

OPERATIONS & PERSONNEL COMMITTEE MEETING

May 19, 2014

5:30 P.M.

MEMBERS PRESENT

Patty Cox, Chair
Jerry Potts
Gary Minich
Susanna Zimmerman
Pat Dawson
Bryan Smith

MEMBERS ABSENT

Verzell Taylor

COUNTY PERSONNEL PRESENT

Mike Baggett, State's Attorney's Office
Jay Dunn, Board Chairman
Steve Bean, County Clerk
Mary Eaton, Recorder
Amy Stockwell, Auditor
Sheri Wallace, HR
Robyn McCoy, Workforce Solutions

Jeannie Durham, County Board Office

The meeting was called to order by Chair Patty Cox at the Macon County Office Building.

MINUTES

Motion to approve minutes of prior meeting, April 21, 2014 made by Bryan Smith, seconded by Susanna Zimmerman, and motion carried 5-0 with Patty Cox voting present.

APPROVAL OF PAYROLL AND CLAIMS

Motion to approve payroll as presented made by Gary Minich, seconded by Bryan Smith and motion carried 6-0.

Motion to approve the claims as presented was made by Bryan Smith, seconded by Jerry Potts and motion carried 6-0.

REPORTS

Auditor's Office

Auditor Stockwell reported that the insurance committee had received a thank you letter from one of the employees. She said he specifically talked about how good the coverage is, how flexible we are in making that happen, and how good the wellness program is.

Sheri Wallace updated the members on this year's wellness program. The benefits fair will be June 18 from 10 a.m. to 2 p.m. in the County Office Building. She said there was a great response last year and they are looking forward to an even better event this year. She said that flyers had been sent out to the departments to promote it.

Blue Cross, Aflac, Sheri & Rona are conducting meetings (11 in all) with each department to talk about wellness, insurance plan changes and to promote the benefits fair.

Wellness classes are being scheduled. The summer is almost booked with a healthy cooking session, self-esteem in children, balancing home / work life, quit smoking, preventative disease classes, deskercise, and foods that prevent heart disease. There are several other classes plus some Land of Lincoln financial fitness classes being looked at for the fall.

County Board

Jay Dunn reported that he had attended the IACO Spring Conference in Springfield at the end of April. He said he had attended a couple of the office holder's meetings because they don't have specific County Board Chairman meetings and found them to be very interesting.

He said he had attended a UCCI membership meeting today and he wished he had had the county join years ago. Today's meeting included a 45 minute discussion on E-911 issues and a 15 page report that covered a lot of information from E-911's throughout the state. The report gave cost per call and other information that he is passing on to our E-911 group. He said he also asked them to contact Andy Manar. They are concerned with raising taxes during an election year, and Jay said he felt if they could get the State to stop sweeping the money, it would be a lot better. Senator Manar was a County Board Chairman and has had experience with this type of thing. They thought they had changed language in the statute to stop some of the sweeping going on, but apparently there is more than one fund there and it is still going on. Hopefully, that can be stopped and we can get the state to look at the seriousness of the funding for E-911 because land lines are disappearing. The new thing is the throw away phones. There is a small charge there that is supposed to go to E-911, but it is not nearly enough. They've got a committee that has been formed to look into the E-911 situation. They also had a speaker from the State Board of Elections talking about the idea and process of trying to get on the ballots, term limits, and redistricting. Jay said he's gotten a lot out of these meetings and usually brings materials back and shares it with the departments it concerns. They provide educational offerings and trainings along with legal opinions which he also shares.

The safety committee is still looking into AEDs for the county building. The sheriff's department is purchasing new ones for the jail trods and may give the older unit for use here. Grants are still being looked into as well.

Forty county employees have expressed interest in taking CPR classes, even though it will cost them \$19 to get certified. Probation is going to use their certified staff to teach the classes. There will be 4 classes of 10 each scheduled in June.

