

**FINANCE COMMITTEE MEETING**  
**Special Meeting – Budget Hearing #2**  
**August 24, 2015 @ 5:15 P.M.**

**MEMBERS PRESENT**

Jay Dunn, Vice Chair  
Kevin Greenfield  
Patty Cox  
Linda Little  
Greg Mattingley

**MEMBERS ABSENT**

Keith Ashby  
Tim Dudley

**COUNTY PERSONNEL PRESENT**

Jay Scott, State's Attorney  
Mike Baggett, State's Attorney's Office  
Nicole Kronke, State's Attorney's Office  
Carol Reed, Auditor  
Lisa Wallace, Deputy Auditor  
Steve Bean, County Clerk  
Lois Durbin, Circuit Clerk  
Matt Snyder, ROE  
Jean Moore, Child Advocacy  
Jeannie Durham, County Board Office

**CALL TO ORDER**

The meeting was called to order at 5:15 p.m. by Chair Jay Dunn at the Macon County Office Building.

**APPROVAL OF MINUTES**

Motion to approve minutes of prior budget hearing meeting on 8/10/2015 was made by Mr. Mattingley seconded by Ms. Cox and motion carried 5-0.

**Budget Proposals**

***Circuit Clerk:***

Ms. Durbin presented her general fund budget as follows:

The 4D grant is the only grant. This year it was reduced by \$2,390. Everyone's got reduced. It is \$28,008

Line 5001 – Circuit Clerk salary set by resolution

Line 5455 – Union employees, per contract, 3% raise. Some employees left for different jobs or retired and have not been replaced, so this line has been reduced.

Hospitalization – set by the budget packet

Telephone – same

Legal Advertising – same. This year, not as much has been spent as last year

Postage – has been getting hit with a lot of tax cases that require certified mail. That went up.

Money has been taken from the supply line. Supplies will be taken from Clerk's Op fund to make up the difference.

Jury Expenses – have been separated out.

Last year's budget minus jury expenses is \$1,116,456.74 minus 3% = \$1,082,969 and the budget for next year is \$1,081,560 which is a 3% cut.

Ms. Little asked if the jury coordinator is a union position. Ms. Durbin said no.

Ms. Little asked if any of the lines, other than the employee union contract & hospitalization, contracted expenses such as contracts with outside vendors or capital fund. Ms. Durbin said no, but she does have a postage machine.

Jury –

This has been broken out of the main budget. The jury demand fee is paid on civil cases. The fee for that is \$212.50 for a 6 man jury. The best estimate, because this past year there were a lot people when they passed the bill to go from a 12 man to a 6 man on a civil jury cases, both sides were paying for a jury to make sure they ensured a 12 man jury before June 1st. There was a lot of extra payment coming in on that. It actually says in the bill if they paid for a 12 man jury prior to June 1<sup>st</sup> and they have proof that they can get a 12 man jury after it went into effect. So, this is an estimate. There is also a jury alternate fee that was set in the bill that raised the jury fees to \$25 the first day and \$50 each additional day thereafter. Right now they are gathering what the other counties are charging so they can set the alternate fee in Macon County. There will be some income coming in from that, they just don't know what the charge will be yet.

Hospitalization is the same as the front page. That is the Jury Mgr salary.

The EDP line, 7180, is maintenance for automation and jury service system.

Jury Fees were running about \$9,000 per week on jury with the new fees, so with 20 weeks in a year, the best estimate is \$180,000.

Jury meals – same

Parking – negotiated with the city @ \$600 a month for jurors to park

Mr. Greenfield stated that they didn't really have a choice. Ms. Durbin agreed and said hopefully the bill in Springfield will be dealt with soon and the fees will be reduced down to \$20 the first 2 days and then \$32 for each day after that. Mr. Greenfield asked about the fees and if that would be something done by the County Board. Ms. Durbin said it would need a resolution and as soon as the data is received, she would bring it to the board.

