

OPERATIONS & PERSONNEL COMMITTEE MEETING
June 16, 2014
5:30 P.M.

MEMBERS PRESENT

Patty Cox, Chair
Jerry Potts
Bryan Smith
Susanna Zimmerman
Pat Dawson

COUNTY PERSONNEL PRESENT

Jay Dunn, Board Chairman
Steve Bean, County Clerk
Mary Eaton, Recorder
Amy Stockwell, Auditor
Carol Reed, Deputy Auditor
Robyn McCoy, Workforce Solutions

MEMBERS ABSENT

Verzell Taylor
Gary Minich

Jeannie Durham, County Board Office

The meeting was called to order by Chair Patty Cox at the Macon County Office Building.

MINUTES

Motion to approve minutes of prior meeting, May 19, 2014 made by Bryan Smith, seconded by Jerry Potts, and motion carried 5-0.

APPROVAL OF PAYROLL AND CLAIMS

Motion to approve payroll as presented made by Jerry Potts, seconded by Bryan Smith and motion carried 5-0.

Motion to approve the claims as presented was made by Susanna Zimmerman, seconded by Bryan Smith and motion carried 5-0.

REPORTS

Auditor's Office

No Report

County Board

Jay Dunn reported that the UCCI Leadership Academy is being presented one Saturday & a couple of Fridays monthly throughout the summer. We have six people from throughout the county participating which is a first. Most of the people are from the various departments.

There will not be a June Safety Committee meeting, but CPR classes are starting tomorrow. The June toolbox talk is on sun safety.

Julie Tilton Magana is retiring in August and the position will be posted quickly. Robyn and Workforce Investment Solutions will be helping with the assessments, testing & interview process. The position will report to the County Board as the department will be moved upon her retirement. Jerry Potts asked if this is a union job. Jay confirmed. Jerry asked if it would need to go through the posting process. Jay said yes, it would be posted.

County Clerk

Macon County Board Resolution Approving the Election Judges through March 2016

Steve Bean reported that this is the every other year approval of the election judges. It is a two-step process where the board approves the election judges in July and then they are approved by the court. The chairmen of both parties have looked at the list. Election judges are always being looked for.

Motion to approve made by Jerry Potts, seconded by Bryan Smith and motion carried 5-0.

Steve distributed some reports and information. He explained that the general fund is up nearly \$73,000 in income from the fee increases. County Automation is down about \$4,000 because people are not buying as many certificates. A couple of employees are paid out of this decreasing fund.

The Governor signed SB3312 which caused poker runs to no longer be done by the State Gambling Board which they got \$400 to \$600 for. Now, the County Clerks are supposed to sell raffle licenses for no more than \$25. We have to have an ordinance drawn up. This was all sent to Mike Baggett who is drawing something up. We have already had our first person come in.

The summary of HB105 & the Election Schedule were also distributed. On the Election Schedule, the last day of early voting should be November 2. This bill, for only one year, 2014 General Election will have grace period registration in which you can register to vote and vote provisionally on Election Day in the office. If someone shows up at the polling place to vote that has had a change of address that they have not changed, they will have to, by State Law, come down to the office, be processed and then will vote provisionally – meaning their ballot will not go into the machine. So, for all candidates with contested elections, it may be 2 weeks before you know if you won or not -depending on how many provisional ballots are cast the last two days before the election. It will cause a lot of procedural changes. Since the office has always been considered a permanent site, the outlines of permanent hours are met with the exception of the mandate that we be open the Sunday before the election because when they shortened down the early voting, it only left one Sunday for voting and they wanted two. We have to be open 7 hours on both the Saturday and Sunday. That will increase our overtime.

No photo ID will be needed for early voting.

Filing dates & all the dates were moved back in September. The filing dates fall during Christmas

break for the school districts which upset them because they had to pay people. So, the General Assembly moved that all to the County's responsibility. If your school headquarters is in Macon County, you will file down stairs that week. Some schools elect at large, some by district, and some by incorporated areas. We are going to have to handle all of that.

We will have to move 3 polling locations. The Plumbers Hall closed down. That one will be moved to St. Paul's Lutheran Church. When they redid the Clubhouse at Nelson park, they no longer have a location big enough, so it was moved to Prairie Avenue, but we are now going to move what precincts we had at Prairie Avenue & Nelson Park to GT Church. The Northwest Nazarene Church had 3 precincts in it and it is being moved to Christ United Methodist. Steve said he wished they would do the same as Indiana. Tippeecanoe Canoe which has Lafayette & West Lafayette and Purdue University and is a lot bigger county than Macon only has 15 polling places outside of the central location. Voters in Indiana can vote at any polling place.

