

## Operations & Personnel Committee

### MINUTES

October 15, 2012

The Macon County Operations & Personnel Committee meeting was held on Monday, October 15, 2012 at 5:30 p.m. located at the Macon County Office Building, 141 S. Main St., Decatur, IL.

#### O&P Committee Members Present:

Jon Baxter                                      Kevin Meachum                                      Merv Jacobs  
Susanna Zimmerman

#### Other Department Support Staff Present:

Amy Stockwell, Auditor  
Jay Dunn, County Board Chairman  
Gary Minich  
Randy Waks, Asst. States Attorney  
Amanda Askew, Office Assistant

#### Call to Order:

The meeting was called to order by Chair Kevin Meachum at 5:30 p.m.

#### Roll Call:

Merv Jacobs                                      Kevin Meachum                                      Jon Baxter  
Susanna Zimmerman

#### Approval of the Minutes:

Jon Baxter made a motion to approve the minutes from September 17, 2012 seconded by Susanna Zimmerman. Motion Carried 4-0

#### Approval of Payroll:

Susanna Zimmerman made a motion to approve payroll, seconded by Merv Jacobs. Motion carried 4-0.

#### Approval of the Bills:

Merv Jacobs made a motion to accept the bills as presented, seconded by Jon Baxter.  
Motion Carried 4-0

#### Reports:

##### Auditor:

Amy Stockwell stated I have three bills and then an informational item. The bills are two claims one ICMRT \$64.54 and this is legal expenses for an ongoing matter. I have two bonds, one is for Desa Miller for 1 year of \$75.00 and one for Sheriff Schneider's Bond for 2 years for \$175.00 these are the statutory required bonds and I would ask your approval to pay these. Merv Jacobs made a motion to approve, seconded by Susanna Zimmerman. Motion carried 4-0.

Amy Stockwell stated we are approaching the time to renew our General Liability Insurance and I anticipate that we are going to need a special meeting for that. I will get with the Chairman to arrange the date once we know more. Kevin Meachum stated keep in mind to try to keep it on a Monday due to the fact those are our regular meeting times and if we can do that then it will not mess with any other conflicts throughout the County Board. Amy Stockwell replied I will get with you on that.

##### County Board:

Jay Dunn stated just as an FYI I brought my budget through here a few months ago and it was \$22,500 over last year's budget. At that time I did not realize that Linda Koger was going to retire as well as Tony VaNatta so I took a new budget to Finance last week and it was \$14,000 under budget. I will

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probably have an amendment to the budget for this year to cover some expenses for hiring a replacement for Linda Koger. I had to pay her off on her Comp Time and Vacation Time. My budget last year was pretty lean and I am not sure if I have enough money there to work that out. If I don't I will be back next meeting. Kevin Meachum asked should you go through Finance to get that approved first. Jay replied I will bring it through here then take it to Finance. Kevin Meachum stated what you are asking to brief us on it; we are a follow through on it. Jay Dunn replied this is just a FYI.

***County Clerk:***

No report.

***Recorder:***

No report.

***Workforce Investment:***

No report.

**No Public Comments**

**No Old Business**

**New Business:**

Kevin Meachum stated I am glad to see Merv back and feeling better and everything. I hope you get a speedy recovery and get to feeling good.

**No Closed Session**

**Adjourn:**

Susanna Zimmerman made a motion to adjourn, seconded by Merv Jacobs. Motion Carried 4-0

Meeting adjourned at 5:39 p.m.

***The next Operations & Personnel Meeting held at the Macon County Office Building will be Monday, November 19, 2012 at 5:30 p.m.***

Minutes submitted by:

Amanda Askew

Macon County Highway Department