

**MACON COUNTY
OPERATIONS & PERSONNEL COMMITTEE
MONDAY, NOVEMBER 19, 2012
5:30 P.M.
141 SOUTH MAIN, ROOM 514**

MEMBERS PRESENT

Chair Kevin Meachum
Jon Baxter
Merv Jacobs
Verzell Taylor
Susanna Zimmerman
Jay Dunn

COUNTY PERSONNEL PRESENT

Amy Stockwell, Auditor
Jeannie Durham, County Board Office

MEMBERS ABSENT

Patty Cox

This meeting was called to order by Chair Meachum at the Macon County office building at 5:30 p.m. Chair Meachum stated that Patty Cox called and will not be attending tonight.

MINUTES

Motion to approve the minutes from prior meeting was made by Susanna Zimmerman, seconded by Verzell Taylor, and motion carried (6-0).

APPROVAL OF PAYROLL AND CLAIMS

Motion to approve payroll as presented by Merv Jacobs, seconded by Jay Dunn, and motion carried (6-0). Motion to approve claims as presented by Susanna Zimmerman, seconded by Jay Dunn and motion carried (6-0).

REPORTS

Auditor

Amy Stockwell stated that she is very pleased to be able to present this proposal. First of all, to get to this point, she is very appreciative of the help and the commitment that a number of departments made. The application for renewal represents a lot of work by a lot of people. The other thing is that Travelers has made clear to us that management matters. They see the commitment that the departments have made to risk control and to good risk management. That weighed heavily in their decision as to what terms and conditions they offered us for our renewal. We should all be very proud and very happy that Travelers is our partner.

There is a lot of fine print that has been gone through very carefully. Ted Miller is here to help answer questions about it. The first page summarizes the situation. The left hand column shows the current and the new proposal is December 1, a few days from now. Travelers made a business decision to reduce our umbrella coverage from \$8 million to \$4 million. Therefore, we had to go to the insurance market. Mr. Miller did an extensive review of the insurance market to get to the same level and we made a decision that we would go ahead and take this opportunity to actually increase our coverage so that our umbrella is now \$10 million. The excess coverage

is carried by Nationwide Insurance which is also an A1 company, meaning that it has excellent financial strength and we would expect them to be an extremely good partner as well. Hopefully, we won't ever have to call them, but we know that we have got that coverage. So, the total that we are looking at is an increase from this year, but less than we were afraid of. We still have some other things to do and I will be bringing to you, for instance, additional bond coverage we felt is needed that is beyond what is covered in the statute for three individuals who handle the monies. There may also be other things as we go forward that we may need to do from a loss control standpoint as we further strengthen our efforts which may need us to spend additional funds. But, I am extremely happy with the coverage and with the price. We did have a few minor coverage improvements. The whole area of abuse and neglect, since we do have people in our custody who are children taking part in the Child Advocacy and Health departments. We had coverage before, but now it is more explicitly covered. Travelers has also expanded the coverage to include Cyber liability, which is a relatively new product for them and for us. We filled out an extensive number of applications because we have three big areas of cyber operations; this County Building, the Courts, and the Law Enforcement Center. They did give us, for the first time, cyber coverage. Those are enhancements. Of course, Travelers knows us in all kinds of different ways and that definitely figured into their evaluation. Their Risk Control person comes here on a regular basis for official visits at least twice a year. However, we have actually seen her more than that this year. As we discussed before, we have some big priorities for risk control. We are making progress on all of them. The ad went out for HR and we are starting to interview people. We really need to work this year on our vehicle policy, fleet safety, accident investigation, and driver qualification training. We may have to do something with equipment. The other area they identified that they really want to see us do is the Business Continuity Planning. Jim Root with EMA has stepped up and volunteered to work on that using the template provided by FEMA, but obviously, it will involve everybody. The chairman and Jeannie have agreed to reinvigorate the safety committee which I think is going to have a number of good benefits which will be a place where some of the business continuity planning can be discussed as well as accident investigation, workers comp, and I would expect that the safety committee will report to this O&P committee. So, it would be a working group and this committee who is oversight for insurance would hear the results of the safety committee. I just can't say enough good things about the service we have had from Travelers. It has really been extraordinary in every respect from claims processing, legal representation and proactive risk control. I think we are very well served by having such a good partner. Of course, as a big professional organization, they expect more of us, but we are a big operation too and we are stepping up to the challenge. I recommend this for your approval without reservation.

Kevin Meachum questioned the liability cost increase of \$130,508 and wondered if it was due to the fluctuation in claims. Amy acknowledged that it was.

Susanna Zimmerman made a motion to approve the Macon County Resolution Accepting a One Year Insurance Renewal Proposal through Arthur J. Gallaher as presented by the Auditor, seconded by Verzell Taylor, and motion carried 6-0.

The auditor also presented the following bills:

The Treasurer & Tax Collector for bonds for those being sworn in for \$735

A legal bill from Travelers for a claim that is making its way through the process for \$2,614.80.

A legal bill also from Travelers for an ongoing case for several years for \$162
A self insurance bill for repair of the van that transports prisoners \$1,361.60
Motion was made to approval of payment of these bills was made by Jon Baxter, seconded by
Susanna Zimmerman and motion carried 6-0.

County Board

No report - Just a reminder of the special board meeting tomorrow (Tuesday, November 20, 2012).

County Clerk

No report.

Recorder

No report.

Workforce Investment

No report.

CITIZENS REMARKS – PUBLIC COMMENT

Ted Miller, rep from Arthur J. Gallagher, wanted to say thank you. Specifically, to Amy Stockwell, Auditor for all the hard work and all the hours she put in. Without her dedication, Travelers would not have been able to do what they were able to. Thank you to everyone at the County and the senior management who had anything to do with that. I know it went up in cost, but it is important stuff and you guys did a fine, fine job representing yourselves to them. Thank you.

OLD BUSINESS

None

NEW BUSINESS

Chair Meachum wanted to take a moment to thank everyone, noting that he may not be chairman of the committee after tonight and the December 3rd reorganization meeting. It has been a pleasure to serve as chairman and he is hopeful that he will be able to continue to serve on the committee. Verzell Taylor thanked him as well and commended him for the good job.

NEXT MEETING

Monday, December 17, 2012

ADJOURNMENT

Motion to adjourn made by Jay Dunn, seconded by Merv Jacobs, and motion carried (6-0).
Meeting adjourned at approximately 5:40 PM.

Minutes submitted by Jeannie Durham, Macon County Board Office