

FINANCE COMMITTEE MEETING
Special Meeting – Budget Hearing #5
September 20, 2016 @ 5:15 P.M.

MEMBERS PRESENT

Patty Cox
Kevin Greenfield
Linda Little
Greg Mattingley
Tim Dudley

MEMBERS ABSENT

Jay Dunn
John Jackson

COUNTY PERSONNEL PRESENT

Robyn McCoy, Workforce Solutions
Lisa Wallace, Auditor's Office
Carol Reed, Auditor
Mike Day, Coroner
Dennis Crowley, Mental Health
Deb Garrett, Environmental Management
Laurie Rasmus, Environmental Mgmt
Sgt. Lou Ann Hollon, Animal Control
Kris Horton, Animal Control
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order at 5:15 p.m. by Vice Chair Patty Cox at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve minutes of prior budget hearing meeting on 9/12/2016 was made by Ms. Little, seconded by Mr. Mattingley and motion carried 5-0.

Budget Proposals

Mental Health Board

Mr. Crowley commented that he was presenting the Mental Health Board's request for tax levy. The County Board has 2 roles in relationship to the Mental Health Board. One is to approve the tax levy and the other is to appoint board members. He explained that he was not there to seek a budget approval, but with a recommendation for a tax levy.

The Mental Health Board is asking for a tax levy of \$2,445,594 which is the same amount that has been approved for the last 4 years. No General Fund dollars are used. If approved, an owner of a home assessed at \$120,000 would pay \$60 in property taxes to the Mental Health fund. This is the exact same amount the same homeowner would have paid in 2008.

The Mental Health Board fiscal year runs from July 1 through June 30 and all of the local tax levy dollars will be used to support services to Macon County residents.

He distributed a packet to committee members containing a letter with the request justifying the request, objectives, some major accomplishments, information about the fund balance, a list of Mental Health Board Members, and a list of every employee with their salary. There is a 1% raise included for this fiscal year.

Mr. Greenfield made a motion to forward the proposed tax levy request on to Display, seconded by Mr. Dudley and the motion carried 5-0.

Workforce Solutions

Ms. McCoy explained that their fiscal year is July 1 through June 30 so there is an overlap.

Going over the summary page, she said that all staff are allocated based on the benefit to the customer for each grant. The allocation changes about each quarter based on the customers enrolled.

Allocation dollars total \$1,779,390. A new allocation was received this year of \$1,300,000 and there is a carry forward of \$444,000 into the new fiscal year. There was a decrease of \$261,000 based on some of the demographic information that they use to make the allocations at the state level. No general fund dollars are used. The entire budget is based on grant funds through the state and feds. A lot of grants were closed on June 30th. She said she is currently working with only a few grants and that is not the way it normally is. The state is expected to release some grant applications and Ms. McCoy said that they would be responding to them.

There has been a change in legislation and they are now under the Workforce Innovation Opportunity Act. They still offer the same types of services, still serving adults, low income youth and dislocated workers.

There are 9 staff for a total of \$638,765 with a decrease of \$30,000 based on one individual's retirement and the rehiring of a replacement at a lesser salary. A 3% increase has been included. Ms. McCoy said she would like to work with Chairman Greenfield on how that would be disseminated with some getting an increase in wage and some a one-time bonus because they are at the max of their earnings.

Facility expenses run \$159,000.

The location of the facility is 757 W. Pershing Road in back of Perkins where they have been for over 20 years.

Direct participant expenses are \$1.4 million and include vocational training, class size training, on the job training, work experience, transportation, child care reimbursement, & incumbent worker projects. There have been a lot of incumbent worker projects this year. This is with companies that want to upscale their workforce. She said they've been able to write grants and submit proposals on their behalf to get funding to do that. There are also youth in-school & out-of-school contracts. There are three contracts. One with the City of Clinton because they cover both Macon & DeWitt County, one with Decatur Public Schools Adult Ed Academy, and one with First Institute which is a new program dealing with out of school youth. There is also, a medical office assistant program. They also have work comp for those that are in work experience.

The Workforce fund is 150 in the General Ledger and each department is a separate grant because expenses and revenue have to be kept separate, but there is one cash account that the county maintains.

Ms. McCoy explained that some grants have been closed out. The first grant, 028, is the Sector Based Grant for dislocated workers which focuses on sector based training. That is one of the requirements under the new legislation. The main priority is manufacturing, logistics & health care. There is carry-over funding of about \$230,000 because the grant started in January and will close on June 30 of next year.

The line items with wages, fringes and customer training programs and activities are about the same on each grant.

There is a trade grant that is for the Mitsubishi workers who lost their job. There are about 15 enrolled and they are seeking services through vocational training and once they are in the program, if they are in for a degree program, they are able to receive their unemployment benefits for 2 years. Some of the workers also receive RTA which means they've been dislocated, found another job, and if their wage is not at the level of their layoff wage, they get reimbursed by the Department of Employment Security, 50% of the difference of those wages up to about 18 months. This helps them transition into the lesser wage.