The laptops have been in the precincts for 5 years. Steve said he has been trying to meet with the Verizon guy. Hotspots will have to be bought for some locations. A couple of other counties have already tried this. We will try to get the same deal as the City of Bloomington Election Commission has with being able to bring that information in to us automatically and also tell if someone voted someplace else so we won't have duplicate voters. We will probably have to come and ask for more money in the budget to meet all the state mandates that HB105 brings if the Governor signs it. That will probably be signed in the next week.

Jay Dunn asked if there had been many cases of voter fraud in the past and if with the change in the law regarding the voter ID some were being anticipated in the future. Steve said they had had some instances that were turned over to the State's Attorney, but mostly they are errors with same name or father / son, etc... Many times people don't know they are committing voter fraud by not reporting when they move to a different precinct. Downstairs was created when we only voted 400 people absentee. We now vote 10,000 people. One day it was 998 people downstairs. We will be lucky that the building is closed down because it is a State Holiday for all the employees but us. If we get into a highly contested Spring election, Steve said he would be worried about the amount of lines there would be. Jay said he still questioned if ID's were done away with, if Steve anticipated increased voter fraud. Steve said he thought not. There hasn't been a real problem and he felt that most people are good & honest. Most of the problems come from voter error more than anything. He didn't think anyone would intentionally create voter fraud because it is a federal crime because of it being a federal election. He said he wouldn't want to go through the prosecution the FBI & US Attorney does to you.

Recorder

Mary Eaton distributed her report. There were no questions.

Workforce Investment Solutions

Robyn McCoy reported that the office is in need of about 20 computer hard drives due to an expiring operating system. Bids have been obtained from Strigolos & Decatur Computers which

were higher than the State bid. They have checked with Josh. The State Contract bid is for 6 hard drives @ \$668 each for a total expenditure of \$4,008. The State specs were utilized because they require compatibility with their customer tracking system and all bid documentation & requests for purchase have to be submitted to the State. They have to send back an authorization & approval for purchase. Our procurement policies are that we bring them to O&P as well. Robyn asked for approval to purchase the six hard drives.

Motion to approve was made by Bryan Smith, seconded by Jerry Potts, and motion carried 5-0.

Macon County Board Resolution Approving Budget Amendment to Workforce Investment Solutions FY14 Budget for Summer Youth Employment Grant

Robyn McCoy said there are two resolutions due to there being 2 grants for the same program. Word was just received at the end of last week that Workforce will be administering the Summer Youth Employment Grant. They received a total of \$600,000 for Decatur alone. There are 200 kids. 77% of the dollars must be spent on wage, fringe, & work comp for the kids. They will earn \$9 an hour at various work sites throughout the community. This is for 16 to 24 year olds with the majority being 16 to 21 years old. The reason it is on two resolutions is that \$200,000 is in the State's 2014 budget with a separate grant number and \$400,000 is in the State's 2015 budget. They will be tracked separately. The \$200,000 will be spent first and then the \$400,000 will be spent. This will be expended by September 30th. That is a lot of money in a quick amount of time. June 30th will be the first day of work for the kids. They will work 30 to 40 hours a week until the money is spent. They are working with two organizations in the community who will provide the job coaching. They are Homework Hangout & Youth with a Positive Direction. The Workforce office will do the payroll processing, grant management, financial & cost reporting, etc...

Motion to approve forwarding (\$200,000 Resolution) to Finance Committee with recommendation for approval made by Bryan Smith, seconded by Jerry Potts, and motion carried 5-0.

Robyn added that she had a request to the Auditor to put this on the Fundware system before the Finance Committee & Board Meeting because the kids start June 30th which is the date of the Finance Committee meeting. Amy agreed.

Macon County Board Resolution Approving Budget Amendment to Workforce Investment Solutions FY14 Budget for Summer Youth Employment Grant (\$400,000)

Motion to approve forwarding to Finance Committee with recommendation for approval made by Bryan Smith, seconded by Susanna Zimmerman, and motion carried 5-0.

Mary Eaton asked Robyn what types of jobs the kids would be doing. Robyn said it would be a variety ranging from construction, culinary, hospitality, to clerical and gardening. She said the Auditor would be having one work in that office. She said that if the Recorder's office would be interested, she should let her know. Mary said she was more interested so she could let young

people she knew about applying. Robyn said they could apply through Homework Hangout or Youth with a Positive Direction. She said there are eligibility criteria such as income that they look at.

Citizens' Remarks

None

Old Business

None

New Business

None

CLOSED SESSION

None needed

NEXT MEETING

Monday, July 21, 2014

ADJOURNMENT

Motion to adjourn was made by Jerry Potts, seconded by Bryan Smith and motion carried 5-0. The meeting was adjourned at 5:55 p.m.

*Minutes submitted by Jeannie Durham
County Board Office*