

**FINANCE COMMITTEE MEETING**  
**August 29, 2016**  
**5:15 P.M.**

**MEMBERS PRESENT**

Jay Dunn  
Kevin Greenfield  
Patty Cox  
John Jackson  
Tim Dudley  
Greg Mattingley

**COUNTY PERSONNEL PRESENT**

Josh Tanner, S of A  
Lisa Wallace, Auditor's Office  
Carol Reed, Auditor  
Ed Yoder, Treasurer  
Cherie Meyer, Treasurer's Office  
Steve Bean, County Clerk  
Rodney Forbes, Public Defender  
Mike Day, Coroner  
Pat Berter, Court Services / Probation  
Debra Kraft, County Board member  
Jeannie Durham, County Board Office

**MEMBERS ABSENT**

Linda Little

**CALL TO ORDER**

The meeting was called to order by Chair Dunn, at the Macon County Office Building.

**APPROVAL OF MINUTES**

Mr. Mattingley made a motion to approve minutes of prior meeting, August 22, 2016 (Budget Hearing #2), seconded by Mr. Greenfield and the motion carried 6-0.

**CLAIMS**

Motion to approve the report of the Finance claims as presented made by Ms. Cox seconded by Mr. Mattingley and motion carried 6-0.

**REPORTS –**

*Audit Sub Committee –Auditor –*

**Macon County Board Resolution Entering into an Agreement with May, Cocagne & King, P.C.**

Ms. Reed reported that they had received a letter from May, Cocagne, & King wanting to do the audit for the county again this year at a 5% increase. It has not been raised for the past 5 years. The Audit Sub Committee, consisting of Chairman Greenfield, Finance Chairman Dunn, & Finance Vice Chair Cox talked about it and feel it is appropriate. It will probably be sent out for bids next time. The last time it was sent out for bids was in 2010. The resolution is for a 2 year contract at \$92,000 for the audit and \$6,500 for the Circuit Clerk audit.

Motion to forward the resolution on to the full board with recommendation to approve was made by Ms. Cox, seconded by Mr. Greenfield and the motion carried 6-0.

***Board of Review –***

Mr. Tanner reported that the board had started their work last week and got through about 50 or 60 of the 120 cases that have been turned in so far. They meet again next week.

Chairman Dunn said they would be looking at the Board of Review's budget again on 9/12 and it would include some modest salary cuts. Mr. Tanner confirmed.

***Supervisor of Assessments*** –

Mr. Tanner reported that they publish the assessments on Sunday 9/11. That starts the 30 days to file appeals so October 12 will be the last time someone can file an appeal for this year.

**GIS** – No report

**Treasurer** –

**Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent**

Motion to approve placing the resolution on the consent calendar of the agenda for the September 8, 2016 Macon County Board meeting made by Ms. Cox seconded by Mr. Jackson, and the motion carried 6-0.

**CITIZEN REMARKS – PUBLIC COMMENT** - None

**OLD BUSINESS** - None

**NEW BUSINESS** –

**Court Services / Probation**

**Macon County Board Resolution Approving Revenue in the Probation Grant Fund for Juvenile Redeploy Illinois Grant**

Mr. Berter explained that they had been notified that they would, once again, receive the grant. Because of the fiscal year differences between the state and the county, the money has to be appropriated ahead of time. However, the money that is being allocated for this is through the stop gap measure that was approved. So, technically, the money that is being allocated is only for 6 months, but after the election it is supposed to come up for a vote and it is expected to be approved.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Cox seconded by Mr. Mattingley, and the motion carried 6-0.

**Coroner**

**Macon County Board Resolution Approving Increase in Appropriations in the FY16 Coroner's Budget**

Mr. Day explained that the autopsy line broke a week or so ago. This is a request to take \$6,000 from the increased revenue line and put it into the expense line for the Autopsy Medical. He said he thought there would be sufficient funds to meet the \$6,000 request.

There may be some additional money coming into the revenue line. He said that he may have to be coming back, but would have to see where we are by the end of the year.