Mr. Dunn asked if she had said there is a bill in Springfield that would lower the fees. Ms. Durbin confirmed and said they were also going to add a jury service fee which will be placed on filing fees of civil cases.

Automation Fund –

Line 4210 – fees coming in has been reduced by \$25,000 to \$295,000 because with raising the fee last year, it was thought the income might be larger, but as of yesterday \$213,542 has been brought in. That is up \$70,000 from a year ago, but with 3 months remaining in the fiscal year, Ms. Durbin said she couldn't see hitting the \$320,000. Mr. Dunn asked if the \$295,000 would be going down from previous revenue or just bringing the estimate down. Ms. Durbin said it was an estimate due to changing the fees in the last part of the year.

Court Technology – this is the salary. Ms. Little asked if it was “a” salary. Ms. Durbin said yes, and added that the IT person is on call 24/7 and she gets the calls in the middle of the night. She gets the calls and deals with them on weekends. She works many weekends. To update, she has to go around to each individual computer and update them separately.

Health Insurance – set by budget packet. In past years, IMRF, SS, etc... all grouped together, but this has been broken out so it could be seen how much each one costs.

7180 – Circuit Clerk EDP – this is for the e-business projects such as the e-filing, e-appeals, e-citation, e-plea & e-guilty. E-plea & e-guilty are going live tomorrow. People will be able to go online and pay and disposition out the cases. We are hopeful that will help.

Circuit Court EDP line – This fund is in the budget every year and is shared with the courts.

Chair Dunn asked if there was a fund balance. Ms. Durbin said it is about \$70,000.

Document Storage –

This has been reduced because last year’s estimate was a little high. So far this year, \$210,831.83 has been brought in. That is up about \$51,000 from a year ago due to the increase in fees in the latter part of the year.

Hospitalization – broken out to show all the expenses for IMRF, etc...

Line 7180 – EDP – left the same as last year because they are still microfilming and more imaging will be needed for e-business.

Chair Dunn asked if there was a fund balance. Ms. Durbin said it was also approximately \$70,000. Mr. Dunn asked if she was still scanning in an effort to catch up from prior years. Ms. Durbin said they are still trying to catch up. They weren’t able to do much this year because of other projects, but they are still working on it.

Ms. Little asked if any of the positions are union. Ms. Durbin said the scanner line has several employees in it. The microfilmer is union and the scanner has at least one union position in it. There are 4 or 5 employees being paid out of it.

Restricted Cash Fund –

That is the \$36 a year maintenance fee that notices are sent out every January.

Postage is for mailing of those and there are some expenses that are related to the child support that gets paid out of that also.

Chair Dunn asked if there was a fund balance. Ms. Durbin said it is about \$40,000.

Clerk Op & Admin Fund –

This has been reduced by \$3,000 to \$35,000 due to the reports. This year \$26,855.90 has been collected through yesterday. Last year at this time we were at \$30,294 or about \$3,500 difference from a year ago.

7120 – Travel is for training

7180 – EDP helps pay for e-business

Training is for employees to train on the computer systems.

Dues have been the same for the past few years.

Supplies – This is for office supplies and some printers and a fax

Chair Dunn asked if there was a fund balance. Ms. Durbin said it is about \$130,000

Circuit Clerk Electronic Citation Fund –

This is a fund that holds the \$5 charged resulting from the Clerk's share when and the arresting agency gets the rest. This fund cannot be used for anything but e-citation. Quotes have been received for this project and as soon as the e-plea & e-guilty are going, this will be next. They will start getting approval from the sheriff's department. Right now there is \$38,422.71 and if it is not used, it has to be turned over to the state police.

Jury Agency Fund –

The \$198,000 expense matches the \$198,000 income which comes from the total of the jury expenses. The expenses in the fund are income to the other fund.

