

FINANCE COMMITTEE MEETING

May 4, 2015

5:15 P.M.

MEMBERS PRESENT

Jay Dunn
Kevin Greenfield
Tim Dudley
Linda Little
Patty Cox
Greg Mattingley
Keith Ashby

COUNTY PERSONNEL PRESENT

Mike Baggett, State's Attorney's Office
Rodney Forbes, Public Defender
Pat Berter, Probation Director
Ed Yoder, Treasurer
Lisa Wallace, Deputy Auditor
Sheri Wallace, HR
Sheree Zalanka, Health Dept
Dianna Heyer, Health Dept
Sheriff Tom Schneider
Lt. Jon Butts, Sheriff's Department
Lt. Jim Root, EMA
Bruce Bird, Highway Engineer
Josh Tanner, Bd of Rev, SofA, GIS
Jennifer Hoffman, P&Z
Jerry Lord, DPBC
Laura Lents, County Board Office
Jeannie Durham, County Board Office

Members Absent

CALL TO ORDER

The meeting was called to order by Chair Dunn, at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve minutes of prior meeting (March 30, 2015) was made by Patty Cox, seconded by Kevin Greenfield and motion carried 7-0.

CLAIMS

Motion to approve the report of the claims as presented made by Patty Cox seconded by Greg Mattingley, and motion carried 7-0.

Chairman Dunn announced that he would like to change the order of the agenda and allow Jennifer Hoffman from Planning & Zoning to go first because she has a prior appointment she needs to leave for.

Planning & Zoning Department

Macon County Board Resolution Approving Mitigation Grant for Macon County & to Mitigate Flood Properties

Jennifer Hoffman reported that in October, 2013, Macon County had approved a Hazard Mitigation Plan for flooding and other weather related events. Since there is an approved plan, we are now able to apply for federal and state money to mitigate against flooding properties. Macon County is applying for a grant for \$732,755 to acquire approximately 6 houses that are

located within the flood plain. Four of them are repetitive loss properties and the other two are contiguous to the repetitive loss properties. If the grant is received, 75% of the funds will come from FEMA and the County will be responsible for the other 25%, however, state money can be applied for through the Illinois Department of Natural Resources and they can pick up the other 25%. It could cost the county nothing. Jennifer reported that they have already gotten tentative approval from the state that we will be able to get that money. It benefits us because we are pairing it with federal funds and they are properties that are red-flagged from the state and the feds.

Motion to approve forwarding the resolution to the full board with recommendation for approval was made by Tim Dudley, seconded by Greg Mattingley.

(At the end of the meeting, Mike Baggett pointed out that a vote had not been taken. At that time Kevin Greenfield made another motion to approve and Greg Mattingley seconded. The motion carried 7-0.)

Linda Little asked what the county does with the properties after it acquires them. Jennifer explained that they have to go into open space and go into a deed restriction where nobody can ever build on them again. There will be a green space that will have to be maintained. They are still working on those details, but it might be able to go to the Conservation District or something like that. Purchase, demo, all the environmental studies & asbestos removal are all covered in the grant.

Jay Dunn asked if this would be something that the board might want to look at donating to the Conservation District. Jennifer said that was a great idea.

Tim Dudley thanked Jennifer and Lt. Root for their hard work. He said work had started on that several years ago. It is going to be a real good thing for those folks that have been fighting it for years. Jay Dunn added that it had been many years and many meetings.

REPORTS

Audit Sub-Committee –

No report

Auditor

Lisa Wallace, Auditor Chief Deputy, introduced herself and informed the committee that she was attending the meeting for Carol Reed whose mother recently passed away.

Macon County Board Resolution Approving Contract for Employee Assistance Plan Services with Chestnut Global Partners

Sheri Wallace reported that the EAP contract is being renewed for one year with no changes from last year.

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little, seconded by Patty Cox and the motion carried 7-0.

Macon County Board Resolution Approving Employee Vision Plan Proposal with Eye med Vision Care

Sheri Wallace reported that this is a brand new vision care insurance to be offered to employees at a minimal cost. The plan will be at no cost to the county.

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little, seconded by Patty Cox and the motion carried 7-0.

