

## FINANCE COMMITTEE MEETING

November 30, 2015

5:15 P.M.

### MEMBERS PRESENT

Jay Dunn  
Tim Dudley  
Kevin Greenfield  
Patty Cox  
Greg Mattingley  
Linda Little

### MEMBERS ABSENT

Keith Ashby

### COUNTY PERSONNEL PRESENT

Rodney Forbes, Public Defender  
Mike Baggett, State's Attorney's Office  
Josh Tanner, S of A  
Pat Berter, Probation  
Lt. Butts, Sheriff's Dept  
Carol Reed, Auditor  
Lt. Brown, Sheriff's Dept  
Ed Yoder, Treasurer  
Sheree Zalanka, Health Dept  
Bruce Bird, County Engineer  
Steve Bean, County Clerk  
Jeannie Durham, County Board Office

### CALL TO ORDER

The meeting was called to order by Chair Dunn, at the Macon County Office Building.

### APPROVAL OF MINUTES

Ms. Cox made a motion to approve minutes of prior meeting, November 2, 2015, seconded by Mr. Greenfield and motion carried 6-0.

### CLAIMS

Motion to approve the report of the claims as presented made by Ms. Cox, seconded by Mr. Mattingley and motion carried 6-0.

### REPORTS –

#### *Audit Sub Committee –*

Ms. Reed had no report

#### *Auditor –*

#### *Macon County Board Resolution Accepting a Two Year Proposal from Midwest Employers Casualty for Workers Compensation Excess Liability Insurance Coverage*

Ms. Reed explained that this is a two year option which she feels is a better option than the one year option that we had this past year. It is a better rate for 2 years. The increase over 2 years is 6.5%. This will be our second year with them and we feel that increase is fair. If we'd gone with a one year plan, it would have been a 4.63% increase, but we wouldn't know what next year would have held. The important thing is that the retention level, that is the self- insurance level where we become insured by Gallagher, is \$500,000. It was important that we kept that because in another quote from Safety National it was being raised to \$750,000. We felt that the 2 year deal insuring that we kept the retention at \$500,000 was the best alternative for us.

Mr. Dudley made a motion for approve forwarding the resolution on to the full board with recommendation to approve, seconded by Ms. Cox and the motion carried 6-0.

***Board of Review –***

Mr. Tanner reported that the Board is meeting the next two weeks finishing up their hearings. They are doing commercial cases the next 2 weeks. It was pretty low considering it is the Decatur Township Quadrennial. There were 550 appeals. The last time we did Decatur, it was 1100.

***Supervisor of Assessments –***

Mr. Tanner reported that it is the end of the year and several publications have been put in the paper for Senior Freeze, Disabled Veteran & Disabled Persons. The Disabled Veterans Exemption completely exempted anyone who is 70% or greater and it is making an impact. He said he has heard people saying that the value in Macon County keeps going down. That is not exactly correct. The taxable value is going down, but we are adding value. The problem is that the legislature keeps exempting it faster than we can add it. We went from around \$900,000 in exemptions in that category to about \$3.5 million. The Association is tracking a bill that is going through right now that allows the County Board to increase the General Homestead exemption to \$14,000. Currently it is \$6,000. This is huge. That would be at the County Board's option (in all counties except Cook County). It hasn't passed as of yet.

Chair Dunn asked if Mr. Tanner about the Governor's commission on unfunded mandates. Mr. Tanner said he is on the Legislative Committee for the Association and one of the members attended to County Board's organization meeting and gave a presentation relating to that. There were a couple of task forces. One was unfunded mandates and then there was another on government consolidation. In regard to the unfunded mandates, we've always thrown out there that the biggest one we have is the assessment publication that cost us \$25,000 this year. It is expensive to do it. He said he did not know what the circulation of the H&R is, but our county website gets 50,000+ hits a year. It seems like an unfunded mandate that is just not necessary. It is a lot of expense to bear for whatever the readership is. The State Legislature even tells us what we have to pay the newspaper for each one. The law states that it has to be in the newspaper and you will pay 80 cents per line. It is an unfunded mandate that would really help if it were not there.

***GIS –***

Mr. Tanner had no report.

**Treasurer**

***Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent***

Ms. Cox made the motion to approve forwarding to the Consent Calendar with recommendation for approval, seconded by Mr. Mattingley and motion carried 6-0.

