

**OPERATIONS & PERSONNEL COMMITTEE MEETING**  
**MAY 20, 2013**  
**5:30 P.M.**

**MEMBERS PRESENT**

Chair Patty Cox  
Jerry Potts  
Verzell Taylor  
Gary Minich  
Susanna Zimmerman  
Bryan Smith

**MEMBERS ABSENT**

Pat Dawson

**COUNTY PERSONNEL PRESENT**

Jay Dunn, County Board Chairman  
Amy Stockwell, Auditor  
Mike Baggett, States Attorney's Office  
Sheri Oleson, HR Specialist

The meeting was called to order by Chair Patty Cox at the Macon County Office Building.

**MINUTES**

Motion to approve minutes of prior meeting, 4/15/13, made by Gary Minich, seconded by Verzell Taylor, and motion carried 6-0.

**APPROVAL OF PAYROLL AND CLAIMS**

Motion to approve payroll as presented made by Gary Minich, seconded by Verzell Taylor, and motion carried 6-0.

Motion to approve the claims as presented was made by Gary Minich, seconded by Verzell Taylor. Bryan Smith requested an explanation about what Call One is. Amy Stockwell explained that they are the 3<sup>rd</sup> party intermediary who are able to buy bigger chunks of AT&T business in bulk and pass the discount on to us. It means we don't have to deal with AT&T which is good. AT&T is so big and Call One is able to give us office to office information on their phones and calls. The service is still with AT&T, but Call One is the 3<sup>rd</sup> party provider. They take care of basically the whole county. Motion carried 6-0.

**REPORTS**

***Auditor's Office***

Amy Stockwell reported on the vehicle policy which is being worked on very hard. Research is continuing and there are a couple more things that need to be checked on. Legal has it and a good draft should be available for the committee next month. We are hoping to bring it to you next month, give you a month to look at it, and then take action on it the following month. We are taking our time to make sure we like what we are bringing to you and that Mike likes what we are bringing to you and you are going to need some time to look at it because it does have some dimension.

Sheri Oleson reported on the employee insurance meetings that started today. She went over the wellness credits that are being offered which can add up to \$450 in credits if both employee and spouse take advantage of the offerings. Departmental meetings are being held this week explaining the program. We have partnered up with EAP and Public Health. Certified professionals are giving the programs during lunch breaks.

There were 220 drivers who participated in the driver's training. The Sheriff is now starting with his 200+ drivers who will get a more in-depth program.

Supervisor training is going to kick off with compliance training in July. It will include harassment, diversity and, by employee request, customer service. Two classes have been booked for June 24 in this building alone. It is going to be very helpful and popular in solving customer conflict and with the questions they get asked while manning our counters.

***County Board***

Jay Dunn reported that a special meeting will be held on May 29.

***County Clerk***

No Report

***Recorder***

No report.

***Workforce Investment***

No report

***Citizens' Remarks***

None

***Old Business***

None

***New Business***

None

**CLOSED SESSION**

None

**NEXT MEETING**

Monday, June 17, 2013

**ADJOURNMENT**

Motion to adjourn made by Gary Minich, seconded by Jerry Potts, motion carried 6-0, and the meeting adjourned at 5:37 p.m.

Minutes submitted by Jeannie Durham  
Macon County Board Office