

**FINANCE COMMITTEE MEETING**  
**November 28, 2016**  
**5:15 P.M.**

**MEMBERS PRESENT**

Jay Dunn  
Kevin Greenfield  
Linda Little  
John Jackson  
Tim Dudley  
Greg Mattingley

**MEMBERS ABSENT**

Patty Cox

**COUNTY PERSONNEL PRESENT**

Josh Tanner, S of A  
Rodney Forbes, Public Defender  
Carol Reed, Auditor  
Ed Yoder, Treasurer  
Sheriff Tom Schneider  
Bruce Bird, Highway Dept  
Lt. Jon Butts, Sheriff's Dept  
Mike Baggett, State's Attorney's Office  
Lisa Wallace, Deputy Auditor  
Steve Bean, County Clerk  
Mary Eaton, Recorder  
Mike Day, Coroner  
Robyn McCoy, Workforce Solutions  
Bryan Smith, County Board member  
Jeannie Durham, County Board Office

**CALL TO ORDER**

The meeting was called to order by Chair Dunn, at the Macon County Office Building.

**APPROVAL OF MINUTES**

Ms. Little made a motion to approve minutes of prior meeting, seconded by Mr. Greenfield and the motion carried 6-0.

**CLAIMS**

Motion to approve the report of the finance claims as presented made by Mr. Jackson seconded by Mr. Greenfield and the motion carried 6-0.

**REPORTS –**

*Audit Sub Committee –no report*

*Auditor –*

*Macon County Board Resolution Accepting a One Year General Liability Insurance Proposal through Arthur J. Gallagher*

Ms. Reed reported that this was presented to O&P. Travelers, the carrier since 2010, no longer is going to insure us for a few of the coverages. We had to go to the market. A. J. Gallagher took it to 14 or more companies. She said they had found something that they think will work for the county. There is a little change in that it is a retention versus a straight deductible. With the self-insured retention, we have to pay the money up front instead of the insurance company paying it and then us reimbursing them. It is going from a \$25,000 deductible to a \$100,000 self-insured retention. The premium is only a 9% increase. The total cost for next year is about \$530,000.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Little, seconded by Mr. Jackson and the motion carried 6-0.

***Macon County Board Resolution Approving Transfer of Funds from Rainy Day Fund to General Fund***

Ms. Reed explained that the Rainy Day fund is also known as the Financial Stabilization Fund and was created in FY07 by transferring a million and half from the ending balance of the General Fund to the new fund. It has since grown to \$1.661, so it is now \$161,000 more. These monies have been used this year to help with budget shortfalls in the general fund. It takes 2/3 vote to pass the resolution. We've borrowed from the fund, but now it turns out that we really need that balance to sure up the general fund. This resolution would transfer that money to the general fund.

Motion to approve forwarding to the full board with recommendation to approve made by Mr. Greenfield, seconded by Mr. Jackson. Ms. Little asked if this would zero out the account or if it would still be in existence with anticipation of . . . Ms. Reed said the fund will be left open, but it would be zeroed out for now. The motion carried 6-0.

***Macon County Board Resolution Approving Increase in Appropriations in the FY16 Insurance Fund and Self-Insurance Fund Budgets***

Ms. Reed explained that it has been a really tough year as far as workers comp goes. There are a couple of people out on total temporary disability. She said she had come to the Finance Committee a short time ago asking for about \$70,000. This time, we now need to come again, because another \$168,000 is needed. This is to transfer from the insurance fund balance into the self-insurance fund so claims can be paid.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Little, seconded by Mr. Mattingley and the motion carried 6-0.

***Macon County Board Resolution Approving a One Year Agreement with IPMG Claims Management Services, LLC for General Liability Third Party Administration Services***

Ms. Reed explained that since we now go to a self-insured retention and we pay the first \$100,000 in claims, we need a third party administrator to handle those claims. IPMG is the company that manages our workers comp. It is \$1,200 a year plus a per claim charge. If we have the normal 10 to 12 claims a year, it should be under \$10,000.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Little, seconded by Mr. Greenfield and the motion carried 6-0.

Ms. Reed reported that there have been changes to the Display Budget which she would explain and then let the Sheriff address any issues.

On the General Fund, a wrong number was put in and so there is a \$25,000 increase in taxes to be received shown

Sheriff & Jail expenses show a total change to the general fund of \$369,000 additional expense. LEST shows \$71,000 additional expenses for a total of \$440,000 restored to the Sheriff's budget.