**CITIZEN REMARKS – PUBLIC COMMENT** - None

**OLD BUSINESS** - None

**NEW BUSINESS** – None

**County Board**

***Macon County Board Resolution approving Fee Cost Studies for County Clerk's Office, Recorder's Office and Sheriff's Department***

Chair Dunn explained that the expense will be \$5,250.

Motion made to forward the resolution to the full board with recommendation to approve by Mr. Greenfield, seconded by Mr. Mattingley.

Ms. Little asked when the last time the study was done in these offices.

Mr. Bean explained that the main reason this is being brought up right now is that the Governor has signed a bill that allows a company like Bellweather to do a study of the cost of Court Security. With the approval of the Judge, they can offset costs of the Court Security Department by adding fees to tickets, etc... With the budget problems, this is an opportune time to talk to the Sheriff about it. The Recorder and GIS funds are starting to run low, so they will take a look at that. There are some other things that were not looked at as closely in the last study that can be looked at this time. With the possible layoffs, additional funds could be brought in through fees. This is one time when the General Assembly is allowing a look at this.

Chair Dunn added that last time, there may not have been enough communication between the Sheriff and Bellweather, so hopefully this time there will be better communication there and court costs can be analyzed. He said he thought there were some increases there that did not get put in last time a study was done.

The motion carried 6-0.

**Circuit Clerk**

***Macon County Board Resolution Adding Expense Line in the Circuit Clerk E-Citation Fund for FY16***

Lt. Butts explained that for about the last 18 months, the Sheriff's office and the Circuit Clerk and other local law enforcements have been working together with an E-Citation Vendor. Several years ago as the departments issued a citation, the Circuit Clerk collected a \$5 fee of which the Circuit Clerk got a \$3 portion while the issuing agency got \$2. This will allow officers to write E-Citations from the vehicle which will be sent electronically to the Circuit Clerk, the State and the necessary offices and agencies. Ticket books will no longer have to be purchased. Participating agencies include the Decatur Police, The Sheriff's Office & Mount Zion. The Circuit Clerk's Office will pay for the originating licensing fee for all. The expenditure line is for \$39,000 to go to the Clerk's E Citation fund.

Motion made to forward the resolution to the full board with recommendation to approve by Ms. Cox, seconded by Mr. Mattingley.

Chair Dunn asked for an explanation. Lt. Butts said it electronically allows the officers to use their in-vehicle computers and printers to issue the violator a printed copy of the electronic citation instead of handwriting it and then handing it in. It will be more efficient and less time consuming and will allow the officers to transfer the information from the vehicle. The motion carried 6-0.

***Macon County Board Resolution Approving Increase in the Juror Agency Fund Budget for Jury Fees for FY15***

Ms. Reed explained that at the July meeting, the Board voted to increase the Circuit Clerk's general fund budget for jury fees by \$80,000. When that money gets spent from the General Fund, goes into the Agency Fund (holding account). From there, the Circuit Clerk writes checks to the jurors. The general fund got amended by \$80,000, but the other agency fund did not. This is just to clean up and change the budget for both revenue and expense.

Motion made to forward the resolution to the full board with recommendation to approve by Mr. Greenfield, seconded by Ms. Little and the motion carried 6-0.

**Sheriff's Department**

***Macon County Board Resolution Amending the Sheriff's FY15 Budget***

Lt. Butts explained that this is a bucket transfer resolution for the DUI Enforcement Grant.

Motion made to forward the resolution to the full board with recommendation to approve by Mr. Mattingley, seconded by Ms. Cox and the motion carried 6-0.

**Probation Department**

***Macon County Board Resolution Entering into an Agreement with Peoria County for the Sale of Juvenile Detention Bed Space***

Mr. Berter explained that this is for a contract with Peoria County to allow for 5 bed spaces for Macon County juveniles. This is the same county we've been using and having great success with. They do the transportation. This is a 3% increase over last year. Currently there have been 86 youth detained. That is up by 25 over last year. Mr. Mattingley clarified that the days are down though. Mr. Berter confirmed and said that there are currently 8 in detention with six of them being retained for attempted murder or murder.

Motion made to forward the resolution to the full board with recommendation to approve by Mr. Dudley, seconded by Mr. Greenfield and the motion carried 6-0.