Mr. Greenfield said that if the Admin fund has \$130,000 balance, could it be used to reduce some of the costs in the Admin fund budget. Ms. Durbin said there are projects that are still coming out of that fund such as the e-plea & e-guilty and collection agency she had to have Judici which costs about \$20,000. When the back up was moved up North, there is a fee that is coming out of that fund as well. The balance will come down. Chair Dunn asked if there were any restricted funds or automation funds that could be used to help cover EDP out of the jury service line. Ms. Durbin said other funds cannot be used to pay for the jury. It specifically says it has to come out of the General Fund Treasury.

Mr. Greenfield made a motion to approve forwarding the budget on to Display, seconded by Ms. Cox, and the motion carried 5-0.

***State's Attorney:***

Mr. Scott addressed the committee saying that for the last couple of years, he has come and explained how when he took office, everything was looked at from top to bottom to see if there was any way some money could be saved. A couple more spots in the overhead where significant cuts can be made were found in the travel and training lines. The attorneys have to go for continuing legal education and get 30 hours every 2 years. There is a lot of free stuff that has opened up online that can be taken advantage of. There are still free training things that can be gotten through the appellate prosecutor. A lot of the overhead is mandated by state law. There are costs associated with paper, printing and postage that have to be done by law. Overhead costs have been cut to the bone. Three full time and two part time support staff employees have been eliminated since Mr. Scott took office. This is stretching it pretty thin and is now as low as it can go and still get the work done. In 1988, there were 16 attorneys. Today there are 16 attorneys. One spot has just been filled in the Child Support Enforcement Division, but that is a grant position. We are considering ourselves to be at full staff with 17 attorneys, but sometimes it is very difficult. This is down from a high of 22 attorneys under the previous administration. Out of those 17 attorneys, one is assigned to traffic which is over 15,000 cases per year. One is assigned to DUI's. Last year there were 616 of those cases. One attorney

devoted to juvenile delinquency cases. There were 306 of those last year. One is devoted to juvenile abuse / neglect and mental health conditions. There were 450 of those plus that attorney covered 100 mental health court cases last year. Mr. Baggett is assigned strictly to civil. Two attorneys are in the Child Support Division. That leaves 10 attorneys to cover all the other criminal cases. The first assistant and the state's Attorney do have a case load where they are assigned to some of the more complex cases, but cannot carry a huge caseload with all the administrative duties. Eight attorneys had to handle about 2,900 criminal cases last year. Prosecution is a lot more complicated than 27 years ago. There are a lot more courtrooms to cover. There are a lot more specialty programs that did not exist then such as Hybrid Court, Adult Redeploy, and the Mental Health Court. There have been attorneys out on medical and maternity leave or just sick or on vacation and it has been very difficult to cover all the courtrooms. The starting salary for an attorney when Mr. Scott took over was at \$35,000 a year. That ranked dead last among all the State's Attorney's offices. There have been some people with a lot of seniority leave. Because of that, the starting salary has been raised up to \$40,000. It is hard to draw qualified attorneys at that pay. Sometimes people laugh at us when we tell them that is the starting pay. Even at \$40,000, we are at the bottom of the scale when compared with all the other counties. The Public Defender's starting salary is over \$6,000 a year more than the State's Attorney's office. There are 5 Assistant State's Attorneys with similar experience levels that make less than the lowest paid Assistant Public Defender. The starting salary for an attorney in the State's Attorney's Office is less than the base salary for deputies with the Sheriff's Office. The average salary is \$62,000 a year. A full time Assistant Public Defender's is over \$63,000 and the deputies are now up to over \$65,000. Mr. Scott said his people work very hard working a lot of weekends & evenings and take work home, but get nothing extra for that. Since his election, Mr. Scott has had 7 attorneys leave the office for higher paying jobs; one went to the private sector; one went to a state agency; and five went to other State's Attorney's offices. Our quality attorneys are being picked up by other counties. Two phenomenal attorneys have been hired in from Winnebago County. They like what we do and they want to be a part of the office, but they would not have come unless the salary was competitive. So Mr. Scott said he did have to pay them a competitive rate. The 3% cost of living increase has been taken out of the budget proposal, but if we make it so our attorneys don't have hope of getting advancement and a competitive salary, we are going to see people looking for jobs somewhere else.

