

**FINANCE COMMITTEE MEETING**  
**APRIL 2, 2012**  
**5:15 P.M.**

**MEMBERS PRESENT**

Vice Chair Jay Dunn  
Tim Dudley  
Kevin Greenfield  
Linda Little  
Mark Wicklund

**MEMBERS ABSENT**

Chair Keith Ashby  
Jon Baxter

**COUNTY PERSONNEL PRESENT**

Ed Yoder, Treasurer  
Jim Root, EMA  
Daysa Miller, SOFA  
Julie Aubert, Health Dept.  
Sheree Zalanka, Health Dept.  
Lori Long, Probation  
Amy Stockwell, Auditor  
Mary Eaton, Recorder  
Randy Waks, Asst. State's Attorney  
Lois Durbin, Circuit Clerk  
Rodney Forbes, Public Defender  
Linda Koger, County Board Office

**CALL TO ORDER**

Meeting was called to order by Vice Chair Dunn at the Macon County Office Building.

**APPROVAL OF MINUTES**

Motion to approve minutes of prior meeting as presented made by Linda Little, seconded by Mark Wicklund, and motion carried 5-0.

**CLAIMS**

Motion to approve the claims made by Tim Dudley, seconded by Mark Wicklund, and motion carried 5-0.

**REPORTS**

***Audit Sub-Committee***

Linda Little reported the sub-committee met, and will be sending out a letter to all officeholders and department heads letting them know when they bring a grant to have it signed by the Chair, there needs to be at least a week allowed for that to happen to give time for review of the application being signed.

***Auditor***

Amy Stockwell distributed the report of claims \$1000 or more. Also distributed was an update of her regular report on non-union raises processed, and she added a couple more columns to clarify dates they are using which are not the effective date but the date the paperwork was received in her office, so there are columns showing both the effective date and date received, and she also has a column on IMRF liability which was explained. Also distributed was her IMRF Rate Comparison analysis of our IMRF rates for 2013, our rate has gone up slightly based on what she reported last month on their investment returns, it was 11.52 in 2012, and 12.22 for 2013. The upcoming IMRF rate setting meeting was discussed, and committee members were again invited to attend. On her handout for pay increases, Chair Dunn said one is backdated 4.5 months which goes in the last fiscal year, so is that possible. Amy replied yes, it is being paid in this fiscal year so for financial reporting purposes it is in this fiscal year, the department's paperwork said it was for work done back to October, and the IMRF liability column comments were explained.

Chair Dunn commented of all the raises, none of them are affecting IMRF liability except for the question mark on two of them, and Amy replied right so she continues to work with the department on the impact of those.

*Resolution Amending General Fund General Revenue Detail for FY12 Budget*

Copies of resolution were distributed which Amy said was really just making sure our current budget is as accurate as possible, general revenue in general fund is not one thing but 33 different things including property, sales, and income taxes, a variety of fees, contracts, inmate pay phone fees, etc. and detail is on pages 13 & 14 of Display Budget. One item is the new mental health court fee, now we are actually getting it, it appears that it was overstated in general fund general revenue line, but because inheritance taxes were understated, there are \$73,000 coming through the process and she feels confident making this change. There is no impact on general fund general revenue but just an impact on the detail, and this resolution clarifies that; general fund general revenue was \$73,000 that was in the display budget, it was also budgeted in Public Defender's office and State's Attorney Grant Fund, and as we have seen the first three months \$100,000 split between them is pretty close to being accurate, but it is not \$100,000 plus \$73,000; it is about \$100,000 so this takes it out of, keeps it in the two departments, takes it out of general fund general revenue and increases what she is expecting to get on inheritance tax so both line items come to the same total in the budget. Motion to approve made by Linda Little, seconded by Mark Wicklund, and motion carried 5-0.

***Board of Review***

Daysa Miller said the BOR doesn't have anything to report. At this time, they are waiting on property tax appeal board cases that would be docketed over at the state level, they have reported some for 2011 but none in this county yet, so she can't tell you who has filed and who hasn't filed at this time. They are looking into information on appraisals for a couple of the appeals that they believe are going to the state, but there is no information on that yet.

