

**OPERATIONS & PERSONNEL COMMITTEE MEETING**  
**November 17, 2014**  
**5:30 P.M.**

**MEMBERS PRESENT**

Patty Cox, Chair  
Jerry Potts  
Susanna Zimmerman  
Gary Minich  
Pat Dawson (came at 5:40 p.m.)

**COUNTY PERSONNEL PRESENT**

Jay Dunn, County Board Chairman  
Steve Bean, County Clerk  
Robyn McCoy, Workforce Solutions  
Sheri Wallace, HR  
Mary Eaton, Recorder

**MEMBERS ABSENT**

Verzell Taylor  
Bryan Smith

Jeannie Durham, County Board Office

The meeting was called to order by Chair Patty Cox at the Macon County Office Building.

**MINUTES**

Motion to approve minutes of prior meeting, October 20, 2014 made by Jerry Potts, seconded by Susanna Zimmerman, and motion carried 4-0.

**APPROVAL OF PAYROLL AND CLAIMS**

Motion to approve payroll as presented made by Gary Minich, seconded by Susanna Zimmerman and motion carried 4-0.

Motion to approve the claims as presented was made by Jerry Potts, seconded by Gary Minich and motion carried 4-0.

**REPORTS**

***Auditor's Office***

Sheri Wallace reported that the resolution for the Workers Comp, but it turns out that there are still several outstanding variables and all of the proposals have not come back in yet. Some of the changes that happened while the proposals were being sought were that since we are self insured for Workers Comp, the retention level currently is between \$500,000 & \$600,000 for EMT, Fire, Police, but when the quotes were received back for the proposals, we are finding that more insurers are willing to quote us at a higher retention level than what we are at right now. So, we are lower than the market place. That's why we are getting different quotes. We are also going to get several quotes for multi-year policies such as 1 to 3 years, etc... We need to sort out these

variables before recommending a proposal. However, the policy will expire 12/31/14 so we are asking if we can have it ready for Finance on December 3<sup>rd</sup>.

Chair Cox asked if that would meet the committee's approval. Everyone agreed.

### ***County Board***

Macon County Board Resolution Amending Holidays for 2014 to Coincide with the Circuit Court's Holiday Schedule

Jay Dunn explained that this is done annually and allows for the county offices to close at noon on December 24<sup>th</sup> & 31<sup>st</sup>. This is done so we can comply with Judge Webber's Christmas Eve and New Year's Eve schedule. Chair Cox clarified that the Judge is planning to be open on Friday, 12/26 after Christmas.

Jerry Potts made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Susanna Zimmerman, and motion carried 4-0

### ***County Clerk***

Steve Bean distributed his Annual Report of Official Fees and explained that so far this year, \$405,863 has been collected. Last year, \$297,913 was collected. The fee increase brought in about \$108,000. The number of vital records that are sold has gone down showing a decrease in the County & State Automation funds. Not as many certificates are being sold.

Mr. Bean commented about the last election and the differences of what is being done. There were almost 1,000 more people who voted than voted in 2010, but it was a different makeup. In 2010, there were 4,472 absentee votes. 883 were mail in absentees. You can tell the difference in what the political parties are doing because there were 6,526 early voters of which 1,738 were by mail. Over 2,000 ballots (2,130) were mailed out which cost \$1.34 to mail each one. In the future, with the political parties going to more mail ins, the Board is going to have to look at the increase in the postage line. Over the last presidential election, almost 500 more ballots were mailed out than 2 years ago.

The City's filing period is right now for Mayor and City Council. Three people filed today for Mayor with one more that is supposed to. If we don't have a fifth person file for Mayor, there will not be a primary for Mayor. Steve said he did not think there were 13 people running for City Council, and that might save the cost of having a City Primary.

People running for other offices outside the City of Decatur file December 15 through the 22<sup>nd</sup>. This will be the first time in State history that the School Board will file with the County Clerk's Office.

No one has judged same day registration as a success or failure yet. There were 187 people that

voted in the office. Seventeen or 18 were rejected because they did not return the address verification. Tomorrow, the votes will be counted. There should be just less than 70 votes to count. As far as we know, there will not be same day registration for the April Election.