There has been a lot of success. Two years ago, there were 28 people in the county jail waiting for trial on 1<sup>st</sup> degree murder charges. Today we have 9. Since the last budget hearing last year, we have had a 100% conviction rate on 1<sup>st</sup> degree murder trials. There have been lots of lengthy sentences. On home invasions and weapons, Mr. Scott said they have really been cracking down on the gang members and have had two of them on weapons offenses for attempted murder and they got 40 years and 27 years. The top dog in the heroin trade in Macon County got two consecutive life sentences. Recently an aggravated criminal sexual abuse trial and the guy got 52 years in prison. The list goes on and on. The Decatur Police Department ramped up their efforts for people who don't register as sex offenders a couple of years ago. The State's Attorney's office worked with them and got a 100% conviction rate on those charges over the last two years. There have been some very serious child abuse cases that have gotten convictions and lengthy sentences. The case involving the former deputy languished for a while, but one of the new prosecutors brought in from Winnebago County resolved it quickly. The sheriff got all of his restitution for the theft and almost a half million dollars to the county's pension fund was brought back. If you don't have good people doing a good job, you will not

have results like that. The Macon County State's Attorney's Office send more people to prison per capita than any other county in the state. The crime rates are lower than all the other similar counties in the state. If a 3% cut is made, it is a little over \$55,000. Staff layoffs will be the only option. Questions have been raised in regard to the number of investigators in the office. We do things differently than other counties. We are a little more aggressive. A lot of the counties do not go after the difficult to prove cases, but they charge a lot more misdemeanors. They also have higher crime rates than we do. There have been three investigators in the office under the previous 2 State's Attorneys. In 1990, there were 2. Our 4<sup>th</sup> one is because of the grant from the Howard Buffett Foundation which gave the Elderly Victims Crime Units Investigator. Investigators conduct about 60 investigations a year. When the Sheriff or another agency has a conflict, we investigate all of the employee misconduct cases, crimes that arise out of cases the SA's office handles, conduct about 500 interviews, write about 500 follow up reports, serve about 600 subpoenas. People don't like to come to court. They hide from us. They move. The Sheriff doesn't have the manpower to go out and sit outside people's houses after hours, but our guys go out and they're pretty good at catching these people and getting them served and into court. This is often done in the evening or early morning and, again, it is overtime they do not get paid for. In other counties, the sheriff's or police departments help them with tracking these people down, but our sheriff and police departments simply do not have the manpower. That is a big plus to what we do and why we have the success we do. They monitor jail calls from inmates at the county jail, they edit video evidence for trial, they transport witnesses, they arrest people that get served for court and then don't show up, the Elderly Crime Investigator has served about 200 subpoenas in a year's time, he's met with about 60 elderly scam victims, brought on the Elder Fraud hotline. The caseload in the Elder Victim's Crime Unit has more than doubled. At about the half way point this year, there were 70 cases filed. If one investigator is cut, it means it will cost 2 investigators. The Buffett Foundation was explicit that this was to be an extra position and if we cut an investigator, the grant money has to go back. That would be pretty difficult to justify to Mr. Buffett. He has been very supportive with the Macon County Law Enforcement. If we cut an attorney, we will have to cut services. We could change the way we file cases. We could be softer on crime, but Mr. Scott said he didn't think anyone wanted that and to see the crime rates go up. The only attorney position that has any wiggle room because the priority has to be public safety would be Mr. Baggett's position. He was a criminal prosecutor before he took over the civil duties and he was pretty good at it, but if we have to cut an attorney, the only way we can do it is to give him a criminal case load and that will affect the services he provides as a civil attorney such as attending the meetings and advising the county officeholders.