Linda Little commented that she has had Eyemed Insurance and feels that it really is a good vision insurance.

Macon County Board Resolution Approving One Year Delta Dental Insurance Proposal from AJ Gallagher & Co

Sheri Wallace reported that the current Dental Plan contract expires June 30, 2015. This is a one year contract at no premium change.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Tim Dudley and the motion carried 7-0.

Macon County Board Resolution Approving Health Insurance Proposal from AJ Gallagher & Co

Sheri Wallace explained that the plan would go into effect July 1st. The insurance committee has met diligently to review the changes in our health plan costs.

John Malachowski said that it has been a tough year for the renewal of the Blue Cross plan. We are looking at 70% of the claims this year coming from 7% of the insured population at the county. The initial renewal came in at about 17% which was negotiated down to about 12% and then the committee looked at various options and is recommending a plan change that will increase the out of pocket maximum for some individual by \$1,000 per year. Most individuals will see no change. The deductible will stay the same; the office co-pays will stay the same; the prescription drug co-pays will stay the same. The difference is for those individuals who have the highest claims. They may pay an additional \$1,000 out of their pocket. As a result of this, the plan renewal is at 9.2%. Keith Ashby asked what dollar amount the 9.2% is. John said it amounts to \$7 per paycheck for the single employees.

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little, seconded by Greg Mattingley and the motion carried 7-0.

Chairman Dunn thanked the committee for their work and thanked Lisa for attending.

Board of Review

Josh Tanner reported that the newly appointed member, Tom Brinkoetter, will join the board at the June 1st organizational meeting where they will adopt & publish their rules and then start

work.

Chairman Dunn asked for an end of the year report. Josh said he had it and would send it out.

Supervisor of Assessments –

Josh Tanner reported that they are waiting on townships to turn their work in. June 15th is due date. Everything is running relatively smooth.

Linda Little asked if there was any indication as to whether there were any townships that are not doing the work where the county will end up doing it for them. Josh said he didn't think so. Niantic / Harristown had a vacancy this year that they are in the process of filling. He said the office knew early that they would be doing their work and it is almost complete. Linda asked if they understood that they will be charged. Josh confirmed and said that is per the contract and they are ok with it. South Wheatland is still vacant and the office is prepared to do their work as well. He said that is also completed. The rest of them are all working and have contacted the office on some of the problems they're seeing.

GIS –

Josh Tanner reported that both new websites are up and running. Feedback has triggered some modifications and everybody seems relatively happy.

Treasurer

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Motion to approve forwarding to the Consent Calendar with recommendation for approval made by Linda Little, seconded by Keith Ashby and motion carried 7-0.

CITIZEN REMARKS – PUBLIC COMMENT - None

OLD BUSINESS - None

NEW BUSINESS

Macon County Board Resolution Approving the Decatur Public Building Commission to Proceed with Renovation & Addition to Law Enforcement Center

Jay Dunn explained that this is an addition that was needed to deal with the move to the library to house the DPBC & ETSB operations and also part of it is the new squad room for the Sheriff and a break area for the whole building. This started with the Dispatch Center because they're working under emergency conditions all day long. In the past, they've not been able to staff that very well and the employees end up working 16 hours a day without an area where they can get away from the monitors and stations. This is not something that will go in with the bonding issue with the Library. Some money was kept aside last year and will this year to pay for it. Jerry's plans are to get the structure built and then do the interior work with his people to help save some money.

Keith Ashby asked what amount they were talking about. Jay Dunn said he thought the original figure was around \$800,000, but Jerry thinks he can get it down to around \$600,000.

Motion to approve forwarding to the Full Board with recommendation for approval made by Jay Dunn, seconded by Kevin Greenfield and motion carried 7-0.

Transportation

Macon County Board Resolution awarding the 2015 MFT Road Oil Bid

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Kevin Greenfield and the motion carried 7-0.

Macon County Board Resolution approving a Bridge Fund Petition from South Macon Township

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little, seconded by Greg Mattingley and the motion carried 7-0.

Health Department

Sheree Zalanka reported that all 8 resolutions being presented have been previously approved by the Board of Health and the EEHW committee.

