

OPERATIONS & PERSONNEL COMMITTEE MEETING
January 20, 2015
5:30 P.M.

MEMBERS PRESENT

Linda Little, Chair
Dave Drobisch
Jerry Potts
John Jackson

COUNTY PERSONNEL PRESENT

Carol Reed, Auditor
Robyn McCoy, Workforce Investments

MEMBERS ABSENT

Verzell Taylor
Bryan Smith
Kevin Meachum

Jeannie Durham, County Board Office

The meeting was called to order by Chair Linda Little at the Macon County Office Building.

MINUTES

Motion to approve minutes of prior meeting, December 15, 2014 made by Jerry Potts, seconded by Dave Drobisch, and motion carried with 3 votes in favor and Linda Little voting present.

APPROVAL OF PAYROLL AND CLAIMS

Motion to approve payroll as presented made by Jerry Potts, seconded by John Jackson and the motion carried 4-0.

Motion to approve the claims report as presented was made by Dave Drobisch, seconded by Jerry Potts and motion carried 4-0.

REPORTS

Auditor's Office –

Carol Reed reported that the annual audit had started and the outside auditors will be working for approximately 2 weeks. There are about 4 of them and they will go to the various offices.

The December 26th payroll glitch where Staley Credit Union did not get the files sent out in time causing not everyone to receive their direct deposit on time has been taken care of. Most people got them by Friday or Saturday, but everyone was taken care of by Monday. Staley offered to pay overdraft fees, and Carol said that, to her knowledge, they kept their promise. She said they were instructed to give out the Staley Credit Union number for employees to call and her office did not

get any complaints. It was not a good situation, but it came out ok in the end. Everyone had everything covered.

W2's & 1099's are being worked on and will probably go out later this week or early next week.

Jerry Potts commented that several people were upset about the payroll glitch. Carol agreed and said they regret that it happened, but Staley Credit Union Vice President, Kim Ervin, attended the Finance Committee and helped explain too. She said she appreciated their response and no, it was not a good situation, but mistakes do happen and that is the only time it's happened in the 10 years Carol has been with the county, so she said they were ready to move on. Mr. Potts agreed.

County Board – No Report

County Clerk – No Report. Steve Bean was attending a conference and unable to be at the meeting.

Recorder – Reports were distributed. Mary Eaton was attending a conference and unable to be at the meeting.

Workforce Investment Solutions –

Robyn McCoy reported that they are working on a CDL program that started with 7 dislocated workers. They will finish at the end of February and hopefully be employed the first or second week of March. Recruitment for a new manufacturing program, Cohort #4, with Richland Community College will start next week with a start date on March 2.

Citizens' Remarks None

Old Business None

New Business None

CLOSED SESSION None needed

NEXT MEETING Tuesday, February 17, 2015

ADJOURNMENT

Chair Little adjourned the meeting at 5:35 p.m.

Minutes submitted by Jeannie Durham, County Board Office