Mr. Baggett

The FY15 expense line is \$1.85 million x .03 = \$55,504 which is the number the Finance Committee has requested be cut. The first presentation of the proposed budget at the Justice Committee had 3% cost of living increases built into it. Going through the overhead expenses trying to make those a little more reflective of what would be required in order to function at a minimal level. Over the last several years, the budget, especially the overhead expenses, has been cut to the point where it cannot be cut more without falling into a point where the office will be unable to fulfill the statutory obligations.

Out of a \$1.8 million budget, \$1.4 million are salary. With expenses already being cut as much as they can be cut, that money will have to come from salaries if it is going to come from anywhere. A \$40,000 cut to the salary line would be either a low man investigator or a low

Assistant State's Attorney. That would be one less employee on the hospitalization line saving \$9,900. \$10,000 was cut from the overhead expenses coming from the travel and training lines. \$2,600 was cut from the library budget by finding other sources of funding to pay for some of the employee's research. Supplies are being significantly increased. In years past, some of the grants and the automation line were utilized to make up for shortfalls in the supplies. Those days have come to an end. The grant's and automation line's ability to assist on supplies have been exhausted. In order to pay for the paper that is required to be mailed out per statute, and maintain files, etc... it is necessary to increase the line.

Mr. Greenfield asked if Mr. Baggett was suggesting that if the board were to make them apply the 3% cut, this is what you will have to do. Mr. Baggett said this is the only way they had been able to come up with to make the 3% request because the majority of the budget out of the general fund is salary & personnel expenses. So, if they have to come up with \$55,000, that is where it has to come from. There is no wiggle room in the overhead expenses. The largest line is 7245 for Appellate Services and that is the contract with the Illinois State's Attorney Appellate Prosecutor. What they do for \$24,000 a year is handle every single appeal that comes out of the office. These are appeals the Macon County State's Attorney's office initiates or more commonly, appeals that criminal defendants take up. These cannot be controlled by the State's Attorney's Office. If we lost the Appellate Prosecutor's office, it would take two or three appellate attorneys to handle the caseload coming out of the office. They would cost \$50,000 to \$70,000 a year base. That \$24,000 is the bargain of the century when it comes to that kind of work. That is the largest line item in the overhead lines and the only one that could conceivably be cut, but it would bite us.

Mr. Greenfield said that according to Mr. Scott, if one investigator is eliminated, we would, in fact lose 2 with the Buffett Foundation grant. Mr. Baggett agreed that that has been the intent expressed by Mr. Buffett. If we cut an investigator position, he would pull the grant back. The investigator in the Victims Crime Unit cost more than the investigator we would be letting go. So, if we cut one, we cut two. That would be painful. Mr. Greenfield questioned whether Mr. Dunn was aware and sure that that is how that grant is written. Chair Dunn said no, he had not seen the grant. Mr. Scott said that last year when the same question had come up, he brought a letter from Mr. Buffett that said that that is what he would do; require the grant money be refunded. Mr. Baggett said they could provide another copy of that letter. Chair Dunn said he didn't understand the "if cut one, then cut two" because it looked like if the Elderly Abuse Investigator was kept, there would still be 3 doing other stuff. Ms. Little added that that would not cut his budget. The result to the county is we're going to lose two investigators. We would save one's expenses. Mr. Baggett said that if the low investigator in the General Fund is cut, Mr. Buffett will pull his grant, so we won't have the Elder Victims Crime Investigator anymore. Mr. Greenfield asked if even though you have the Elder Victims Crime Investigator doing what he's funded to do, even though he's still doing that, Mr. Mattingley interjected, "and solely that", Mr. Greenfield continued asking, "we're going to lose that grant?" Mr. Baggett explained that when Mr. Buffett funded this 4<sup>th</sup> position for the sole purpose of the Elder Victims Crime Unit, that it would be a new investigator position and that it would not be costing the county an investigator in order to give us the grant. Mr. Greenfield said he would like to table the State's Attorney's budget so he & Chair Dunn could have a personal conversation with Mr. Buffett. Chair Dunn said they don't have the 3% so he assumed it would be moved to a special meeting anyway, but he'd like some clarification on the numbers too. Mr. Dunn said that the budget in the book says \$39,890.26 cut on an investigator. Then there is the \$10,000 on supplies. At the