Macon County Board Resolution Approving Increase in Appropriations for HVAC Project

Thirteen furnace & air conditioning units, all thermostats, and other items have been replaced. Sheree said they worked with Architectural Expressions and King Lar & Clow Control services did the work. They will receive a rebate of a little more than \$50,000 and the total expense is \$250,000.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Greg Mattingley and the motion carried 7-0.

Linda Little asked if Sheree could just give a summary of all the remaining resolutions and then they vote on them at the same time since the Board of Health has already approved them.

Mike Baggett said that would be fine for the committee, but the full board would have to vote on them individually.

Macon County Board Resolution Approving Increase in Appropriations for Medicare Medicaid Alignment Initiative in the FY15 Health Fund Budget

Sheree explained that this is a new grant that goes along with the Starting Point programs. It is a small increase in additional funding that helps with the programs that are already going. It runs over 2 fiscal years. The total award is \$4,907 and the FY15 amount is \$3,100.

Macon County Board Resolution Approving Increase in Appropriations for Medical Reserve Corps-NACCHO in the FY15 Health Fund Budget

This is a small grant that was received to help provide funds for equipment and mileage expenses necessary for the training of the medical reserve corps and it is \$3,500.

Macon County Board Resolution Approving Increase in Appropriations for Better Birth Outcomes Program in the FY15 Health Fund Budget

This is a grant that they have had for a few years and they are continually increasing the case load. It was just increased by 30 more cases. That is an increase of \$45,000.

Macon County Board Resolution Approving Increase in Appropriations for CDSMP, DSMP & SHIP in the FY15 Health Fund Budget

These are some grants that they have had for several years that didn't make it into the budget planning because the information was not available in July.

Macon County Board Resolution Approving Increase in Appropriations for Mother and Infant Home Visiting Program Evaluation Project

This is a research program that has been ongoing for a few years. All of the money has been earned. \$22,000 is the total and this is to roll over some of the expense that has not yet been spent.

Macon County Board Resolution Approving Increase in Appropriations for Fussy Baby Research Project in FY15 Health Fund Budget

This was \$60,000 total. All of the money has been received and there is still \$34,000 left to spend.

Macon County Board Resolution Approving Increase in Appropriations for Midyear cleanup in the FY15 Health Fund Budget

This is for general clean up on the Coordinated Point of Entry and REALITY were grants that were not gotten into the budget on time in July. The prostate grant was not taken and so is being removed from the budget. A new copier contract has been accepted. They paid off the old contract and now there is a new contract.

Motion to approve forwarding all 7 remaining resolutions to the full board with recommendation for approval was made by Tim Dudley, seconded by Patty Cox and the motion carried 7-0.

Probation Department

Macon County Board Resolution Amending the Probation FY15 Budget

Pat Berter explained that this is bucket transfer from the probation officer line to the equipment line in the amount of \$20,000. This is some of the supplemental funding received from the state.

Motion to approve forwarding the resolution to the full board with recommendation for approval was made by Linda Little, seconded by Patty Cox and the motion carried 7-0.

Sheriff's Department

Macon County Board Resolution Approving Contract for Macon County Sheriff's Police Services for the Village of Forsyth, Illinois

Lt. Butts explained that this was presented to the Justice Committee. The current contract expires at the end of this month. It is a \$1,746,818.71 contract for 48 months. The new contract goes up approximately \$230,000 with 7 additional months making it a 55 month contract. The total compensation for the proposed contract is \$1,977,433.70 for 5 full time patrol deputies and fuel reimbursement over the 55 months which is approximately \$72,000. Quarterly payments will be made to the county.

Keith Ashby asked what the increase was. Lt. Butts said it is about 3% as they are trying to stay up with the collective bargaining agreements.

Linda Little asked if the contractual agreements are less than 3%, what happens to the extra ½% or whatever. Does it go to the county or do they not have to pay it? Sheriff Schneider said that whatever the contract is for is what they have to pay. It won't change regardless of the contracts.

Keith Ashby asked about how many bicycles the clause in the contract was talking about. Lt. Butts said the bicycles were just gotten last year and he thought they had two. They use them on the bike paths and it saves on the gas.

Motion to approve forwarding the resolution to the full board with recommendation for approval was made by Linda Little, seconded by Patty Cox and motion carried 7-0.

