

JUSTICE COMMITTEE MEETING
November 29, 2012
3:00 P.M.

MEMBERS PRESENT

Chair Mark Wicklund
Keith Ashby
Jon Baxter
Jay Dunn

MEMBERS ABSENT

Merv Jacobs
Dave Drobisch
Bill Oliver

COUNTY PERSONNEL PRESENT

Jack Ahola, State's Attorney
Randy Waks, Asst. State's Attorney
Sheriff Tom Schneider
Max Austin, Sheriff's Office
Rodney Forbes, Public Defender
Mike Day, Coroner
Jim Root, EMA
Lois Durbin, Circuit Clerk
Lori Long, Probation
Jerry Lord, PBC
Jeannie Durham, County Board Office

This meeting was called to order by Chair Wicklund at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve the minutes of prior meeting made by Keith Ashby, seconded by Jay Dunn, and motion carried 4-0.

CLAIMS

Motion to approve and pay the claims made by Jay Dunn, seconded by Keith Ashby, and motion carried 4-0.

REPORTS

Circuit Clerk

Resolution Approving Increase in the Circuit Clerk Automation Fund Budget for Fiscal Year 2013
Lois Durbin explained that this is to correct a mathematical error in the Social Security line for the Court Technologist. Motion was made to approve by Jay Dunn, Seconded by Keith Ashby and motion carried 4-0.

Resolution Approving Increase in the Circuit Clerk's EDP Line in the Automation Fund Budget for Fiscal Year 2013

Lois explained that they are doing some advanced technology in the office and courthouse. Funds go to lobby dockets which are screens that are put outside the courtrooms that tell people what courtroom and time they are scheduled for. Also, the microfilm reader is outdated and is costing more to replace than to convert the images to DVD and putting them on the hard drive. The images are so much better and we will be ready for the e-filing and e-appeals that are coming down the road. Motion was made to approve by Jay Dunn, Seconded by Keith Ashby and motion carried 4-0.

Resolution Approving Increase in the Circuit Clerk General Fund Budget Fund and Document Storage Fund Budget for Fiscal Year 2013

Lois explained that this is for the settlement of the contract with the employees and covers their raises. Motion to approve was made by Jay Dunn, Seconded by Jon Baxter and motion carried 4-0.

Jay Dunn took a moment to thank Lois for doing a great job. When she first came, the moral in that office was not good. The technology in that office was pretty bad. There were a lot of changes that needed to be made and Lois has been very diligent about doing that. She has brought in a lot more money and new technology into the office. We settled the contract agreement in 3 meetings and that has never been heard of before – so, that tells me the moral is pretty good and I appreciate everything you do.

Circuit Court –No Report

Coroner

Resolution Approving Increase in Appropriations in the FY12 Coroner's Budget

Mike Day explained that his office is reactive due to the fact that we never know what kind of tragic, difficult situations we are going to be involved in. Unfortunately, we find ourselves at a shortfall in the budget lines as they exist. This resolution is to amend the budget. Basically, to pull down \$6,380 from the revenue line which was above our estimations and the State Statutes provide that any of that revenue money generated by cremation permits, grant monies, document fees, reimbursements from the state be placed in a special fund to be utilized for the operation of our office. So, we are going to be shifting that \$6,380 into the autopsy medical & Clerk Steno lines to cover some type of calendar circumstance that the Clerk advised me has presented itself there. From that point, once the money is back down into those lines, if we need to adjust it for emergency use or supplies, we will make adjustments then. We try to be as responsible with these expensive processes as we can be. We, many times, find ourselves in the situation where it is a must do circumstance, but I want to assure you that we are trying to be as responsible as possible because we do realize that funds are limited to a great degree. One thing I also would call our attention to as we go into the new fiscal year, this document cremation, document, revenue creation line is an unstable circumstance. Part of the surplus there was due to the fact that the Governor's office finally paid us the death certificate money for the first time since Jim Edgar was Governor. It has been scrapped ever since and with the way things are in Springfield, I would suspect that it will be swept again next year and may not come back again for a long time. So, just keep in mind that that line may not be there every year.

Keith Ashby questioned the wording on the resolution. Jay Dunn agreed that the wording was not correct and suggested the Auditor review it before it goes before the Finance Committee.

Motion was made to have the Auditor review the wording and then to pass the resolution on to the Finance Committee by Jay Dunn, Seconded by Keith Ashby and motion carried 4-0.

