

WORKFORCE DEVELOPMENT BOARD

Thursday, May 18, 2017

11:30 a.m.

Minutes of the Meeting

Members Present: Darbe Brinkoetter, Adam Flack, Anastasia Lingle, Brian Lockwood, Joe Riley, Mirinda Rothrock, Joshua Sapp, and Wegi Stewart.

Members Not Present: Melody Bodine, Marian Brisard, Laurie Brown, Tom Dilbeck, Mark Greenawalt, Kevin Horath, Bruce Jeffery, Jeanne Jones, Patrick Hoban, Mike King, Beth Payne, Deborah Sarko, Julienne Shields, Paul Skowron, Tesa Stephen, Darsonya Switzer, Dennis Trump, Chris Valdez, and Robert Yuhas.

Others Present:

Rocki Wilkerson,	Workforce Investment Solutions
Donna Meachum,	Workforce Investment Solutions
Karen Allen,	Workforce Investment Solutions
Larry Peterson,	Sector Based Project Manager
Billy Tyus,	Assistant City Manager, City of Decatur

Brian Lockwood welcomed members and guests to the Workforce Development Board meeting for Macon and Dewitt Counties.

Approval of the Minutes

The minutes from the previous meeting on March 16, 2017 were presented to the Workforce Development Board for approval. There was a motion by Anastasia Lingle to approve the minutes as presented. Darbe Brinkoetter seconded the motion. Motion carried.

Directors Report-Rocki Wilkerson

Rocki reviewed the budget expenditures and obligations from the following grants.

PY'16 Workforce Investment Grant

Allocation: \$1,334,932 July, 2016- June, 2018

Rocki reported that the Youth and Dislocated Worker streams are on track.

2015 Workforce Investment Grant

Allocation: \$1,596,840 July, 2015-June, 2017

This grant is 100% expended/obligated and will be closed out June 2017.

Sector Based Grant

Allocation: \$450,000 December 1, 2015 – June 30, 2018.

This grant focuses on short-term training, on-the-job training, work experience and career services for dislocated workers. This grant has been extended to June 30, 2018. We continue to recruit for this grant.

Trade Adjustment Grant

Allocation: \$65,978.17 October 1, 2016-September 30, 2017.

This grant is on target for expenditures. Career Planners continue to work with customers and they are on track for graduation.

Approval of 2017 Allocations

Rocki reported that our 2017 allocations have not been presented to us. They are expected the first part of June. We will need approval from the WDB to accept the allocations when we received them.

Brian asked for a motion to approve the allocations when received.

There was a motion by Josh Sapp to approve the allocations when received. Mirinda Rothrock seconded the motion. Motion carried.

WIA Performance Measures Incentive PY 2015

Rocki presented the LWA#19 Performance Measure Incentive award for PY 2015. We received \$11,763 for our incentive reward. We meet or exceeded each measure. Rocki wanted the WDB to know that she was proud of Workforce Investment Solutions and the fact that they had met or exceeded all areas.

Training Providers and Program Certifications

Donna Meachum presented the following training providers and their programs for annual re-certification:

- Richland Community College
- Millikin University

There was a motion by Joe Riley to approve the training providers and programs as presented. Adam Flack seconded the motion. Motion carried. Darbe Brinkoetter abstained from the vote.

MOU Update

Regional and Local Plans were submitted on April 30, 2017. The Partners negotiated in good faith and worked hard to be in compliance. However, we have three Partners who have not signed as of today.

- Dept. of Rehabilitation
- IDES
- National Able.

This is due by July 1st, 2017.

Conflict of Interest Policy

This was taken out of the bylaws and enhanced a little. It is a requirement of the Department of Labor. It is currently posted on the Macon County website.

Brian asked for a motion to approve the policy as presented.

There was a motion by Darbe Brinkoetter to approve the policy as presented. Anastasia Lingle seconded the motion. Motion carried.

