



Macon County Health Department

Job Opening

- Job Title:** Better Birth Outcomes (BBO) Case Manager
- Division:** Women, Infants, and Children/Family Case Management (WIC/FCM)
- Minimum Qualifications:** Registered professional nurse license pursuant to Section 12 of the Illinois Nursing Act of 1987, Certification of Graduation from a school of nursing approved by the Department of Professional Regulation and a current Illinois license as a Registered Nurse (R.N.) by examination, or Masters of Social Work (MSW) licensed pursuant to Section 9A of the Clinical Social Work and Social Work Practice Act. R.N. must submit proof of 20 Continuing Education Units (CEUs) every license period; copy of license; and copy of CPR/AED card. MSW must submit proof of CEUs and copy of license every license period.
- Must possess the ability to establish and maintain positive relationships with customers, providers, the general public, and other professional personnel. Must have the ability to work with diverse community groups. Must have a dependable vehicle for use during work hours, valid Illinois Driver's License, and appropriate auto insurance. Must be physically able to get in and out of car many times per day in all types of weather and be able to adapt in a positive manner to various client living conditions (i.e. dirty, cramped). Must be able to carry, pull, and manage a minimum of 30 pounds of equipment daily.
- Summary of Job Duties:** Provides case management with integrated WIC services to eligible clients with regard to local, state, and federal policies and procedures. Completes an appropriate number of face-to-face home visits and prepares a care plan based on the assessment. Delivers curriculum per program requirements. Completes documentation per protocol and accurate data entry utilizing the Illinois Department of Health and Human Services Cornerstone data entry system. Attends meetings, trainings, and events.
- How to Apply:** Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, www.maconcountyhealth.org to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to hr@maconchd.org

The Macon County Health Department is an Equal Opportunity Employer and Drug Free Workplace.