

**FINANCE COMMITTEE MEETING**

**August 1, 2016**

**5:15 P.M.**

**MEMBERS PRESENT**

Jay Dunn  
Kevin Greenfield  
Patty Cox  
Linda Little  
John Jackson  
Tim Dudley  
Greg Mattingley

**COUNTY PERSONNEL PRESENT**

Mike Baggett, State's Attorney's Office  
Josh Tanner, S of A  
Sheri Wallace, HR  
Carol Reed, Auditor  
Ed Yoder, Treasurer  
Joe Moretti, Highway Dept  
Lt. Butts, Sheriff's Department  
Rodney Forbes, Public Defender  
Judge Webber  
Pat Berter, Court Services / Probation  
Debra Kraft, County Board member  
Jeannie Durham, County Board Office

**MEMBERS ABSENT**

**CALL TO ORDER**

The meeting was called to order by Chair Dunn, at the Macon County Office Building.

**APPROVAL OF MINUTES**

Ms. Cox made a motion to approve minutes of prior Finance Committee meeting, July 5, 2016 seconded by Mr. Jackson and the motion carried 7-0.

**CLAIMS**

Motion to approve the report of the Finance claims as presented made by Ms. Cox seconded by Ms. Little and motion carried 7-0.

**REPORTS –**

*Audit Sub Committee – no report*

*Auditor –*

Ms. Reed reported that as soon as the budget hearings start taking place next Monday, August 8, the binders for the Finance Committee members will be ready.

*Board of Review –*

Mr. Tanner reported that publishing should be done at the end of the month. That will start the list of appeals that will be coming in.

*Supervisor of Assessments – no report*

*GIS – No report*

**Treasurer –**

**Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent**

Motion to approve placing the resolution on the consent calendar of the agenda for the August 11, 2016 Macon County Board meeting made by Ms. Cox seconded by Mr. Jackson, and the motion carried 7-0.

**CITIZEN REMARKS – PUBLIC COMMENT - None**

**OLD BUSINESS - None**

**NEW BUSINESS –**

**State’s Attorney’s Office**

**Macon County Board Resolution Amending the State’s Attorney’s FY2016 Budget for the Teen Court Grant Fund**

Mr. Baggett explained that this is an appropriation amending the State’s Attorney’s FY2016 budget for Teen Court. An additional grant was received from the Community Foundation. This resolution appropriates the funds and allows for spending them.

Motion to approve forwarding to the full board with recommendation to approve made by Mr. Mattingley seconded by Ms. Little, and the motion carried 7-0.

**Workforce Investment Solutions**

**Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY’16 Budget - Trade Case Management Grant**

Ms. Little explained that she would present the resolution because Ms. McCoy was unable to attend the meeting. She said that the resolution was reviewed by the O&P Committee. It is a grant that she has received more money for than was originally in the budget. This resolution appropriates the funds and allows for spending them.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Little, seconded by Mr. Greenfield, and the motion carried 7-0.

**Circuit Court**

**Macon County Board Resolution Authorizing Adoption of Memorandum of Understanding for Service Providers for the Residential Mortgage Mediation Program**

Judge Webber explained that this is to authorize the County to enter into memorandum of understanding between the County and the Community Investment Corporation of Decatur and also with Land of Lincoln Legal Assistance Foundation, both of whom are first providers for our mortgage mediation program. They are cancellable on 30 days notice by either party. The County’s obligation is limited to only what it collects which is the \$75 filing fee on chancery cases. Mr. Baggett has reviewed and discussed these memorandum with the judge.

Motion to approve forwarding to the full board with recommendation to approve made by Mr. Mattingley, seconded by Mr. Jackson, and the motion carried 7-0.

## **Probation**

### **Macon County Board Resolution Approving Revenue in the Macon County Mental Health Court**

Mr. Berter explained that this is money received from the Mental Health Board. It is a grant timing issue. The Mental Health Board's fiscal year is July 1 to June 30 whereas the County's is December 1 to November 30.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Cox seconded by Mr. Mattingley, and the motion carried 7-0.

## **Highway**

### **Macon County Board Resolution Appropriating Funds to County Contractors for the CH 18 School Road Bridge Repair Project**

Mr. Moretti explained that this bridge repair project is north of Argenta.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Cox, seconded by Mr. Mattingley, and the motion carried 7-0.

### **Macon County Board Resolution Appropriating Funds to County Contractors for the CH 36 Baker Road Bridge Replacement Project**

Mr. Moretti explained that this is a bridge replacement that is south and west of Macon.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Cox, seconded by Mr. Mattingley. Ms. Little asked where County Contractors are located. Mr. Moretti said they are out of Quincy. The motion carried 7-0.

### **Macon County Board Resolution Appropriating Funds to Sangamo Construction for the Boody Road Bridge Repair Project in Pleasant View Township**

Mr. Moretti explained that this is a repair on a township bridge.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Cox, seconded by Mr. Jackson. The motion carried 7-0.

### **Macon County Board Resolution Approving Additional Funds for the Purchase of Right of Way Parcel 32 from Beverly Gulick for the CH 41 Wyckles Road Whitetopping Project**

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Cox, seconded by Mr. Mattingley. Chair Dunn asked if there would be more of these. Mr. Moretti explained that, if any, there might be one more, but he was unsure about it. The motion carried 7-0.