Court Security revenue is up \$505,000

Some of the grants also changed a little bit

Highway funds levies will be increased to set aside some money for Beltway use.

Chair Dunn asked if there were any questions on the changes in the Sheriff's budget from the one approved for Display. This is to restore the deputies that were going to have to be cut. This prevents having to layoff deputies and the plan is to come back to the Board to ask to put the resolution for the safety tax back on the ballot in April.

Sheriff Schneider started out by addressing the committee with a letter he had drawn up. He read, the Macon County Sheriff's Office has faced many cuts and throughout the course of this budget cycle we have been required to reduce our budget more than any other department in the county. The stress that has been placed on the men and women in our office has been tremendous. They devoted their personal time away from their families to try and pass a safety tax that would fund positions in the Sheriff's Office, which unfortunately didn't pass.

The budget presented today includes reductions in staff for this upcoming fiscal year. I have ordered all non-grant specialty positions to discontinue their assignments and return to the patrol division effective January 1, 2017. The positions eliminated are School Resource Officer, Drug Interdiction Detective, Narcotics Detective, and our United States Federal Marshal. The effects of eliminating these positions will have a direct impact on public safety initiatives we have provided for several years.

Macon County Sheriff's Office Detective Adam Walter volunteered to retire early to eliminate the layoff of two deputies. Det. Walter would not be retiring if it hadn't been for the elimination of his position. With Detective Walter's early retirement and other early departures, we will not be filling 6 total positions this year. Make no mistake, had we not had reduced staff by 6 over this year, we would be physically laying off several people in the office. The Macon County Sheriff's Office short term goals will include providing the basic services, along with services provided by the grants that are currently in place.

Sheriff Schneider went on to say that in working with the County Board, he had been able to maintain the office where it is at with the funding where we have it. This has been paramount. We were able to solicit some more officers that had the ability to leave and go to different endeavors and in doing so were able to reduce the numbers. It is important to note that alternative sources are going to have to be found for revenue for the longevity of the office to reinstate some of the programs that are going to be cut as of January.

Lt. Butts explained that the budget prepared with the amendments is a reduction of \$91,865.81 in the deputy line (001-060-5315). The records department line (5480) was reduced by

\$14,323.22. The total reductions for expenditures as proposed in this budget compared to last year are \$424,587.43 which is about 8.8%.

Chair Dunn asked if there were questions about the highway changes. Chairman Greenfield explained that the levy would be raised about 2.33%. Part of that would go, if by chance and he said he felt there is a very good possibility that funding would be received for the Beltway project, it would help with some of the match there. But, even if it does not, there is a bridge on Reas Bridge Road that is in dire need of replacement. It will have to be replaced in 3 to 5 years. Some work was just done on it, so IDOT is allowing it to be kept open for a while. But, the fact is, it is in dire need and will have to be replaced. The cost of that bridge today, is between \$20 & \$25 million. If the levy is raised 2.3%, some money can be set aside so when the time comes, the matching funds will be there and we can be in a shape to afford getting it done. He said the effect of having to close Reas Bridge on the whole east end, but ADM, Caterpillar, & every other company on that side of town would be huge. No one wants to raise the levy, but it is important at this time, and there is really no choice. Chair Dunn said that if the funding for the Beltway is received, this money can be used toward that 20% share because part of that Beltway money will be to replace the bridge. But, if we don't get the Beltway funding down the road, this money could be used to replace the bridge.

***Board of Review –***

Mr. Tanner had no report

***Supervisor of Assessments –***

Mr. Tanner had no report

***GIS –***

Mr. Tanner had no report

***Treasurer –***

**Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent**

Motion to approve placing the resolution on the consent calendar of the agenda for the December 8, 2016 Macon County Board meeting made by Mr. Dudley, seconded by Mr. Mattingley, and the motion carried 6-0.

**CITIZEN REMARKS – PUBLIC COMMENT - None**

**OLD BUSINESS - None**

**NEW BUSINESS –**

***Sheriff's Department***

***Macon County Board Resolution Approving Increase in Expenditures for Single Purpose K9 Program***

Lt. Butts explained that in April, the Board had approved accepting \$222,984.54 for the K9 program for the Sheriff's Office. This resolution is to request the approval of the \$151,000 for K9 vehicles and \$30,000 for K9 equipment expenses.