The toolbox talk topic for this month is tornado safety. The first accident review committee meeting was held. The topic of texting / cell phone use was brought up and the highway department member expressed concern over people using cell phones & speeding while traveling through construction zones. The Sheriff's department is going to work with them in educating them on how they can report the violations when they occur. They are also going to set up on the sites. Chairman Dunn said he has asked the Sheriff to talk with the paper to give the citizens a "heads up" on what is going to happen. This will not only benefit the County, but also the State in

the long run. Jeannie attended a slip/trip/fall seminar presented by Travelers and brought back some good information that will tie in with the review committee. We are looking into prices on potential footwear after several slips & falls this year due to the bad winter.

Macon County Board Resolution Approving an Equal Employment Opportunity Plan for the County of Macon

Sheri Wallace said that the plan numbers have been turned in to the State's Attorney's Office for the plan itself, but wanted to ask approval from the O&P members to take that to the June 12th County Board meeting. Mike Baggett explained that the Equal Employment Opportunity Plan has not changed since it was last passed by the Board in 2012. Every two years we have to update the information with our classification numbers. Those numbers have been compiled by the Auditor's office and Mike said he is working on putting them into the plan. He explained that they are asking the committee tonight to pass this on to the full board with the anticipation that the numbers will be plugged into the continuing plan for presentation to the full board on June 12.

Motion to forward to the full board for their consideration with recommendation to approve made by Bryan Smith, seconded by Gary Minich, and motion carried 5-1 with Jerry Potts voting nay.

Macon County Board Ordinance Approving Wages of Laborers, Mechanics & Workers Employed in any Public Works by the State, County, City or any Public body or any Political Subdivisions or by Anyone Under Contract for Public Works

Motion to forward to the full board for their consideration with recommendation to approve made by Gary Minich, seconded by Bryan Smith, and motion carried 6-0.

County Clerk

Steve Bean reported that from December 1st through the end of April, fees are up \$59,173.06. The automation fee is down about \$2,100. The State Board of Elections has handed out a little bit more grant money. In the past we have not been reimbursed for election judges. We were reimbursed about \$12,105 for the March election judges and should get another \$13,000+ for election judges in November. For years, they reimbursed for (not quite all) voter registration costs. This year, they proposed that we could have up to \$75,000. With us doing the purge last year and continuing on this year with the purge, we were able to turn in expenses that we had already incurred of about \$73,445. We had budgeted grants of \$75,000 and it looks like we will have closer to \$100,000 in money that we will get reimbursed by the State Board of Elections. We thought we would get \$4,000 from the Department of Vital Records and we are going to get someplace around \$4,200 to \$4,300 from the State Department of Vital Records.

Steve said the biggest dilemma is not knowing when all the constitutional questions will be put to bed. We know that there is going to be a suffrage, an election article that Speaker Madigan has been adopted by the House to send. There will also be an advisory question that appears dealing with the Minimum Wage Act. With the way the ballot is made up, it looks like it will push the

State Reps & Senators to the back page of our ballot along with the County Board members and County elected officials.

Steve said he would be coming to the committee next month. Right now both the Democratic and Republican Chairmen have listed the Election Judges that they need to approve. This committee will approve them at the June meeting and the County Board has to approve the Election Judges at their July meeting

Recorder

Mary Eaton distributed her report for the month of April. She said they had some very slow months through the winter, but they are starting to see a little more increase with the arrival of the nice weather.

Mary also reminded everyone that Monday is Memorial Day and the Veterans Commission have a program. The State's Attorney, Jay Scott will be speaking and she said her son would be singing two patriotic songs. She encouraged everyone, especially the younger generation, to attend.

Workforce Investment Solutions

Robyn McCoy said they are in the process of winding down on some of their grants. The program year is from July through June 30 which goes along with the State's fiscal year.

Citizens' Remarks

None

Old Business

None

New Business

None

CLOSED SESSION

None needed

NEXT MEETING

Monday, June 16, 2014

ADJOURNMENT

Motion to adjourn was made by Jerry Potts, seconded by Bryan Smith and motion carried 6-0. The meeting was adjourned at 5:55 p.m.

*Minutes submitted by Jeannie Durham
County Board Office*