**Health Department**

***Macon County Board Resolution Approving Increase in Appropriations in the FY15 Health Fund Budget for Year End Addition & Cleanup***

Ms. Zalanka explained that there are several transfers between and within departments without increasing overall expenditures. There is an increase in expenses for \$16,079 in the We Choose Health for an expense that was budgeted in FY14, but not spent until FY15.

Motion made to forward the resolution to the full board with recommendation to approve by Ms. Little, seconded by Mr. Dudley. The motion carried 6-0

***Macon County Board Resolution Approving Increase in Appropriations in the FY15 Health Fund Budget for MIPPA & SHIP***

Ms. Zalanka explained that these are both part of the Senior Starting Point Division and are related to Medicare Savings Plans. The money for both is spent for advertising and promotional costs. MIPPA is an increase of \$6,990 and SHIP is an increase of \$2,500. This is an equal expense and revenue increase.

Motion made to forward the resolution to the full board with recommendation to approve by Ms. Cox, seconded by Ms. Little. The motion carried 6-0

***Macon County Board Resolution Approving Increase in Appropriations in the FY15 Health Fund Budget for Nursing Home Diversion***

Ms. Zalanka explained that this is also a part of the Senior Starting Point Division. The total grant is \$148,500. \$67,000 needs to be put into FY15. The rest will be in FY16. It is to help improve the deflection of individuals from nursing homes and reduce the average length of stay.

Motion made to forward the resolution to the full board with recommendation to approve by Ms. Cox, seconded by Mr. Mattingley. The motion carried 6-0

***Macon County Board Resolution Approving Increase in Appropriations in the FY15 Health Fund Budget for Ebola Virus Disease***

Ms. Zalanka explained that this is money to help put together a plan in case the Ebola Virus spreads. The total award is \$16,481 and \$2,800 needs to be put into FY15 and the rest is already in FY16.

Motion made to forward the resolution to the full board with recommendation to approve by Mr. Dudley, seconded by Ms. Cox. The motion carried 6-0

Ms. Little pointed out an error in the labeling on the accompanying spreadsheet. Ms. Zalanka will correct this prior to the presentation to the full board at the December meeting.

***Macon County Board Resolution Approving Increase in Appropriations in the FY15 Health Fund Budget for Teen Pregnancy Prevention***

Ms. Zalanka explained that this is another new grant. There is already a Teen Pregnancy Prevention Grant that is subcontracted with Webster Cantrell Hall through DHS. This one is

through IDPH and will be taken on by the Health Department alone. The total is \$50,000 and FY15 needs \$19,300 and the rest is FY16. There are health educators that will be delivering evidence based curriculum to 7<sup>th</sup> & 8<sup>th</sup> graders through area schools.

Motion made to forward the resolution to the full board with recommendation to approve by Ms. Cox, seconded by Ms. Little.

Chairman Greenfield asked where Macon County ranks in this area. Ms. Zalanka said it was #1 which is very high. She said she thought it has decreased some. She said she thought the program has made an impact. Mr. Greenfield asked who monitors it. Ms. Zalanka said data is submitted to the state who compiles it yearly. The Health Department does an I-PLAN every 3 years where key issues are focused on and priorities are set. Mr. Greenfield asked what the \$50,000 goes toward. Ms. Zalanka said that most of it goes to personnel expense and the curriculum has to be paid for. The motion carried 6-0

### **Transportation**

#### ***Macon County Board Resolution Appropriating Funds for the Purchase of Right of Way from Ameren Illinois on the CH 41 White Topping Project***

Mr. Bird explained the total is \$1,300.

Motion made to forward the resolution to the full board with recommendation to approve by Ms. Cox, seconded by Mr. Dudley and the motion carried 6-0

### **State's Attorney**

#### ***Macon County Board Resolution Designating the Illinois State's Attorney's Appellate Prosecutor as its Agent to Administer the Operation of Appellate Offices and Process Appellate Cases for Macon County During FY16***

Mr. Baggett explained that this is the annual resolution and the fee remains the same as last year.

Motion made to forward the resolution to the full board with recommendation to approve by Ms. Cox, seconded by Mr. Mattingley, and the motion carried 6-0

**CLOSED SESSION** - None

**NEXT MEETING** – Mon, January 4, 2016

### **ADJOURNMENT**

Motion to adjourn made by Ms. Little seconded by Ms. Cox the motion carried 6-0, and meeting adjourned at 5:45 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office