Board Business

One Stop Operator RFQ- Brian Lockwood

Brian reported that the Request for Qualifications, One-Stop Operator Procurement Contract for Professional Services has been done. The purpose of the Request is the hiring of the One-Stop Operator. The One-Stop Operator will be responsible for coordinating service delivery among the One-Stop Partners and service providers. All RFQ are due on May 26, 2017. Brian has asked the WDB for the Executive Committee to have approval to hire the One-Stop Operator. This will need to be done June 1, 2017. The One-Stop Center Operator must be in place so that services can begin on July 1, 2017.

There was a motion by Darbe Brinkoetter to approve the Executive Committee to hire the One-Stop Operator as presented. Anastasia Lingle seconded the motion. Motion carried.

One Stop Certification

Rocki reported on the One Stop Certification. We have signed and submitted the Notice of Intent to apply for Certification. The Illinois Workforce Innovation Board requires that all comprehensive One-Stop Centers in Illinois be certified by July 1, 2017. We will need three volunteers to assist with completing the check list for the certification of the One-Stop Center.

Other Business

Resignation of the Chairman of the WDB Mike King

Rocki reported that Mike King will be resigning from the WDB due to his health.

Nominating a Slate of Officers for the WDB

Rocki reminded the Board that a slate of new officers shall take office in November. Board members should think about nominating a slate of officers the next WDB meeting.

The officers shall consist of a Chairman and vice-Chairman. The slate of officers shall be selected based upon a majority vote of the quorum presented at the regular meeting in September for a two-year term.

NEG Extension Update-Larry Peterson

Larry Peterson, Special Projects Manager, and Rocki gave update on the NEG SP grant. We are 85% of achieving our goal. Grant was extended to June 30, 2018 so we could train additional 5-10 individuals. Currently we have enrolled 30 individuals with new goal of 40. Challenges include: recruiting dislocated workers, finding dislocated workers interested in manufacturing, logistics, and CDL driving (training areas specified in the grant), high enough educational level to complete occupational training or enter into "on-the-job" training. We are initiating a recruiting campaign in May and June with a six week customized training / job search program to begin mid July.

College Readiness Math+

Rocki reported that there was a goal of 15 students for this program. There were not enough students to run this program.

RCC Workforce Consortium Adult Ed & Family Literacy Grant.

Richland Workforce Consortium #537 will submit a grant to the Illinois Community College Board on May 23, 2017 for a request of \$455,000. This Consortium for Adult Education services will make consistent efforts to accommodate adult education students and meet their diverse needs by offering a variety of class days, times and locations, as well as meet the needs for career pathway development and training. This innovative consortium will allow us to develop, enhance and expand demand occupation career pathways for adult learners to provide for their families by earning a self-sufficient wage. Partners on this consortium are:

- Richland Community College
- Workforce Investment Solutions
- City of Decatur Public Library
- Project Read
- Economic Development Corporation of Decatur and Macon County

Rocki asked for a motion to approve the Adult Education Family Literacy Grant as presented. There was a motion by Anastasia Lingle to approve the grant as presented. Joshua Sapp seconded the motion. Darbe Brinkoetter abstained, Motion carried.

Billy Tyus-Assistant City Manager, City of Decatur

Mr. Tyus presented the 2016/2017 Accomplishments of The City of Decatur:

- \$200 million in critical infrastructure improvement
- A City owned high-speed broadband fiber network
- Residency requirements
- \$300 million in new investments in Decatur
- New police training institute
- New hotels and restaurants

- Caterpillar will be hiring 500
- New lake front attractions
- Fire Station upgrades

PUBLIC COMMENT

ADJOURNMENT

There was a motion by Mirinda Rothrock to adjourn. Wegi Noland seconded the motion. Motion carried and the meeting adjourned at approximately 1:30 p.m.

Next Board Meeting: Thursday, September 21, 2017 @ 11:30 a.m.