

**FINANCE COMMITTEE MEETING  
OCTOBER 1, 2012  
5:15 P.M.**

**MEMBERS PRESENT**

Chair Keith Ashby  
Tim Dudley  
Jay Dunn  
Kevin Greenfield  
Linda Little  
Mark Wicklund  
Susanna Zimmerman

**COUNTY PERSONNEL PRESENT**

Daysa Miller, SOFA  
Julie Aubert, Health Department  
Randy Waks, Asst. State's Attorney  
Amy Stockwell, Auditor  
Ed Yoder, Treasurer  
Linda Koger, County Board Office

**CALL TO ORDER**

Meeting was called to order by Chair Ashby at the Macon County Office Building.

**APPROVAL OF MINUTES**

Motion to approve the minutes of prior meeting made by Mark Wicklund, seconded by Jay Dunn, and motion carried 6-0.

**CLAIMS**

Motion to approve the claims made by Jay Dunn, seconded by Mark Wicklund, and motion carried 6-0.

**REPORTS**

***Audit Sub-Committee***

Amy Stockwell said Ms. Little is drafting a letter to departments asking for comments on the management letter, either it has gone out or it is going to go out, for last year's. That brings up the point we are not that far from year end for this year.

***Auditor***

Amy Stockwell reported there weren't any non-union raises this time so she doesn't have that report. As an informational item, Travelers is coming to do a special program on Wednesday morning on the 8<sup>th</sup> floor from 10:00 a.m. - noon; you all are invited, invitation has gone out to all officeholders, to talk about fleet safety including equipment side, driver's side, accident investigation side, and she invites any of you who are free to come and be involved in that. It is this coming Wednesday, and she has a very good turnout from the offices.

***Board of Review***

Daysa Miller reported the BOR's filing deadline was last Friday, at that time they had only 756 assessment appeals filed not including mailed ones that haven't come in yet that they haven't docketed, and of that only 336 were in Decatur Township. Last year they had over 1200 with 900 in Decatur Township. The BOR is working on those files this last couple weeks. Chair Ashby asked when will the BOR be projected to be done, and Daysa replied if everything works out they will be done by December 31 based on the way things are going. Jay Dunn asked when they are meeting, and Daysa replied October 3 they are supposed to come in barring any emergencies they may have. Jay Dunn asked if they are actually hearing anything, and Daysa replied no hearings. Jay Dunn requested a list of who they are hearing and when so he can sit in.

### ***Supervisor of Assessments***

Daysa Miller reported she is still working on the multi-township assessment districts with Randy's help which was a big help. They have all resolutions in from the townships except for Friends Creek, but they also have a rescinded resolution and a new resolution from Oakley Township to be a voluntary multi-township assessment district. They haven't gotten one from Whitmore yet, so they tried to contact their supervisor and get them on the ball to see if they wanted to do that as well; if they don't, she thinks it is up to the county to determine that, so that would be at the public hearing in November if you guys hold it then she hopes.

Jay Dunn asked if Whitmore Township doesn't send back a consensual agreement, what is the process. Daysa believes if that is a dispute which it would be, it is up to the County Board to make a determination, but she is hoping they will send something in. Chair Ashby asked if she has been in contact with them. Daysa said they have tried contacting them several times, Martha Dalton who is the supervisor, but they haven't had a response from her so if anybody knows anyone else there that they can contact. Jay Dunn asked so if one of them doesn't bother, it is not a deal where they both have to volunteer, one of them wants it and the other doesn't, then the county makes the decision. Daysa replied it would be a dispute, yes. Jay Dunn asked when would we do that, and Daysa replied it would have to be done in November so they can get all this information over to the state. Chair Ashby asked if that would take a resolution, and Daysa said that she is not positive about but she thinks it is a public hearing and information of that hearing would go over to the state with all the documentation they do have already but since we haven't had it before she is not really sure. Jay Dunn asked if she is having a meeting already in November, and Daysa said no it would be the county board that would have to have the meeting. Jay Dunn asked her to check on it since we have a regular board meeting and he is going to have a special board meeting on November 20. Daysa said she can come back to Finance next month if there is any more information on that and go from there if you guys want her to do that, and Chair Ashby commented yes.

### ***Treasurer***

Ed Yoder reported he is going to distribute the funds that the County Treasurer's office collected, he is going to distribute \$57,885,960 to the taxing districts, and all that will be in the mill tomorrow. The money is in the bank so the checks are good.

The other thing, delinquent notices, this year they are mailing out which will be in the mail by certified mail on Friday, 4,120 notices; last year they had 3,432, so that is 688 more notices than compared to last year. There may be a few less between now and Thursday evening, anyone that comes in between the next three days, they will pull those out but he doesn't anticipate that will be very many people. Certified mail runs \$3.40 a letter and if that number doesn't change, that is \$14,008 that they have to pay for their certified mail.

He also has a resolution listed further down on the agenda, Resolution to Execute Deeds To Convey Property On Which Taxes Were Delinquent, and he asked for a motion to have that approved. Chair Ashby commented it is Item G under New Business. Motion to approve made by Jay Dunn, seconded by Mark Wicklund, and motion carried 6-0.