Court Services/Probation

Resolution Approving Increase in Appropriations in the Probation Grant Fund for Additional Appropriations Received for the Juvenile Redeploy Grant

Lori Long explained that earlier this fiscal year, the Department of Human Services awarded Macon County with an additional \$55,000. We had 2 weeks to spend that money and we were able to meet that deadline. This Resolution will amend our probation grant budget for the additional grant revenue and expenditures. Motion was made to approve by Keith Ashby, Seconded by Jay Dunn and motion carried 4-0.

Resolution Entering into an Agreement with Peoria County for the Sale of Juvenile Detention Bed Space

Lori explained that the detention contract with Sangamon County ends tomorrow. We received two bids from other counties and selected the lowest responsible bid for 5 guaranteed beds and it includes the transportation of the juveniles to and from Macon County. The per diem rate is \$112.68 per day which is a little over half of the 2nd bid. It was very clearly the best deal. Randy Waks drafted the contract and I'd like to give a special thank you to Mr. Wicklund, Mr. Dunn and Mr. Ashby for their participation and support during our process. Peoria County is in process of taking the contract through their oversight committee process in much the same fashion. Their Justice Committee approved it yesterday. So, it goes to their full board next month for final approval. They have already posted for the transportation positions and should be ready to go 1/1/13. Until then, with the help and cooperation of the Sheriff's department, the one month period of time that they anticipate it will take for them to have their transport team ready to go. For the month of January, which should be quiet as usual, the Sheriff's department will be conducting the transports. We will pay out of our budget, which should be a modest sum for the one month. This is a good contract. I am confident that we are not having to look at an increase in our budget to cover this. We have continued to, for the whole year of the current fiscal year, averaged 4.9 kids in detention and that is why we went for a 5 bed contract. I factored into the FY13 budget a cushion for overages so if our population increases or if we need to pay for additional transportation. Motion to approve was made by Jay Dunn, seconded by Keith Ashby and motion carried 4-0.

EMA

Jim Root reported on the progress of the Hazard Mitigation Plan. We had our last meeting in August. Since then I have met with individual jurisdictions to get their input on the plan. So far, I have met with the City of Decatur, the Sanitation District in Argenta and I am getting ready to schedule with Long Creek and some of the other smaller villages that are participating in the plan in order to get the rest of their input before we have our next meeting which should be the first part of the year.

Public Building Commission

Jerry Lord had no report.

Public Defender

Rodney Forbes had no report

Sheriff

Resolution Approving Increase in Appropriations in FY13 Sheriff's Budget for Vehicle Purchase
Sheriff Schneider explained that this will cost the county zero amount of money in reference to the original purchase and full equipment. Motion was made to approve by Keith Ashby, Seconded by Jay Dunn and motion carried 4-0.

Side note in reference to the jail population: We are at about 320. It fluctuates, but we've been doing pretty well here lately.

State's Attorney

Resolution Approving the Designation of the Office of the State's Attorneys Appellate Prosecutor to Act on Behalf of Macon County

Randy Waks explained that this is a resolution we bring to you every year. This year's fee is \$20,000. It is the same as last year. Motion was made to approve by Jay Dunn, Seconded by Keith Ashby and motion carried 4-0.

Resolution Approving Increase in Appropriations for Grant Timing in the State's Attorney Grant and General Funds for FY2012 Budget

Randy explained that this comes every year as well. It is a cleanup due to Grant Timing. Jay Dunn questioned where the money was coming from. Jack Ohola clarified that most of the money comes from grants. It comes from moving money from one year to the next. Motion to check with the auditor and approve to send on to Finance Committee was made by Jay Dunn, Seconded by Keith Ashby and motion carried 4-0.

Citizen's Remarks

Sheriff Schneider took the opportunity to thank Jack Ohola & Randy Waks for a job well done. He stated that it's the best State's Attorney's Office he has ever worked with. Everyone has been very professional and appreciated.

Lois Durbin announced that her office's Christmas Party is December 6 and everyone is invited.

Mark Wicklund took a moment to thank everyone. This is his last meeting with the Justice Committee and the County Board as well. He wanted everyone to know he appreciates working with everyone.

Old Business

None

New Business

None

Closed Session

None

NEXT MEETING

December 20, 2012

ADJOURNMENT

Motion to adjourn made by Keith Ashby, seconded by Jay Dunn, motion carried 4-0, and meeting adjourned at 3:25 p.m.

Minutes submitted by Jeannie Durham
Macon County Board Office