Ms. Little made a motion to approve forwarding on to Display, seconded by Mr. Mattingley and the motion carried 5-0.

Ms. McCoy explained that the packet she had distributed contains an org chart, some of the grants that have been brought into the county over the past 3 years amounting to about \$5.6 million. Also included is a summary of what has been spent with on the job training providers with employers, tuition, fees, & books with the local training providers, some of the miscellaneous of uniforms, boots, etc., youth contracts, work experience, and incumbent workers. For OJT, that is \$162,292 that is reimbursed directly to our local employers for new employees that they hired and we offset their wages. \$786,000 was spent on tuition, fees and books and \$483,000 was at Richland Community College. \$208,000 was spent on youth providers, \$38,000 on wage and fringe for youth who are in work experience, \$523,000 was spent on the incumbent worker directly back to employers who are upscaling their current workforce. Supportive services came to \$136,000. This is for transportation, child care, possibly rent if needed, tires for a car if they've broken down and need it for school, car repairs, etc... Once a person has been invested in, they want them to finish and get a job, so they are there to help those individuals. Also included in the packet is a pie chart list of the training programs customers are enrolled in. 64% are in health related programs such as RN, CNA, LPN, Surge Tech, Medical Office Assistant. 11% are in manufacturing and that number is being worked on to strengthen and grow it because so many people are not interested in training in manufacturing because they see all the layoffs, but there is such a large population of baby boomers that are going to be retiring soon that the pipeline really needs to be fed. 13% in logistics which includes CDL which is in great need in this area right now. Success stories, ROI and performance measures are also included in the packet.

Ms. McCoy went on to announce that she will be retiring effective the end of January. She said the position has been posted in Sunday's paper. One resume' has been received. She said she would be working with Chairman Greenfield to put together an interview team and then would be training that person over the next several months. She thanked everyone for their support. Mr. Dudley thanked Ms. McCoy for all of her contributions saying that the people in the community have utmost respect for her and everyone appreciates everything she's done.

Coroner

Mr. Day explained the changes in the budget.

There is a reduction in the salary line of \$1,144 due to a retirement and a rehire at a lower wage.

Line 7110, maintenance of equipment is always broken before the end of the year, so it is being increased by \$1,100

The autopsy medical line is being increased by \$19,044.

Line 9040, equipment shows a \$1,000 increase because it normally crashes before the end of the year.

There is a \$20,000 increase in the budget which was allotted with the understanding and assistance of the board.

Mr. Mattingley made a motion to approve forwarding the proposed budget on to Display, seconded by Mr. Dudley and the motion carried 5-0.

Mr. Dudley expressed appreciation to the Coroner for the tight budget he runs the office so well on.

Environmental Management

Ms. Garrett announced that she was presenting the same budget that they had seen last week. She said she had gone over most everything with most of the members of the committee, but would answer questions.

As requested, \$50,000 was reduced from the Environmental Management budget and put into the fund balance which is currently a little over \$300,000.

Mr. Greenfield asked about the Recycling Specialist salary of \$35,106 and this person's hire date. Ms. Garrett said he is paid out of the fund line 5155 and he began the last day of July. Mr. Greenfield asked if that is what he is currently making - \$35,106. He is contractual so it includes his 3% increase that will take effect on 12/1.

Mr. Greenfield asked what Laurie's combined salary is. It is divided in several different places. Ms. Garrett said her salary is predominantly in the Enforcement Grant @ \$41,695. After looking at the budget, Ms. Garrett corrected, saying the Inspector, which is Laurie is paid \$34,490 in the Enforcement Grant. That is about 80% to 85% of her time. The Executive Director, line 5010, \$8,755 is the other part of her salary. Mr. Greenfield asked what the total was. Ms. Garrett said that totals to \$41,695.43. Ms. Little pointed out that her budget sheets had different information. Mr. Dudley said it is \$34,490 & \$8,755 and pointed out that Laurie is the Inspector in one budget and the Executive Director in the other. Ms. Garrett confirmed. Ms. Little said hers showed Executive Director proposed salary for 2017 at \$10,305.42. Members compared the dates on the bottom of their sheets and Ms. Little said she had the wrong sheets in her book. Mr. Greenfield asked what the proposed salary is. Ms. Garrett said her total salary is \$41,695.43 and the proposed is \$42,946 plus one day.

Mr. Dudley asked Ms. Garrett to go over her salary as well saying it is line 5001 on the first page and asked if there is anything else. Ms. Garrett said yes, in the Enforcement, the Director Line 5001. He said it looks like her proposed salary is about \$62,000 and some change. Ms. Garrett said the proposed is \$61,920 and one day was added because there will be an extra day in the payroll. Mr. Dudley asked if there was a 3% increase included for her. Ms. Garrett

confirmed that both hers and Laurie's do. Mr. Greenfield asked what her total salary is right now. Ms. Garrett said it is \$60,116.

