

**OPERATIONS & PERSONNEL COMMITTEE MEETING**  
**September 15, 2014**  
**5:30 P.M.**

**MEMBERS PRESENT**

Patty Cox, Chair  
Jerry Potts  
Bryan Smith  
Gary Minich

**COUNTY PERSONNEL PRESENT**

Carol Reed, Auditor  
Jay Dunn, Board Chairman  
Robyn McCoy, Workforce Solutions  
Mary Eaton, Recorder

**MEMBERS ABSENT**

Pat Dawson  
Susanna Zimmerman  
Verzell Taylor

Jeannie Durham, County Board Office

The meeting was called to order by Chair Patty Cox at the Macon County Office Building.

**MINUTES**

Motion to approve minutes of prior meeting, August 18, 2014 made by Gary Minich, seconded by Jerry Potts, and motion carried 4-0.

**APPROVAL OF PAYROLL AND CLAIMS**

Motion to approve payroll as presented made by Bryan Smith, seconded by Jerry Potts and motion carried 4-0.

Motion to approve the claims as presented was made by Bryan Smith, seconded by Gary Minich and motion carried 4-0.

**REPORTS**

***Auditor's Office***

Carol Reed had no report

***County Board***

Chairman Jay Dunn reported on the safety and accident review committees, updated members on the transition of the Printing / Purchasing department and the hiring of Laura Lents to replace retiring Julie Magana, and informed the committee on the Food Drive and upcoming Flu clinic scheduled for October 10<sup>th</sup>.

Macon County Board Resolution Approving the Holidays for 2015

Jerry Potts made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Bryan Smith, and motion carried 4-0

Mary Eaton said that this year Christmas is on a Thursday and asked if the courts would be closed that Friday. Jay said not that he knew, but they do often close at noon on Christmas Eve.

***County Clerk***

No report

***Recorder –***

Mary Eaton distributed her monthly report and offered to answer any questions.

Jay Dunn asked how much the fees had increased as a result of the new fees after the fee study was done. Mary did not have figures with her, but pointed out fees under document storage were \$4,353 for just the month of August. Mary also said that the past winter had been very slow. Jay asked if she could get him a ballpark figure. Mary said her budget had shown comparables from last year to this year.

***Workforce Investment Solutions –***

Robyn McCoy had no report, but offered to answer any questions.

There were no questions.

***Citizens' Remarks*** None

***Old Business*** None

***New Business*** None

**CLOSED SESSION** None needed

**NEXT MEETING** Monday October 20, 2014

**ADJOURNMENT**

Motion to adjourn was made by Jerry Potts, seconded by Bryan Smith and motion carried 4-0. The meeting was adjourned at 5:40 p.m.

*Minutes submitted by Jeannie Durham  
County Board Office*