end of the day, it looks like it is \$32,000 short of hitting the 3% mark. Ms. Cox said there is an increase in the hospitalization line. Mr. Baggett said they were told at Justice that the increase in insurance should not be counted against the 3% because they can't control for that. That would be going from a \$55,000 cut to a \$90,000 plus cut if the extra cost in insurance were included. Insurance went up \$1,400 per employee. Chair Dunn said he just couldn't see where the 3% is there. \$1,850.118, but you're coming in in the book at \$1,838,771.40. Mr. Baggett said that is because hospitalization went up \$34,000. Ms. Little asked if they were making the 3% cut with hospitalization being ... Mr. Baggett said it was set aside which is what they were told to do at Justice. Chair Dunn said he didn't recollect it being that way and he would have to reread the Justice minutes, but he agreed with Chairman Greenfield because it did not make sense to him what Mr. Buffett's demand was about. It's like he's giving a new position in the county, so we can't lay anybody off in the county. He said it didn't make sense and he would like to have a meeting with him to clarify. He said he'd like to see this budget go to a special meeting.

Ms. Little made a motion to refer the budget proposal to a special budget hearing meeting for further review, seconded by Ms. Cox and the motion carried 5-0.

Chair Greenfield asked Mr. Baggett if he was saying that if the hospitalization were figured in, they would need to cut more. Mr. Baggett said he would have to cut another \$34,353 because every employee now costs \$1,400 more. You add that to the \$55,000 and now it's at a \$90,000 cut. Chair Dunn said some revenue had been added too, so he wasn't sure if that was figured in. Mr. Baggett said he had not counted that. Revenue is just revenue and he was just focusing on expenses. Chairman Greenfield asked what the extra revenue was. Mr. Baggett said they would be getting additional money from the 708 Board for deferred prosecution. They just recently signed the FY16 grant with them and an additional \$2,550 from the Attorney General's Victim Witness grant which is a state appropriation.

Chair Dunn said the way he figures it, they have to come up with another \$32,000 to make the 3% and not counting the insurance. If you take the revenue minus expenses of last year, \$1.6 million minus the \$1.594 million x 97% that is \$1.562 and you are at \$1.594. That's about \$32,000 difference. That has the hospitalization in it too. Mr. Baggett asked if he needed to find \$90,000. Chair Dunn said \$32,000. Mr. Baggett said yes, but he already found \$55,000. Chair Greenfield said he didn't find it, he just gave an option if they have to. Mr. Baggett said it's not pretty. There is no finding it. Cutting 3% will be hard. Chair Greenfield said it would be hard for him to raise taxes too and that's something he's not looking forward too, but he didn't think we have a choice.

***Regional Office of Education:***

Mr. Snyder reminded the committee of how their budget works. The Statute says to take the EAV of Piatt & Macon Counties and put those together and then Macon County is responsible for a percentage & Piatt County is responsible for a percentage. Last year Macon County was responsible for 80%; this year it is 79.1%. They were able to cut 4.1% out of the budget.

The salaries line is a percentage. No one in the office gets a full salary from Macon County. There is a person that does teacher licensure; a person that is secretarial for both Mr. Snyder and the Assistant Regional Superintendent and there are 2 that others that work out of the business

office. One does payroll and one does accounts receivable. A little goes toward a truancy officer.

The budget has been cut from \$170,000 last year to \$163,000 this year. The total budget is about \$5 million. There are about 100 people that work through the ROE through the various programs that are all, for the most part, grant funded.