Mr. Greenfield said it has nothing to with Ms. Garrett because he thinks she does a great job, but he thinks \$60,000 for that job . . . He said he thought some of the jobs need to start being capped. Every time 3% is added to \$50,000 jobs, they are being raised \$1,500 and that has to stop. He said he would make the motion that the Director's salary be frozen at the FY16 budget rate. Ms. Little asked if it was for the FY17 budget. Mr. Greenfield agreed saying make it the same as the FY16 budget. Chair Cox asked if he was freezing it without the 3% raise. Mr. Greenfield confirmed. Mr. Dudley said you're taking the raise out for this year. Mr. Greenfield confirmed and said he thought that the Finance Committee . . . he said he has already had this conversation with Finance Chairman Dunn . . . needs to sit down and look at a lot of these jobs and some of them, unfortunately, are going to have to be capped. They are pretty good salaries now and he said he did not want to take anything away from them, but he sure did not want to keep adding to them either. Chair Cox said Mr. Greenfield had made the motion, Ms. Little seconded it and the motion carried 5-0. Mr. Dudley asked if that covered the Director and the - was it both, Deb's & Laurie's? Mr. Greenfield said both salaries capped at last year's salaries. Chair Cox asked if the motion was to approve the budget and move it on to Display with that amendment. Ms. Little so moved, seconded by Mr. Mattingley, and the motion carried 5-0.

Animal Control

Sgt. Hollon explained that the department has gone through some restructuring in the past year in order to be more efficient. The full time veterinarian was lost at the end of December, 2015 and a replacement was not found until May, 2016. Dr. Williams was hired as a part time employee without benefits, but she required an assistant. She was very flexible and allowed a kennel worker rather than a vet tech. That saved money. A kennel worker usually makes about \$10 an hour where a vet tech starts at about \$13. The Chief Warden was lost at the beginning of the year and as part of the restructuring, Kris Horton was moved into the Chief Warden position and Amanda was made the Shelter Manager. More responsibilities were put on Sgt. Hollon & on Amanda. The budget being presented has been amended by the EEHW committee to reflect a 2% raise for Kris Horton as Chief Warden. The raise was not given at the beginning since the previous Chief Warden made about \$20,000 less. She is a non-contractual position, however, her pay was not reduced in consideration of her years of service and knowledge of the overall job. Every effort to save has been made producing a fund balance of about \$349,000. The budget has been reduced by 7.5%, but still have a deficit that would be covered by the fund balance. \$95,000 was removed from the budget. Projections show revenue to be 79% and expenditures are 69% without receiving the \$95,000 this year as well. There have been more criminal cases from January to present than in the past 5 years. That is because a better job of enforcement is being done.

Mr. Greenfield said that again, he would suggest that since the Chief Warden position had been \$33,000 to \$34,000 and with Ms. Horton having been making about \$53,000, he could agree leaving it at \$53,000, but again, these are jobs that have to be looked at. He went on to say the rest of the budget looks good and wondered how much help they might get from the Foundation. Sgt. Hollon said they always hope and if they fall short, there is a great community. She explained that they had found some parvo puppies left on a vet's doorstep. Instead of automatically putting them down, they were able to save 5 puppies because of the community giving donations and through the Foundation's help. They went to homes and now

they are living and thriving. She stressed that they do try to find alternatives if they can. Mr. Greenfield asked if the closing of Homeward Bound had affected them any. Sgt. Hollon said it has not, they got rid of all of their animals before they closed. She said the majority of their animals came from out of the county. Mr. Dudley confirmed that a lot of them came from Morgan County and they very rarely took animals from our shelter. Sgt. Hollon said that if anything, they've gotten more volunteers since Homeward Bound has closed and people seem to be redirecting their money to the shelter. She said they will continue to save where they can.

Mr. Greenfield made a motion to forward the budget on to Display with no raise for the Chief Warden leaving that position capped at \$53,000, seconded by Ms. Little and the motion carried 5-0.

CITIZEN REMARKS – PUBLIC COMMENT - None

OLD BUSINESS - None

NEW BUSINESS - None

CLOSED SESSION - None

NEXT MEETING - Monday, October 3, 2016 Regular Finance Committee meeting and Wednesday, October 5 for the Special Meeting to prepare for the Display Budget.

Mr. Greenfield asked what budgets were to be presented at the October 3 meeting. That is the Sheriff along with the EMA budget that had been tabled until the Sheriff's was finalized. Ms. Reed said that she could have the Auditor's budget ready for that meeting as well.

ADJOURNMENT - Motion to adjourn made by Mr. Dudley, seconded by Ms. Little, the motion carried 5-0, and meeting adjourned at 5:55 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office