

WORKFORCE DEVELOPMENT BOARD

Wednesday, January 18, 2017

11:30 a.m.

Minutes of the Meeting

Members Present: Darbe Brinkoetter, Marian Brisard, Tom Dilbeck, Adam Flack, Mark Greenawalt, Mike King, Brian Lockwood, Joe Riley, Mirinda Rothrock, Tesa Stephen, Wegi Stewart, and Rocki Wilkerson.

Members Not Present: Melody Bodine, Laurie Brown Patrick Hoban, Kevin Horath, Bruce Jeffery, Jeanne Jones, Anastasia Lingle, Beth Payne, Joshua Sapp, Deborah Sarko, Julienne Shields, Ruth Stauffer, Darsonya Switzer, Dennis Trump, Chris Valdez, and Robert Yuhas.

Others Present:

Robyn McCoy,	Workforce Investment Solutions
Donna Meachum,	Workforce Investment Solutions
Karen Allen,	Workforce Investment Solutions
Jacque Matson,	Workforce Investment Solutions
Tony Warden,	Workforce Investment Solutions
Larry Peterson,	Sector Based Project Manager
Ron Payne,	IDES
Linda Donaldson	IDES
Paul Skowron	Warner Hospital and Health Services
Doug Taylor	Bodine
Jeanne Robinson	Dove
Alexa	Clinton Chamber

Mike King welcomed members and guests to the Workforce Development Board Meeting for Macon and Dewitt Counties.

Customer Recognition

Three Workforce customers were recognized at the Workforce Board meeting for their hard work and commitment to complete their education and transition into employment. Full stories were included in the Board packet.

Jennifer Black is currently employed with Hickory Point Village as an RN.

Takyia Fry has currently completed her LPN training at CASPN and is studying to take her state boards soon.

Dominique McMillon is currently employed with Heritage Behavior Health as an LPN.

Approval of the Minutes

The minutes from the previous meeting on November 17, 2016 were presented to the Board for approval. There was a motion by Brian Lockwood to approve the minutes as presented. Joe Riley seconded the motion. Motion carried.

WIA Directors Report-Robyn McCoy

Robyn reviewed the budget expenditures and obligations from the following grants.

PY'16 Workforce Investment Grant

Allocation: \$1,334,932. Ms. McCoy reported that the Youth and Adult funding streams are still over-obligated. The Department of Commerce allows local areas to transfer dollars from Adult to Dislocated Worker or Dislocated Worker to Adult. At the Board meeting in November a request for \$50,000 to be moved from the Dislocated Worker funding stream to the Adult funding stream was made and approved. Robyn requested approval to move an additional \$25,000, from the Dislocated Worker funding stream to the Adult funding stream.

There was a motion by Marian Brisard to approve the transfer of \$25,000 from the Dislocated Worker funding stream to the Adult funding stream as presented. Wegi Stewart seconded the motion. Motion carried.

2015 Workforce Investment Grant

Allocation: \$1,596,840. This grant is 91% expended/obligated. This grant will end June of 2017 at 100% Expedited.

Sector Based Grant

Allocation: \$450,000. December 1, 2015 – June 30, 2017. This grant focuses on short-term training, on-the-job training, work experience and career services for dislocated workers. The grant is currently 51% expended/obligated, with 23 customers enrolled. Staff continues to recruit individuals who are eligible for this grant.

Trade Adjustment Grant

Allocation: \$65,978.17 this is a new grant. It will run October 1, 2016-September 30, 2017. Currently we have 24 customers enrolled.

Regional Planning Update

The Regional Team continues to meet on a regular basis to discuss the strategic goals and initiatives designed to address anticipated skill needs of the region. The Department of Commerce has grant dollars available to assist Regional Teams with implementation of strategies. The Central Region applied for \$45,000 to integrate service strategies regionally related to business engagement. The grant request was approved. The team is working on the following activities:

- Procure a consultant to facilitate and establish Business Service Teams throughout the region
- Outline a vision, mission and strategies for employer engagement
- Develop a Business Conditions Assessment document for data collection
- Regional teams would then begin outreach with employers

- Updated Regional and Local Plans are due in June.

MOU Update

Ms McCoy reported that at our last meeting the Board approved the release of two Requests for Qualifications. These were for a MOU Negotiator and one for Procurement of the One-Stop activities. The RFQ for MOU Negotiator has been released. The consultant who prepared our Regional, Local Plans and MOU from last year was selected. We will meet next week to discuss and negotiate our Memorandum of Understanding document and budget. The final document will be presented at the March 2017 Board meeting for review and approval. The MOU must be submitted to the Department of Commerce on April 15, 2017

Other Business

2017 Meeting Dates

- Wednesday, January 18, 2107 @ 11:30 a.m.
- Thursday, March 16, 2017 @ 11:30 a.m.
- Thursday, May 18, 2017 @ 11:30 a. m.
- Thursday, September 21, 2017 @ 11:a.m.
- Thursday, November 16, 2017 11:30 a.m.

Presentation-Ron Payne, Linda Donaldson, IDES Labor Market Economists

Ron Payne and Linda Donaldson from Illinois Department of Employment Security, Economic Information and Analysis Division presented the current employment statistics and labor force information for Decatur and Macon Counties.

PUBLIC COMMENT

ADJOURNMENT

There was a motion by Mirinda Rothrock to adjourn. Wegi Stewart seconded the motion. Motion carried and the meeting adjourned at approximately 1:30 p.m.

Next Board Meeting: Thursday, March 16, 2017 @ 11:30 a.m.