There were 35 days of voting prior to the election. They requested we be open until 7 p.m. for the week before voting. We got 7 or 8 people that voted in those extra 2 ½ hours. There were a number of people that came in the last Saturday and Sunday.

Jay Dunn asked Mr. Bean if there were any votes in Macon County that might make any difference in the Treasurer's race that has not yet been resolved. Steve said yes, there are about 70 that will be legally counted tomorrow.

Steve explained that the biggest problem they had during the recent election was that they mail out 3 envelopes with one being the outer envelope addressed to the person, an inner envelope that the ballot goes in, and the envelope that is supposed to be returned to the Clerk's Office. To save money, people only mailed the small envelope and a lot of times, they didn't have the address on them. He said they would probably have to request a change in legislation for some way to mark the envelopes because people don't know how to use them. The amount of people that did not sign the envelope had to be chased down. He said they were in the office on the Sunday processing the absentee ballots. Under the guidelines, they sat down with the Republican and Democratic chairs and they started calling people that had not signed them. There were about 20 people that did not sign the forms and so their ballots could not be counted. There were roughly 36 people that showed up at the polls that had absentee ballots. If this same process is done during the presidential election, there will be between 500 people on up show up at the office.

Jay Dunn asked if Steve could give a ballpark idea of when we might know who will be the Treasurer. Steve said counties have until the 25<sup>th</sup> of November to get their information to the State. The State Board of Elections will meet on Sunday, 11/30. They will work through the Thanksgiving Holiday to get everything in. Even though all the information is submitted electronically, the State Board has to go through everything and make sure it's right and balances. He said on the 30<sup>th</sup>, you will know who won. Probably sometime in the first week of December, whoever loses will file for a recount and then the Supreme Court will direct as to what has to be done. Recounts cause a loss of money because 25% of the precincts have to be done and they only get \$10 per precinct. By the time the extra help is brought in, quite of bit of money is lost. That is for a discovery recount. If it goes to a full recount, which has never occurred in the State, it is unsure how it would be handled.

***Recorder –***

Mary Eaton distributed her report for Sept & Oct. and offered to answer questions.

Patty Cox asked about the \$17,148 GIS. Mary explained that this is the money that goes into the GIS fund and this was a really good month for GIS.

***Workforce Investment Solutions –  
Macon County Board Resolution Approving a Budget Amendment for Workforce Investment  
Solutions FY14 & FY15 Budget***

Robyn McCoy explained that this is a new grant that will affect both FY14 & FY15 budget years and is backdated to July 1<sup>st</sup> and is for \$199,409. This is for individuals that were affected by a large closure a few years ago. This grant was closed out in June. 20 individuals were carried over into the new program year, but a significant amount more was received for dislocated workers. Robyn said she thought they'd be able to absorb it into the regular allocated grant, but when the orientation process for funding was opened, there were quite a few dislocated workers wanting to access services. Robyn said she contacted the State and they were able to give a little money to offset those 20 individuals. That will be moved into the new grant and free up some money for additional dislocated workers.

Jerry Potts made a motion to forward the resolution on to Finance with recommendation for approval, seconded by Susanna Zimmerman and the motion carried 5-0.

***Macon County Board Resolution Approving a Budget Amendment for Workforce Investment  
Solutions FY14 Budget – Summer Youth Employment Program***

Robyn McCoy explained that \$500,000 was received in July. A month ago, Robyn received a call that some of the areas had not spent some of the money and they were reallocating dollars so we received \$50,000 more for Summer Youth. She said they were able to keep a handful of youth working. These were out of school, not in high school, youth. They will finish up later this week.

Gary Minich made a motion to forward the resolution on to Finance with recommendation for approval, seconded by Susanna Zimmerman and the motion carried 5-0.

***Citizens' Remarks*** None

***Old Business*** None

***New Business*** None

**CLOSED SESSION** None needed

**NEXT MEETING** Monday, December 15, 2014

**ADJOURNMENT**

Motion to adjourn was made by Jerry Potts, seconded by Susanna Zimmerman and motion carried 5-0. The meeting was adjourned at 5:52 p.m.

*Minutes submitted by Jeannie Durham, County Board Office*