Chair Ashby asked when the tax sale is scheduled, and when does he publish the taxes that are for sale. Ed replied Monday, November 19, and people have the opportunity to come in and pay through 4:30 as of November 16 which is on Friday just prior to the tax sale; they will publish that about ten days from now in the papers.

## **NEW BUSINESS**

- A. Increase in Appropriations in the FY12 Health Fund Budget for Macon County CERT Fundraising
- B. Increase in Appropriations in the FY12 Health Fund Budget for We Choose Health
- C. Increase in Appropriations in the FY12 Health Fund Budget for Dental
- D. Increase in Appropriations in the FY12 Health Fund Budget for Dental Sealant
- E. Increase in Appropriations in the FY12 Health Fund Budget for Security Contract Amendment
- F. Increase in Appropriations in the FY12 Health Fund Budget for I-CARE

Chair Ashby said these are several appropriations for increasing funding because of grants or change in funding, items A through F on the agenda, and if Finance Committee is interested we can pass these in bulk instead of individually. Julie Aubert said she can present them or answer any questions. Motion to pass A through F as presented made by Mark Wicklund, seconded by Tim Dudley, and motion carried 6-0.

- H. Resolution Approving Budget Amendment for WIS FY12 Budget
- I. Resolution Approving FY12 Budget Amendment – Trade Adj. Assistance Grant
- J. Resolution Approving FY12 Budget Amendment – Homeless Grant
- K. Resolution Approving FY12 Budget Amendment – NEG OJT Grant

Robyn McCoy presented three resolutions for approval that have gone through the O&P Committee. First is for the Trade Adj. Assistance Grant for \$4,898; line item is increasing the staff wage amount for case managers assisting individuals who are in that grant. She asked if they would be voting on all three at the same time. Chair Ashby replied if the Finance Committee is willing to do that. Second one is increasing budget amount by \$8,400 in department 038; WIS has entered into a contract or agreement with Spannaus Consulting and Connect To Work Project, a homeless project, and she is providing services for this grant so this will offset her wages in the amount of \$8,400; below that department 038 has a fund balance of \$9000, she is making adjustments to the budget line items, where it says adjustments she is putting budgeting \$3000 for Director wages, \$2000 for Fiscal Assistant wages, \$2000 for Case Manager wages, \$500 for Fringe, \$1000 for Marketing, and \$500 for OJT; she worked with auditor to put this together. Chair Ashby said we are approving resolutions I through K, and he entertained a motion to approve resolutions I through K. Tim Dudley said so moved, seconded by Mark Wicklund, and motion carried 6-0.

Chair Ashby asked about item H, Resolution Approving Budget Amendment for WIS FY12 Budget. Robyn replied item H is the increase in budget for grant fund 092, DOL National Emergency Grant for OJT for \$16,103.17, and this will be increased to offset the expenses that have already been made and with this grant it ended yesterday so she will be posting final cost and doing close outs to DCEO soon; she does not have the grant yet, they assured her it is coming, so hopefully this week. Motion to approve made by Kevin Greenfield, seconded by Mark Wicklund, motion carried 6-0, and Chair Ashby said Item H passed. Robyn said she actually only had three resolutions but on the agenda it had four, the first one did not refer to an actual resolution, and she had the Trade, Homeless, and OJT Grants. Chair Ashby said three resolutions and a budget amendment, Robyn replied yes, and Chair Ashby said they have all been passed.

- L. Resolution Approving Transfer in the State's Attorney's DUI Grant Budget for FY12
- M. Resolution Authorizing the Establishment of a Drug Court Fee

Randy Waks distributed copies of Resolution Authorizing the Establishment of a Drug Court Fee which has already been through the Justice Committee. In the county's code, a provision that authorizes the county board to adopt a fee up to \$5 to be collected by the Circuit Clerk on guilty or grant of supervision for traffic, felony, misdemeanors, petty offenses, and business offenses, basically all of them, and they are asking this fee be authorized by the county board. At this time there is no plan to spend the money, that would be in the budgeting process. Chair Ashby asked how much he anticipates collecting, and Randy replied about \$40,000 a year. (Linda Little came into the meeting.) Motion to approve made by Jay Dunn, seconded by Tim Dudley, and motion carried 6-1 with Linda Little voting present.

Randy Waks said they will not be presenting Item L resolution tonight, the DUI Grant Budget; the DUI Grant is from IDOT, and it operates on a different budget year, the state's budget year, so it ended yesterday. This was supposed to be a clean up resolution to take care of last year's, but they have also received information that the grant is being renewed so they will have a partial two months that will be on our FY10 but on the IDOT next year's grant so Amy thought it would be prudent just to include all those into one clean-up resolution. They were not able to get that put together today, so they will take it to Justice and Finance next month.

#### **NEXT MEETING**

Budget Session on October 10, 2012

#### **ADJOURNMENT**

Motion to adjourn made by Mark Wicklund, seconded by Susanna Zimmerman, motion carried 7-0, and meeting adjourned at 5:35 p.m.

Minutes submitted by Linda Koger  
Macon County Board Office