Ms. Little made a motion to approve forwarding the budget on to Display, seconded by Ms. Cox.

Chair Dunn asked where the rest of the \$5 million comes from. Mr. Snyder said it comes from state funds, general state aid on the students that are served. \$6,119 is the general state aid for students and it is pro-rated. The State has not paid that in several years, but they do get about 92% of it. A little over 200 students were served at Futures last year and graduated about 96 so they had their funding and they also had a grant. The Regional Safe School has a grant and also general state aid. They also have the pregnancy program that has a small grant and general state aid. Baby Talk is a big one too. Chair Dunn asked if they are receiving that money. Mr. Snyder confirmed that they are. He said they are getting more of the education funding than they've gotten in past years and that money is flowing.

Chairman Greenfield asked about the building maintenance lease and the length of it. Mr. Snyder said that it is something they are looking at. This year, the Regional Safe School Program has been moved up to the old Tech Academy. Next year, the Futures Program will be moving up there. There will be an alternative school, for the most part. Decatur will close its Phoenix Program and ROE will absorb those kids as well and they will all be in one area. There are two years left on the lease where the ROE is now. They have talked in the past about county space or something else. That is a large chunk that is spent on that building. That is 80% of the cost. Piatt County pays the rest. So, it is about \$45,000 a year paid on that building. Chair Dunn asked if Mr. Snyder had ever looked into whether the ROE office space would fit into some of the County Office Building floors. He said there is at least one empty floor right now. Mr. Snyder said he thought it could be looked at, but the biggest obstacle has been that since they do a lot of professional development in the office and have adequate conference room space and parking there. He said he would be happy to take a look at it.

The motion carried 5-0.

***County Clerk:***

Mr. Bean said he would start with some happy news. In September of 2013, fee increases were approved. In 2013 with only October & November under the new fees, \$310,000 was brought in. Last year, \$446,552 was brought in to the general fund which is an increase of \$136,000. When you look at this year, it will be between \$460,000 to \$490,000 that will be brought in. When looking at the numbers for the general corporate fund, those were probably the biggest increases in lines by raising those fees. He said he has been talking to Matt Sorenson from Bellweather about some additional fees that he might be able to bring in.

Proceeding on to the budget presentation:  
County Clerk Side -

The transfer in from the Automation Fund - \$30,000 was transferred in the other day to get enough revenue to bring up the \$38,000. This is \$2 off of every death, marriage & birth record goes into the automation fund. In the early 2000's when there were problems and two employees had to be cut, this was a way that one employee was able to be brought back. That money has always been used as an offset.

Unless the Governor swept it all under general assembly, we should get back around \$4,700 in revenue for our portion of the death certificates that we sell.

Personnel lines –

County Clerk – includes the County Clerk salary per resolution and the Vital Records expenses from previous year.

The only employee that is not under union contract is the Chief Deputy County Clerk and she traditionally gets the same amount as the people in the union. The coordinators, the tax extension officer and the two clerk typists are union increases.

The health care increase is included

The telephone line was decreased.

There is not a travel line

Legal Advertising is mandated.

The postage line, as brought up by Ms. Durbin in her Circuit Clerk budget presentation, is costing a lot in back taxes and mailings. It is totally ridiculous that she has to send the County Clerk a certified letter. This is something we should be talking to our lobbyists about. By the same token, the County Clerk's Office collected from the tax buyers a little over \$6,000 this year and it goes into the general fund. Then part of that \$6,000 is used to mail out all those certifications. Maybe it would be good to have some sort of rotating fund because it should not count against us since part of that is dedicated to what we have to do. He said his only concern when the talk is about cutting budgets is that part of that is money that comes in and automatically pays it.

EDP costs are the County Clerk's office portion of the contract with Fike & Fike and some other additional things with the County Clerk's side.

The costs of the copy machines have gone down because only service agreements, etc... are now being paid.

Supplies is stagnant and covers about what they need.