Motion to approve forwarding to the full board with recommendation to approve made by Mr. Greenfield, seconded by Mr. Jackson and the motion carried 6-0.

***Health Department***

***Macon County Board Resolution Approving Increase in Appropriations in the FY16 Health Fund Budget for Teen Pregnancy Prevention***

Ms. Zalanka explained that the grant was received in the State's FY16, but not included in the county budget. This is to put \$50,000 into the FY16 budget with a small \$3,618 match

Motion to approve forwarding to the full board with recommendation to approve made by Mr. Dudley, seconded by Mr. Mattingley. Chairman Greenfield asked where the county rates statewide on teen pregnancies. Ms. Zalanka did not have the information, but thought the pregnancy rates had gone down some, but the STI rates are still really high. More details can be gotten by contacting Brandi Binkley or Marissa Mooney at the Health Department. The motion carried 6-0.

***Macon County Board Resolution Approving Increase in Appropriations in the FY16 Health Fund Budget for Ebola***

Ms. Zalanka explained that this grant first came in July, 2015 and they extended it to a two year contract. This is to move a portion (\$5,881) of it into FY16.

Motion to approve forwarding to the full board with recommendation to approve made by Mr. Mattingley, seconded by Mr. Jackson and the motion carried 6-0.

***Macon County Board Resolution Approving Increase in Appropriations in the FY16 Health Fund Budget for Illinois Children's Healthcare Foundation***

Ms. Zalanka explained that this is for FY16 & FY17. This is a new grant for the dental division that is increasing access to hospital dental services to children with special needs from underserved populations. Funds are being provided for contractual dentists and equipment needed for the hospital program to treat these children in a hospital setting. The total grant award is \$127,531 and is split between FY16 & FY17.

Motion to approve forwarding to the full board with recommendation to approve made by Mr. Mattingley, seconded by Mr. Jackson, and the motion carried 6-0.

***Macon County Board Resolution Approving Transfers in Appropriations in the FY16 health Fund Budget for Year End Additions and Clean Up***

Ms. Zalanka explained that this is a lot of bucket transfers with no overall increase in appropriations.

Motion to approve forwarding to the full board with recommendation to approve made by Mr. Dudley, seconded by Ms. Little, and the motion carried 6-0.

***County Board***

***Macon County Board Resolution Approving Lease Agreement with Senator Andy Manar***

Motion to approve forwarding to the full board with recommendation to approve made by Chair Dunn, seconded by Mr. Dudley and the motion carried 6-0.

***County Clerk***

***Macon County Board Resolution Approving Increase in FY16 Budget for Election Expenses***

Mr. Bean explained that they had seen a drastic increase from about 9,800 people voting early, vote by mail, etc. up to 14,000. That, coupled with various other federal and state mandates where the office had to be open more hours and do more processing of ballots earlier, an additional \$77,000 is being requested. \$15,000 for the election judges will get reimbursed by the state.

Motion to approve forwarding to the full board with recommendation to approve made by Chairman Greenfield, seconded by Mr. Jackson. Ms. Little asked if this would all come from the general fund. Chair Dunn confirmed. The motion carried 6-0.

***Workforce Investment Solutions***

***Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY17 Budget – Trade Case Management Grant***

Ms. McCoy explained that the Trade Grant is for those individuals affected by the Mitsubishi closing in Normal, IL. Every quarter, the state assesses how many customers are being worked with from that company and then they increase the grant by that amount. The increase being requested is \$8,528.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Little, seconded by Mr. Dudley and the motion carried 6-0.

***Coroner***

***Macon County Board Resolution Approving a Budget Amendment for Coroner's FY16 Budget***

Mr. Day explained that it pains him to have to come before the board to ask for additional appropriation of \$10,000. This is pretty much precipitated by the State of Illinois' refusal to pay for state mandated autopsies on incarcerated persons in the Department of Corrections. Just a few days ago, the office was required to do an additional autopsy which brings us to this point. He pointed out that the office tries very hard to maintain on what is appropriated, but that change in state policy indicates that that money is not coming back.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Little, seconded by Mr. Greenfield and the motion carried 6-0.

**CLOSED SESSION** - None

**NEXT MEETING** – Tuesday, January 3, 2017

**ADJOURNMENT**

Motion to adjourn made by Mr. Dudley, seconded by Mr. Greenfield, the motion carried 6-0, and meeting adjourned at 5:45 p.m. Minutes submitted by Jeannie Durham, County Board Office