***Supervisor of Assessments***

Daysa Miller reported they are in between the old year and new year, and have begun assessments in Long Creek Township.

***Treasurer***

*Resolution To Execute Deeds To Convey Property On Which Taxes Were Delinquent*

Ed Yoder distributed copies of resolution. Motion to approve made by Mark Wicklund, seconded by Kevin Greenfield, and motion carried 5-0.

A memo regarding Mobile Homes was distributed. On 2-23-12, his office filed approximately 393 liens for the tax year 2011 and as of today, 16 liens have been paid and released. On 3-29-12 they mailed out approximately 1300 mobile home bills that are due 5-29-12. The current year on mobile homes is due, so 2012, that is the year it is due for mobile homes; this should generate \$54,746 if all these bills are paid. You can see last year approximately 1/3 of them wasn't paid and if they ever come in to move the home or anything like that, then they will get them at that time. In addition they had approximately 1000 bills that were generated with a zero balance, so currently in Macon County they only have about 1300 mobile homes that we can actually send a bill on. Chair Dunn asked if they send out a bill every year for mobile homes, and Ed replied yes. Tim Dudley asked if there are 1000 that have zero balance.

Ed replied yes, it is either abandoned or there is just no value on that property. Tim Dudley asked Daysa if those have homestead, mobile homes. Daysa Miller said they have a senior citizen exemption and a disabled person's, and they get 20% reduction on their mobile home tax. Ed commented approximately 300 will come off, it goes back to Garfield Estates that ADM bought out, so we can reduce this to approximately 700 bills after this year.

***State's Attorney***

***Resolution Approving Increase in FY12 Budget for Adult Redeploy IL Grant***

Randy Waks distributed copies of resolution. On January 1, 2011 they were awarded \$250,000 for the Adult Redeploy IL Grant, and on January 1 of this year they received an additional \$100,000 that this resolution is asking you to consider. The attachment shows the current budget with the proposed budget with the additional revenue. Motion to approve made by Linda Little and seconded by Mark Wicklund. Mark asked if there is some form of match to this grant, and Randy replied not to his understanding there isn't, no. Motion carried 5-0.

***EMA***

***Resolution Approving Increased Funds in LEST for Moving Radio Equipment in Macon, IL***

Jim Root distributed copies of resolution to approve spending of LEST funds for the moving of radio equipment located on top of the water tower in Macon. In December, Macon approached him and said they were replacing their water tower currently in their city, the radio equipment on the old tower would need to be moved over to accommodate the new location in Macon, this will be taken out of LEST funds, ending balance from what's available to cover the expense of replacing the equipment onto to the new tower. Motion to approve made by Kevin Greenfield, seconded by Mark Wicklund, and motion carried 5-0.

***Health Department***

***Resolution Approving Increase in Appropriations in FY12 Budget for Maternal, Infant, and Early Childhood Home Visiting Program***

Copies of resolution were distributed, and Julie Aubert requested approval. Motion to approve made by Mark Wicklund and seconded by Kevin Greenfield. Linda Little asked if these are federal dollars, and Julie replied they originate from federal. Motion carried 5-0.

***Resolution Approving Increase in Appropriations For Building Improvements***

Copies of resolution were distributed, Julie said this has been an ongoing project, and they are finally at the starting point. Motion to approve made by Mark Wicklund and seconded by Tim Dudley. Chair Dunn asked if this is still part of Phase 1. Julie replied this is Phase 1, this is the roof, the new venting system, this does not include the ground work where they wanted to put in drains, that was Phase 2 originally but when they went out for bid they put it all into one; the Board of Health chose to postpone the ground work and just get this done because this is a little more, it is considerably more, than what the architect estimated; once the roof is complete and gutters installed, the runoff may not be what they are thinking it is going to be, and they may not have to do as much ground work so it will be Phase 2; other parts of Phase 2 are heating and air conditioning down the road. They had their first construction meeting this morning, and are actually going to get it done. Motion carried 5-0.

