

**SUB COMMITTEE MEETING**  
**October 24, 2016 – 5:30 p.m.**  
**County Office Building**  
**141 S. Main Street, Decatur, IL 62523**

**MEMBERS PRESENT**

Kevin Greenfield, Chairman  
Linda Little  
Matt Brown  
Patty Cox  
Tim Dudley  
Jay Dunn

**COUNTY PERSONNEL PRESENT**

Mike Baggett, State's Attorney's Office  
Jeannie Durham, County Board Office

**MEMBERS ABSENT**

Dave Drobisch

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m. by Chairman Kevin Greenfield at the Macon County Office Building.

**APPROVAL OF PRIOR MINUTES**

Ms. Little made a motion to approve the minutes from the last meeting (April 25, 2016), seconded by Mr. Dudley and the motion carried 6-0.

**CITIZEN REMARKS – PUBLIC COMMENT** None

Mr. Baggett addressed the committee members saying that he wanted to take advantage of the opportunity while most all of the chairmen of the committees were present to reiterate and go over one of the requirements under the Open Meetings Act with respect to taking no official action during closed sessions. There have been no violations, but he stated that he wanted to make sure that all chairs are clear as to what the law requires. From time to time, it has been suggested or practiced, either in this county or others, that consensus votes can be taken in closed session. He said he wanted to make sure that everyone is clear that they cannot. When you are in a closed session, if it is for purposes of discussing litigation or the employment of county personnel, the person, department head or employee who is relaying information to the committee or the board, their job is to convey information. It can be a question and answer session as long as it stays within the confines of the exception, but there cannot be an overture or a giving of a consensus vote by the committee or County Board. It is an informational session only. If there is going to be a consensus to approve whatever is suggested or formulated during the closed session needs to occur in open session once you are back on the record. If someone were to come in and ask, in a discipline issue for example, they can convey to the committee or to the board during that closed session what the issues are, they can answer any questions the committee or board may have, and they can discuss

what actions they may take or that the board may like for them to take, but the committee nor the board can take action and direct that employee or officer to do one thing or the other unless it is on the record in open session. There have been news stories on that, cases that have come down from this, and since all of the chairmen are here, Mr. Baggett said he thought it was a great opportunity to have a little bit of affirmation of previous training.

#### **CLOSED SESSION**

Ms. Little made a motion to go to closed session for the purpose of reviewing closed meeting minutes pursuant to Section 2.06(d) of the Open Meetings Act, seconded by Mr. Brown and motion carried 6-0.

#### **RETURN TO OPEN SESSION**

Mr. Dudley made a motion that the full board be presented with the recommendations as presented in the resolution, that the closed minutes that were reviewed be opened or remain closed as recommended by the State's Attorney, seconded by Ms. Little and the motion carried 6-0.

#### **NEXT MEETING DATE**

Monday, April 24, 2017

#### **ADJOURNMENT**

Ms. Little made a motion to adjourn, seconded by Ms. Cox, the motion carried 6-0 and the meeting was adjourned by Chair Greenfield at 5:4 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office