

**EEHW COMMITTEE MEETING**  
**June 27, 2019     5:30 P.M.**

**MEMBERS PRESENT**

Tim Dudley, Chair  
Debra Kraft, Vice Chair  
Matt Brown  
Laura Zimmerman  
Linda Little  
Helena Buckner

**COUNTY PERSONNEL PRESENT**

Jon Thomas, ETSB  
Jennifer Gunter, P&Z  
Sgt Matt Reynolds, Animal Control  
Helena Buckner  
Jeannie Durham, County Board Office

**MEMBERS ABSENT**

Jim Gresham

The meeting was called to order by Chair Dudley at the Macon County Office Building.

**MINUTES**

Ms. Kraft made a motion to approve the 5/23/19 meeting minutes, seconded by Ms. Zimmerman and the motion carried 6-0.

**CLAIMS**

Ms. Little made a motion to approve the report of the claims as presented, seconded by Ms. Kraft and the motion carried 6-0

**ZONING –**

**Macon County Board Resolution Regarding Case S-01-06-19 A Petition Requesting A Special Use Permit Submitted By Jill Bottrell**

Ms. Gunter explained that S-01-06-19 is a petition filed by Jill Bottrell requesting a Special Use Permit for a pet boarding and grooming business in (A-1) Agricultural Zoning. This property is commonly located at 9645 Boody Road in Pleasant View Township. On June 12th a public Zoning Board of Appeals hearing was held and based on the finding of facts and staff recommended approval. The Zoning Board of Appeals voted 5-0 for approval of the special use permit with the stipulations found in the resolution:

1. This Special Use Permit constitutes a license issued to the named Petitioners only. This special use permit is not property nor does it convey any property right. This special use permit is, therefore, not assignable or transferable.
2. The animal boarding facility be limited to 60 dogs and 12 cats.
3. Any retail sales be strictly limited to incidental pet items, only.
4. The sign be limited to 16 square feet per face.

5. Employees shall be limited to immediate family members living on the premises, plus no more than 4 outside employees working at the facility at any one time.
6. Normal hours of operation shall be limited to 8 A.M. to 5 P.M., seven (7) days per week.
7. This Special Use Permit shall be limited to 2 years and shall expire on July 8, 2021.

Ms. Kraft made a motion to forward the resolution on to the full board with recommendation for approval, seconded by Ms. Little, and the motion carried 6 -0.

**Macon County Board Resolution Regarding Case S-03-06-19 A Petition Requesting A Special Use Permit Submitted By Macon County ETSB/Director J. Thomas**

Ms. Gunter explained that S-03-06-19 is a petition filed by Macon County ETSB/ Director J. Thomas requesting a Special Use Permit for the construction of a 350 foot tower for the Central Illinois Regional Dispatch Center (9-1-1 Center) in (R-1) Single Family Residential Zoning. This property is commonly located at 2350 S. Business Route 51 in Decatur Township. On June 12th a public Zoning Board of Appeals hearing was held and based on the finding of facts and staff recommended approval. The Zoning Board of Appeals voted 5-0 for approval of the special use permit with the following stipulations:

1. This Special Use Permit shall run with the land and not with the petitioner.
2. Building permits shall be obtained as required.
3. Said property and all operations shall remain subject to all other applicable local, county, state, and federal regulations.
4. This property shall be reviewed not more than ten years by the Macon County Zoning Director.

Ms. Little asked about location and proximity to residences. Ms. Gunter pointed it out on the map.

Ms. Kraft made a motion to forward the resolution on to the full board with recommendation for approval, seconded by Mr. Brown. Ms. Little asked about stipulation #4. Ms. Gunter explained that normally on special use permits that run with the land and not with the person, they review and check up on them to make sure that there haven't been any complaints or anything. Mr. Brown asked if it has to come back to the board if there are no issues. Ms. Gunter said no, only if there are issues. The motion carried 6 -0.

**SUBDIVISIONS** – None

## **REPORTS**

### **Animal Control**

Sgt. Reynolds distributed monthly reports and information. Shelter inventory, as usual in the summer, the numbers are up with 191 animals (49 dogs & 142 cats). For every dog, there are 3 cats.

The adoption special, Catcapacity netted 32 cats being adopted.

Last weekend, the All American Pet Birthday Party took place and netted 9 pets being adopted out. Sheriff Brown grilled hot dogs for customers.

Coming up is the Home for the Holidays, Christmas in July promotion. It runs July 1 – Aug 17 and features ½ price adoption fees with the Animal Shelter Foundation paying the other half.

Ms. Buckner commented on the call she had about an owl recently and said the department is great.

**Veteran's Assistance** -No Report

**Planning & Zoning** – No Report

**Health Department** – No Report

**Environmental Management** – No Report

**Regional Office of Education** - No Report

**Mental Health** – No Report

**Historical Museum** - No report

**U of I Extension** No report

**CITIZEN'S REMARKS** – None

**OLD BUSINESS** - none

### **NEW BUSINESS** –

Ms. Kraft drew attention to the new claims process explaining that currently, by the time the claims get reviewed and approved by the committees, they have already been paid. Going forward, each oversight committee will have a box in the County Board office and someone from each committee will come in and review and approve the invoices. From there, they will be taken to the Auditor's office for payment. It will not put payment behind. The only change for the departments is that they will bring their invoices to the boxes in the County Board Office rather than to the Auditor's office.

**Closed Session** – None needed

**NEXT MEETING** Next regular meeting –7/25/19

**ADJOURNMENT**

Motion to adjourn made by Ms. Zimmerman, seconded by Mr. Brown, the motion carried 6-0 and Chair Dudley adjourned the meeting at 5:40 p.m.

*Minutes submitted by Jeannie Durham, Macon County Board Office*