## **Macon County Board Resolution Appropriating Funds for Right of Way Property Marker Staking on the CH 30 Extension Project**

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Cox, seconded by Mr. Mattingley, and the motion carried 7-0

## **Macon County Board Resolution Approving EEO Plan**

Ms. Wallace explained that the report had been reviewed by Mr. Baggett & Ms. Little. It was recommended that this be brought before the Finance Committee because it is running a little behind schedule.

Motion to approve forwarding to the full board with recommendation to approve made by Ms. Little, seconded by Ms. Cox, and the motion carried 7-0

## **BUDGET PRESENTATIONS**

### ***Board of Review –***

Mr. Tanner explained that he is still waiting on a piece of information he is working with Mr. Baggett on. They are looking into the proper timing as to when the salaries can be adjusted for the Board of Review members. That will require a board resolution. Once that is established, Mr. Tanner said he would come back and establish that. The request was for a \$20,000 cut. That would bring their salaries down to \$9,333 each. The question is whether it can be done at the end of their term, at the end of their session, or at the end of the fiscal year. Once we get clarification, the appropriate adjustment will be made and we will go from there. Mr. Baggett said he would have an answer in the next couple of days and Mr. Tanner said he would be ready for the August 8<sup>th</sup> budget hearing he is scheduled for and would prepare a resolution for the next Finance Committee meeting (August 29).

Chairman Greenfield suggested that with Mr. Tanner's budgets, since he is presenting to the Finance Committee tonight and as long as he doesn't need to bring anything else back, they might want to go ahead and just give final approval and not make him repeat it at a budget hearing. Everyone agreed, except with the Board of Review, he would need to come back with more information.

Mr. Dudley made a motion to approve forwarding this (Board of Review) budget on to the Finance Committee Budget Hearing (August 8), seconded by Mr. Mattingley and the motion carried 7-0.

### ***Supervisor of Assessments***

Mr. Tanner explained that the request was a \$40,000 reduction and he is just slightly over that at \$40,324.

He explained that the revenue lines had been cut a little. The top line is the reimbursement of Mr. Tanner's salary which is 50% of his salary and is a given. The copies remained the same. Pretty much everything has been pushed out onto the web so \$500 will cover it. Last year \$385 was brought in. That's not that much money difference. The Township work was cut down by

\$500. If they perform the work, that is great, but if they don't they get sent a bill. Mt. Zion & Long Creek Townships are next year. Long Creek has an assessor, but Mt. Zion's position is vacant, so the office may end up doing their work. Currently, Niantic, Harristown, Whitmore, Oakley & South Wheatland are vacant. We did all of their work this year so they will be getting a bill, but they are smaller townships. It doesn't generate that big of a bill. Mr. Greenfield asked if any of them are quadrennials. Mr. Tanner indicated that Niantic, Harristown & South Wheatland were. Their bill will be a little bigger than usual. Chair Dunn asked where we are in getting reimbursed. Mr. Tanner said that every bill that has ever been sent out has been paid. Chair Dunn said he was questioning whether we get paid half or what. Mr. Tanner said it is about half. Most of them are on their second quad. At some point, that agreement may need amending. He said he could put something together where instead of an hourly basis, it could be based on the number of parcels they have. That would probably be a better gauge as to how much work is being done. The office has one less field assessor, so is able to do less work anyway. Chair Dunn asked the committee how they felt about trying to amend the agreement. Mr. Tanner said the agreement automatically extends and the original term has expired. It takes 30 or 90 days to get out of it. Technically, you don't need the agreement, it just makes it easier. When you have turnover at the township level, you can send them the agreement and tell them this is past practice, and it just goes a whole lot easier. He said he could write something up and talk to the Township Supervisors to see what they are amenable to, but we would never recover all of our costs. We could probably recover a little more than we are. Most of them fill their positions with someone who is able to do the work or they just give up looking. Chair Greenfield said he would like to see us recoup some of our costs. Mr. Tanner said he would bring something back after the committee finishes with the budget process.

Chair Dunn asked if the state was caught up on paying their part of the Supervisor of Assessment salary. Mr. Tanner said he thought so and didn't think they'd ever had too much of a problem with that one.

Mr. Dudley made a motion to send this budget on to the Auditor for the final budget, seconded by Mr. Greenfield and the motion carried 7-0.

### ***GIS***

Mr. Tanner said that there had been a small increase of \$6,478. Some of the Supervisor of Assessment cuts that were allowable were rolled into GIS. Chair Dunn asked what the fund balance was. Mr. Tanner said that if you calculate it out at the current rate of spending, it is about 2 ½ to 3 years. It is getting shorter. There was an increase in the GIS fee in April. That is a little difficult to calculate because it is based off of recordings. Those are not consistent each month. The summer is better with the winter not as good. When we get to this point next year, we will have a full year of information making it a little easier to calculate. At that time, we can recalculate how far we are from depleting the fund. The GIS fund is all non-general fund money.

Mr. Dudley made a motion to pass this budget on to the Auditor for the final budget, seconded by Ms. Cox and the motion carried 7-0.

**CLOSED SESSION** - None

**NEXT MEETING** – Monday, August 29, 2016  
**Budget Hearing #1 – Monday, August 8**  
**Budget Hearing #2 – Monday, August 22**

**ADJOURNMENT**

Motion to adjourn made by Ms. Cox, seconded by Mr. Mattingley, the motion carried 7-0, and meeting adjourned at 5:40 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office