Macon County Board Resolution Approving Contract for Macon County Sheriff's Police Services for City of Macon, Illinois

Lt. Butts said that in going through the contracts, he realized that this contract expires at the end of this month also. He said he had called Justice Chairman Mattingley, Finance Chairman Dunn, & Board Chairman Greenfield to get permission to take this straight to the Finance Committee. It was a three year contract. The total compensation for the existing contract was about \$203,000. About 4% was added onto the existing contract. This is a 36 month contract. Total compensation would be \$210,929.16 which is an increase of \$8,100 over a 36 month period.

Motion to approve forwarding the resolution to the full board with recommendation for approval was made by Greg Mattingley, seconded by Keith Ashby and motion carried 7-0.

Macon County Board Resolution Approving DPD MSO Communications Contract

Sheriff Schneider explained that the dispatching services are prorated at \$260,000 which would be for March 15, 2015 thru December 31, 2015. Subsequent years of this contract would be for \$350,000 per year for dispatching services.

Keith Ashby asked what the increase was. Sheriff Schneider explained that this is not an increase, it is a \$260,000 new fee for this year. This is the one where we have been dealing with on the Communications Center. The City made a decision to say no, we still want to be in charge, will provide the services and if the county doesn't want to go with it, they need to look at alternatives. Otherwise, the city would bill the county. Figures were looked at and they were in the realm of \$600,000 or more per year. This includes all the other entities that fall under our umbrella. This was an agreement from the time of Sheriff Holsapple in the early 90's. We had the records and they had dispatch. They broke away and moved to their new location and are doing their own records now. Sheriff Schneider said he knew the questions would be about what he was going to do about records because obviously with the city doing their own, the work would be diminished. He said he laid off 2 people 3 to 4 months ago. Before that he had not filled 2 spots. He plans to set a date to lay off 3 more. The total savings to the county via reduction in employee salaries in the records division would be \$185,776.30 for 5 people. That will take the staff to 5 or 6 which is the level it was when they entered into the agreement in the early 90's.

Jay Dunn asked, with the layoffs, if the Sheriff had enough to cover the new charge in the budget for this year. The sheriff said no. He said the layoffs are where he hopes to make up for it down the road when he has to appropriate in the future. Chairman Dunn asked where the money would come from to pay the city and when it would be due. The sheriff said it would be due as soon as this is approved. Linda Little asked if it would be an annual payment. The sheriff confirmed. Jay Dunn asked what the line 001-060-7260 was. Sheriff Schneider said that is a line they had requested be added into the budget. It is a completely new charge that would come from General Fund money. Linda Little asked if the general fund was sufficient to cover it and she was assured it was.

Motion to approve forwarding the resolution to the full board with recommendation for approval was made by Greg Mattingley, seconded by Patty Cox and motion carried 7-0.

Sheriff Schneider said he would get the scribe's error corrected and pointed out a couple of things in the contract such as "providing Dispatch & regular communications" – we are going to ask them put in "call taking" to make sure it is included and the Macon County Probation is not listed in governmental agencies and we want to make sure it is included.

OTHER NEW BUSINESS

Mike Baggett informed the committee that preliminarily, the case of People vs Cutler, which is a murder trial that is being prosecuted and is set for jury trial on June 15. The State's Attorney has numerous expert witnesses who will be needed to prove the case. The expert witnesses are not going to be free or cheap. Travel and hotel costs and witness fees for medical doctors and other types of experts will have to be paid. Estimates of fees are being sought. Because of the nature of the case and evidence, the trial costs are going to be substantial. These cases don't come around very often and it is very difficult to anticipate and plan for in respect to costs. Mike said he would probably be coming to next month's Justice and Finance Committees with a request for additional appropriations depending on what the fees turn out to be. At this time the State's Attorney's budget has only about \$16,000 that could be used for these types of expenses. It is anticipated that this will cost more than that, but they don't know how much yet.

CLOSED SESSION - none needed

NEXT MEETING – Monday, June 1, 2015

ADJOURNMENT

Motion to adjourn made by Linda Little seconded by Greg Mattingley, motion carried 7-0, and meeting adjourned at 5:50 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office