*Resolution Approving Increase in Appropriations in FY12 Health Fund Budget for IPHI Obesity Campaign*

Copies of resolution were distributed. Julie commented this did not go through EEHW due to timing issues, and it is a grant from the IL Public Health Institute. They applied for it, the due date was 3-16, they didn't know if they were going to get it which prompts the resolution process, EEHW was 3-15, the Board of Health approved applying for it on 3-21, and they were notified they received it on 3-26. Without this, they cannot get started on the program, and they hope to get future grant dollars that do not require a local match to address this in our county. Motion to approve made by Tim Dudley, seconded by Mark Wicklund, and motion carried 5-0.

***County Board***

*Resolution Approving Increase in County Board Budget in General Fund for Appraisal Research*

Copies of resolution were distributed. Chair Dunn said this is in the amount of \$75,000, he so moves, and seconded by Mark Wicklund. Kevin Greenfield asked if we know what we are going to look at, what properties. Chair Dunn replied no, potentially we might look at the Hotel and Conference Center and Tate & Lyle, but he is not sure; we don't have any money in there to go out for these appraisals, hotel appraisal it seems like the last one was around \$8000, the one for Tate & Lyle will be \$20,000 - \$40,000 depending on how detailed we get with it and if we have to have expert witnesses.

Before we spend the money, Kevin Greenfield asked if the County Board or Finance Committee will know what properties we are going to go after and who will make that determination, Daysa Miller or Chair Dunn. Chair Dunn replied he will bring it back to the, would like to bring it back to Finance, but if he has to take it to the full board he will take it to the full board, it might take a special meeting, and he will ask Daysa on the timing issue. Daysa Miller commented once we have the information from the Property Tax Appeal Board, they give you 90 days in order to submit evidence, then you can ask for an extension depending on what kind of evidence you are going to provide, and it may help to determine how long they will give you for the extension. Chair Dunn commented it looks like he will have time to take it through Finance and the Board. Tim Dudley asked if there is no burden on the businesses to provide an appraisal themselves, or did they already do that or no. Chair Dunn replied both entities have already. Tim Dudley commented so we are doing one just to make sure theirs is right. Chair Dunn said we are thinking about it, and he plans on asking the different taxing bodies to pay their share if we decide to do this. Motion carried 5-0.

**NEW BUSINESS**

*Resolution Setting Salaries for Officeholders Elected 2012 – 2016*

Copies of resolution, old resolutions from 2008 and 2010, and Salary Comparison by County were distributed. Chair Dunn said he left the resolution blank, would like to see raising the salaries the same rate we raised the previous officeholders of 0%, 1.5%, 2%, 2.5%, then said he would put that in a motion, and then we can discuss it; then said he would put that in the form of a motion and see if we get a second. Motion seconded by Linda Little, and motion carried 5-0.

*Resolution Authorizing Position of Insurance Director & Salary for 2012 – 2016*

Copies of resolution, and old resolution from 2008 were distributed. Chair Dunn said I so move, and seconded by Mark Wicklund. Linda Little commented this is the same salary, is that correct, and Chair Dunn replied yes the same it has been the last four years. Motion carried 5-0.

*Resolution Approving Compensation of Macon County Board Members*

Copies of resolution were distributed, and Chair Dunn said I so move, and seconded by Kevin Greenfield. Linda Little asked if the \$500 for chairs of committees and sub-committees, that is just per board member and not per chair, and is that correct. Chair Dunn replied correct, you only get it one time, if you are chair of two committees you still only get it once, and that is the way it is now; when he was Chairman of the Board and Chairman of Finance, he didn't get the \$500, and if you are Chairman of more than one committee you still only get \$500. Motion carried 5-0.

**NEXT MEETING**

4-30-12

**ADJOURNMENT**

Motion to adjourn made by Tim Dudley and seconded by Linda Little. Mark Wicklund asked to comment on these raises again; we are just into the year, the state's attorney is almost \$30,000 handed out, public defender is \$18,000, they had this money in their budget, coming up on this budget cycle he would like to see a budget that more reflects the current salary on their actual, this is just three times in the last year for the state's attorney's office that they have handed out good sized raises and he finds it concerning when you're looking at 16%, 12%, 14%, couple of these are new hires, you are talking a couple months and they are getting 16% raises, and there is concern with the amount of money being handed around. Motion carried, and meeting adjourned at 5:53 p.m.

Minutes submitted by Linda Koger  
Macon County Board Office