

FINANCE COMMITTEE MEETING

June 29, 2015

5:15 P.M.

MEMBERS PRESENT

Jay Dunn
Kevin Greenfield
Linda Little
Patty Cox
Keith Ashby

Members Absent

Greg Mattingley
Tim Dudley

COUNTY PERSONNEL PRESENT

Mike Baggett, State's Attorney's Office
Rodney Forbes, Public Defender
Linda Stewart, Treasurer
Joe Moretti, Highway Department
Lt. Jon Butts, Sheriff's Department
Carol Reed, Auditor
Lois Durbin, Circuit Clerk
Robyn McCoy, Workforce Investment Soln
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order by Chair Dunn, at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve minutes of prior meeting (June 1, 2015) was made by Linda Little, seconded by Patty Cox and motion carried 5-0.

CLAIMS

Motion to approve the report of the claims as presented made by Patty Cox, seconded by Keith Ashby, and motion carried 5-0.

REPORTS

Audit Sub-Committee –
Carol Reed had no report

Auditor

Carol Reed reported that she had, at Jay Dunn's request, called the various departments to see what the contingency plans were if the state does not get a budget approved.

Pat Berter said that most of his grants do not include salaries. As long as it does not affect salaries, they feel they can weather it for a while. There is a DUI grant that does include salaries, but it ends in September. If it does not get funded, he has enough funds to cover those salaries through the end of September.

Dianna Heyer met last week with the Public Health Administrators from other counties and they feel the local Health Protection grant is ok. A lot of the old timers say they've been through this before and it always ends up coming out ok. Dianna did meet with her staff last week and it will be business as usual for the next week or two, but she has instructed her people to not hire anyone. There are currently 6 open positions, but all hiring is being put on hold. Overall, she feels there will be some decreases made in the amount of funds, but she doesn't know which programs. She is prepared to handle it.

Jean Moore at the Child Advocacy Center says her grant monitor has told her to continue as if it's going to pass. She can pay some of her expenses out of her Friends account, but that won't last too long. She is well aware of what is going on.

Robyn McCoy has requested her July & August monies ahead of time and she feels she will know by then what is going to happen. Things may have to happen in September if it doesn't get approved.

Carol said she spoke with Mike Baggett and the 4D Grant is a federal pass through, we think, so that should not be affected.

Everyone is aware of what they might have to do if things don't get approved. People are thinking about it.

Carol reported that she has a concern that the cash in the general fund is getting very low. The first distribution of taxes was just received and that will kind of help it for a while, but in the near future, we may need to look for other ways to put some cash into the general fund. One way is to reduce the budgets for next year and cutting expenses. Another would be to get into the Rainy Day Fund which is set up for whatever purpose that the board needs to use it for economic stabilization. That requires 2/3 majority of the board. It contains, right now, \$1,658,000, so that does have some money in it. We have borrowed before from the Judgment Fund on an "as needed" case, but we would need to pay that back pretty quickly. She said she just wanted to throw that out there so everyone would be aware that the General Fund is probably the fund that will face the toughest times coming up.

Chair Dunn said that he had asked Carol to run off some information and he would like to set up a meeting with Chairman Greenfield, Carol, himself and Jeannie to look at the revenue flow for the past 4 to 5 years including revenue & expenses for the past 4 to 5 years for each department. He'd also like to look at how many people were working in each department over those years and take a look to see if there are any red flags there or anything we can see that might lead us to be able to do something.

Board of Review, Supervisor of Assessments, GIS

No Report

Treasurer

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Motion to approve forwarding to the Consent Calendar with recommendation for approval made by Patty Cox, seconded by Keith Ashby and motion carried 5-0.

CITIZEN REMARKS – PUBLIC COMMENT - None

OLD BUSINESS - None

NEW BUSINESS

Workforce Investment Solutions

Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY15 Budget – Rapid Response Innovative Project - Health Care

Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY15 Budget – Rapid Response Innovative Project - Manufacturing

Robyn McCoy explained that she had applied for two grants through the Illinois Talent Pipeline Rapid Response Dollars that were available from the state, but was actually awarded at the federal level to the state and then the workforce areas were able to apply for these dollars. She said she went in for two projects; one for health care and one for manufacturing. These grants are designed to increase the skills of incumbent workers who are already working in these facilities to upgrade those skills. She said they received a grant for health care for \$350,000 and one for manufacturing for \$290,000.

Motion made to forward both resolutions to the full board with recommendation to approve by Linda Little, seconded by Patty Cox and the motion carried 5-0.

Robyn said she was on a conference call on Friday and they wanted them to accrue expenses through June 30th and then no costs beyond June 30th. The Department of Labor says the state really can't do that because contracts have already been entered into. There are enough carry-over funds from the 2014 grant to carry through July & August. Another conference call is being set for tomorrow, but she said they are going to move forward as if they are fine. They've done this before. Payroll costs are being accrued through July 3rd and if we need to do anything after tomorrow's conference call, the necessary decisions will be made then. She said she did not want to lay off staff and close projects and work experience for kids. It's more than just staff.

Highway Department

Macon County Board Resolution Appropriating Funds for Design Engineering of Section 14-14126-00-BR, a Bridge over a Drainage Ditch on Nevada Road in Pleasant View Township

Joe Moretti explained that the project will be paid for by the County and then the Township will reimburse 50%

Motion made to approve and forward to the full board with recommendation to approve by Patty Cox, seconded by Keith Ashby and the motion carried 5-0.