One of the problems they have is that there are some autopsies that are mandatory, some that are in the best interest of Macon County and some that are in the best interest of public safety. One of the problems is that they are being asked, with some regularity, to autopsy inmates at the state correctional facilities. State Statute says that anyone that is in custody of a police agency, county jail or correctional facility has to be autopsied. The state used to reimburse for those as they did reimburse for many things, but we now find ourselves being owed some autopsy money from last year from the state and probably 4 or 5 total. He said he had just had to do one of these sad cases this past Saturday. That is money that is being taken out of the meager county lines and being expended on behalf of the State of Illinois and their Correctional Division. So, if they ever pay us, there will be some additional money coming in to the fee line, but we'll have to wait and see what happens. There is a general consensus around the state that unless we are able to apply some political pressure, they may never reimburse these autopsies again. They have gone now way over a year in not doing so.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Cox, seconded by Mr. Mattingley, and the motion carried 6-0

Chair Dunn asked the Coroner to get the number of how much the State owes us on autopsies for the last year.

## **BUDGET PRESENTATION**

### ***Treasurer –***

Chairman Greenfield asked what the amount was that the Treasurer had been asked to cut. Chair Dunn said it was less than what he actually did cut. It was \$11,674. Mr. Yoder said he made it by cutting a little over 3% or \$11,721.

Mr. Yoder asked for questions. Ms. Cox asked if everyone in the office was cross trained so that if someone goes on vacation or is sick, the work continues. Mr. Yoder confirmed saying he had good employees that feels very confident that business is being taken care of.

### ***Automation Budget –***

Mr. Yoder said he would be needing some new computers, which is always ongoing. He would be replacing 5 of those.

The Tipton System is on the Capital Revolving Fund and he would be able to pay that balance off at the end of November, making all the payments from automation.

One thing about automation is when you look at the budget for the last few years, it seems like there is a certain number coming in every year, but it can't always be relied upon. This is the best estimate base on prior years.

Chair Dunn commented that it looked like the general fund had been cut \$11,721, but the automation budget is being increased by \$15,000. Is there a balance in the automation fund? Mr. Yoder said there had been a small balance over the last few years. It was carried forward to this year and that is why it appears as a balance carryover. Chair Dunn asked Ms. Reed what the balance in it was. Ms. Reed said \$17,000 and depending on what this year does, it is budgeted to

break even. That will cover the \$15,000 he has budgeted for next year. Mr. Yoder went on to say he was going to have to replace a server @ \$2,500 which will pretty much take the rest of that small amount and it is not reflected in the equipment line. Everything that is there is going to be used.

Mr. Dudley asked if he had said he was going to replace 5 computers and a server. Mr. Yoder confirmed saying the computers have been out of date for some time and are getting to where they cannot get parts for them. Mr. Dudley asked how many computers he had. Mr. Yoder asked Mr. Tanner for assistance and said he thought about 8 for employees and 5 in front. Mr. Dudley suggested that in the future he stagger the replacements out a little bit because 5 at once is quite a hit.

Chairman Greenfield asked about the \$3,000 in the extra help line. Mr. Yoder said it is for his part time help and right now he is using contracted help because this is the time of the year that the part timers are back in school.

Mr. Dudley asked about line 7110, maintenance of equipment and what that included. If that includes computers and you're getting 5 new ones, why would you still need \$4,110 for maintenance. What else does it cover? Mr. Yoder said it is for computers, copiers, adding machines and anything that is in the office. Mr. Dudley asked what had to be maintained when he is asking for \$4,110 that wasn't in the budget last year. Mr. Yoder said he could pay contracting charges for maintenance and that type of stuff. Mr. Dudley asked if he had no maintenance costs last year. Mr. Yoder said he did have those costs. Mr. Dudley said he still could not wrap his head around how he was getting new computers and new server, but still needs \$4,000 more in maintenance that he did not have last year. He asked Mr. Yoder to check on it for him.

Mr. Jackson made a motion, seconded by Mr. Mattingley. Chair Dunn said that typically the motion is to send the budget on to display, he asked Mr. Dudley if he wanted to see it again. Mr. Dudley said he would like to see what the \$4,000 is for. Mr. Jackson withdrew the motion. Mr. Mattingley withdrew his second.

Mr. Dudley made a motion, seconded by Ms. Cox to have the proposal brought back to a later budget hearing meeting and the motion carried 6-0.

**CLOSED SESSION** - None

**NEXT MEETING** –

Tuesday, September 6 – Budget Hearing #3

Monday, September 12, 2016 – Budget Hearing #4

Tuesday, September 20, 2016 – Budget Hearing #5

Monday, October 3, 2016 – Regular Finance Committee meeting

**ADJOURNMENT**

Motion to adjourn made by Ms. Cox, seconded by Mr. Greenfield, the motion carried 6-0, and meeting adjourned at 5:40 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office