Vital Record Supplies covers the purchase of the paper with the embossed seals to meet the agreements of the Homeland Security. All birth & death paper has to have the embossed seals on them. That is very expensive paper. The company that was printing it went out of business and a replacement is being sought.

Miscellaneous–FedEx & UPS costs & some other miscellaneous expense come out of this \$250

State Board of Elections side–

Looking at the FY15 budget, projected revenue was \$75,000 while \$78,000 was actually brought in. This is the reimbursement for the state portion of the election judges. There was only one election, so only one reimbursement.

The part of the Liberty Systems Contract is paid 100% by the state board. That is included in the costs. There was a mailing this year to every voter. That was included in that cost, so we got back \$78,000. Next year, we should get additional money for the voter registration side. The big thing being fought right now is that elections are going to change dramatically again next year. Last time, in the general election, we only had to do same day registration in the office. We have to do same day registration in every polling site. We have 78 precincts, but only 46 polling sites, so that will bring down some costs. The money saved, approximately \$30,000, from Liberty and other monies saved from not hiring election judges, etc... will be used to upgrade from XP to Windows 10. Various supplies that are going to be needed, such as laptops, are being bought early to meet the same day registration. The other problem we have is that early voting used to be 2 weeks and now it is 55 days that we have to offer early voting. We won't know until the end of September what they expect us to do. We have to stay open at least 2 Sundays. We fell we will probably get \$95,000 from the state. Looking back to the Governor's contest, we got about \$98,000 then.

Sangamon County was required by their State's Attorney to stay open on the Friday night before the 4<sup>th</sup> of July until 7 p.m., six hours on the 4<sup>th</sup> of July and six hours on the 5<sup>th</sup> of July. Counting mail and everything, they only had 250 people vote early prior to the election.

There are two coordinators @ \$62,000. This is a great buy. The person running the elections for Sangamon County get \$75,000 and has 5 people working for her.

Election Judges costs has been brought down because we continue to cluster precincts and reduce voting sites

Extra Help remains the same because going to 50 + days of early voting. We don't know what that will be like, but know it will bring in some additional costs. In 2014, there was approximately \$15,000 overtime and we are looking at the same.

There will be a lot of costs due to the requirement that this time we have to print all the precinct committee man's positions even if they are empty – we have to put no candidate. We have to list all the delegates and everything. He said he was probably going to go down to one publication on that.

Postage is being reduced to \$10,000 and we're hoping we can get by with that. Two years ago was \$13,000.

Polling Place rental – because we are grouping more polling places together, but are losing some of the free ones such as the Plumber's that had to be moved to a church that we are paying for the cost of the polling place.

A contract was signed with Liberty so it could be reduced down \$5,000 from last year.

Miscellaneous is used to deliver the supplies to and from the polling place.

Chair Dunn asked what kind of raise was given to the Chief Deputy. Mr. Bean said 3% Mr. Dunn said it wasn't coming out to 3%. Ms. Reed said it is 3% plus one day for Leap Year.

Chair Dunn said that between the 2 budgets the reduction is over the requested 3%. Mr. Bean confirmed saying the 3% cut from the previous year's budget would have been \$22,100 and the proposal is about \$25,000 less so about \$3,000 more than needed.

Mr. Greenfield made a motion to approve forwarding the budget on to Display, seconded by Ms. Little and the motion carried 5-0.

**CITIZEN REMARKS – PUBLIC COMMENT** - None

**OLD BUSINESS** - None

**NEW BUSINESS** - None

**CLOSED SESSION** - None

**NEXT MEETING** - Monday, August 31, 2015 @ 5:15 p.m. (next regular Finance Comm mtg)  
Tuesday, September 8, 2015 @ 5:15 p.m. Budget Hearing #3

**ADJOURNMENT** - Motion to adjourn made by Ms Little, seconded by Ms Cox, motion carried 5-0, and meeting adjourned at 6:45 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office