Macon County Board Resolution Appropriating Funds for the Purchase of Replacement 12 Portable Traffic Analyzers

Joe Moretti explained that they currently have 8, but only 3 work. They are looking to get 12 new ones. The 8 will be sent back and traded in. The total will be \$15,593 but 80% will be reimbursed by the Federal Urban Planning, so it is about \$3,100 total. Keith Ashby asked what

a traffic analyzer is. Joe said they are put on the road to count traffic so determinations can be made on where additional stop signs are needed.

Motion made to approve as presented and forward to the full board with recommendation to approve by Linda Little, seconded by Kevin Greenfield and motion carried 5-0.

Sheriff's Department

Macon County Board Resolution Approving Increase in Appropriations in FY2015 Sheriff Budget for the Purchase of Weapons – Re-appropriations from FY14 Funds

Lt. Butts explained that they have an outstanding invoice from the Ray O'Herron Company for some duty weapons. They had received \$20,000 consolidated communications funds that were to be used for duty weapons. The invoice is \$2,495.98. Out of the original \$20,000, there is about \$926.37 from FY14 left. This resolution asks that the left over funds be transferred to the FY15 budget so it can be applied toward the outstanding invoice.

Linda Little asked where the other money to pay the invoice would come from if there is only \$926.37 left. Lt. Butts said they could cover the rest out of their equipment line.

Motion made to approve and forward to the full board with recommendation to approve by Patty Cox, seconded by Linda Little and the motion carried 5-0.

Macon County Board Resolution Approving Increase in Appropriations in Sheriff FY2015 for Motorcycle Program

Lt. Butts explained that they had originally received \$16,121.97 from Mr. Hansen for equipment to be used for the motorcycle program. There is an outstanding invoice for \$2,988.18 for equipment. There is \$5,126.28 left in FY14 budget. This resolution asks that \$3,236.13 be transferred to the FY15 budget to cover this invoice and another piece of equipment the officer needs.

Motion made to approve and forward to the full board with recommendation to approve by Linda Little, seconded by Patty Cox and the motion carried 5-0.

Circuit Clerk

Macon County Board Resolution Approving an Increase in the Circuit Clerk General Fund for Jury Fees for FY15

Lois Durbin stated that Public Act 98-1132 was passed and went into effect June 1st that raised jury pay from \$10 a day + 10 cents a mile to \$25 for the first day and \$50 for each additional day. The first jury term was the last two weeks and the total amount paid out was \$30,425. There were two big trials. That left the jury fee budget line over by \$2,410. The jury agency fund balance is at about \$31,000. There is one more trial that could possibly be a big murder trial.

Jay Dunn asked where she had come up with the \$125,000. Lois said it was an estimate based on knowing that before the big murder trial and civil case were paid out, it was at about \$9,000. She said it could be reduced to \$80,000, but there are 8 jury weeks left this fiscal year. Chair Dunn explained that he was wondering if they might want to consider paying out like they do some of the sexual offender cases for the Judges, State's Attorney & Public Defender on a per case deal. He said there is a little difference because you never know how long a trial will last.

Lois said that Grand Jury is coming in next month. The currently seated Grand Jury will end their 18 month terms and a new Grand Jury will be seated. 40 people are brought in and 16 are picked. All 40 get paid \$25, but the ones from the current Grand Jury that are coming in will get \$50. Kevin Greenfield asked if she had to bring that many people in. Lois said she thought that is what is required and the summons have already been sent out. Kevin asked if there was a statute that says how many are to be summonsed. Ms. Durbin said she'd have to check. They summons 100 people for each jury week and usually get somewhere between 65 to 80 people. When there are 5 trials going, you're looking at 12 + alternates. When panels are sent to the courtrooms, 28 are sent at a time. Kevin Greenfield asked if Lois would feel comfortable with less than 80. Lois said no. Mike Baggett stated that there is not a statutory requirement that a certain number be summonsed in, but you run into problems where if there are fairly high level criminal cases and you may have multiple challenges for cause of substantial risk of taint in the jury pool where they encounter the facts and the media which would cause them to be unable to serve. If you run into that problem and you don't summons enough people, you might have to have a second day. You have to summons these people ahead of time or you run a significant risk of delaying a high level case from being able to be tried. In addition to the fact that every juror you seat is now entitled to \$25 a day and \$50 a second day thereafter. Lois added that for the last trial, 100 were summonsed for 9 a.m. and another 50 for the afternoon. The total reporting was 117.

Linda Little said she would like to reduce the resolution to \$80,000 with the understanding that if it gets spent, Ms. Durbin will come back and ask for more because that is what we do with other programs that we are not really sure how much they are going to cost.

Motion made to amend the resolution as stated above was made by Linda Little, seconded by Patty Cox and the motion carried 5-0.

Motion to approve forwarding the amended resolution to the full board with recommendation to approve was made by Linda Little, seconded by Patty Cox, and motion carried 5-0.

CLOSED SESSION -

Chair Dunn announced that the committee would now go into closed session pursuant to ILCS Section 2(c)11 for discussion of litigation involving the county.

Patty Cox made a motion to go to closed session, seconded by Linda Little, and motion carried 5-0.

RETURN TO OPEN SESSION

NEW BUSINESS

Macon County Board Resolution Agreeing to Settlement of Legal Claim Regarding Taxes on Welcome Inn Hotel

Kevin Greenfield made a motion to approve according to Mike Baggett's recommendation and forward to the full board with recommendation to approve by, seconded by Linda Little and the motion carried 5-0.

NEXT MEETING – Monday, August 3, 2015

ADJOURNMENT

Motion to adjourn made by Linda Little seconded by Patty Cox, motion carried 5-0, and meeting adjourned at 5:55 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office