance Committee with recommendation to approve made by Mr. Potts, seconded by Mr. Jackson. Roll Call vote showed all present voting yes (Little, Smith, Drobisch, Potts, Meachum, Jackson, Taylor) and the motion carried 7-0.

Macon County Board Resolution Approving a Two Year Agreement with Go Self Insured, LLC for Worker's Compensation Third Party Administration Services

Ms. Reed explained that Go Self Insured is a company used as the third party administrator for workers comp claims. We've been with them since 2003. It was put out for quotes in 2009/2010. We have had a contract with them since 2011 which comes up every 2 years. They have agreed to keep the contract the same price of \$13,860 a year for one year with the following year up for negotiation. We've had good experience with them.

Mr. Meachum asked if negotiations are begun about $\frac{3}{4}$ of the way through the contract. Ms. Reed confirmed. It includes so many claims. If we have a lot of work comp claims, he may want to raise the price. If there are not very many, they may be happy leaving it where it is. Mr. Meachum stressed that he was looking at long term and suggested that it be looked at before the next contract ends. Ms. Reed said that this company also includes 10 hours of consulting service

as well. That is used for ergonomic studies on Corpal Tunnel claims, etc.... They provide a few extra things for the price.

Motion to approve forwarding to Finance Committee with recommendation to approve made by Mr. Meachum, seconded by Ms. Taylor, and the motion carried 7-0.

County Board

Macon County Board Resolution Approving the Holidays for 2016

Motion to approve made by Mr. Meachum, seconded by Mr. Smith, and the motion carried 7-0.

Macon County Board Resolution Amending Holidays for 2015 to Coincide with Circuit Court's Holiday Schedule

Ms. Little explained that this is for the noon dismissals on Christmas Eve & New Years Eve.

Motion to approve made by Mr. Potts, seconded by Ms. Taylor, and the motion carried 7-0.

Ms. Eaton pointed out that Election Day is not included on the first resolution. Ms. Little said the resolution has already been voted on and approved so she would contact the Judge to confirm and then amend the resolution on the board floor.

County Clerk – No Report

Recorder

Ms. Eaton distributed her monthly report and offered to answer questions. There were none.

Workforce Investments – No Report

Ms. McCoy was excused.

Citizens' Remarks None

Old Business None

New Business None

CLOSED SESSION None needed

NEXT MEETING Monday, November 16, 2015

ADJOURNMENT

Motion to adjourn made by Mr. Potts, seconded by Ms. Taylor and Chair Little adjourned the meeting at 5:45 p.m.

Minutes submitted by Jeannie Durham, County Board Office