



Macon County Health Department

Job Opening

Job Title: Certifying Health Professional

Division: Women, Infants, and Children/Family Case Management (WIC/FCM)

Minimum Qualifications: *Candidates must meet one of the following four (4) CHP Qualifications:*

1) Registered Dietitian: An individual who uses the title Registered Dietitian (R.D.) and can provide proof of current registration with the Commission on Dietetic Registration or

2) Nutritionist:

a) A nonregistered nutritionist/dietitian who has a Baccalaureate or Master's degree in Nutrition Sciences, Dietetics, Community Nutrition, or Public Health Nutrition or

b) A registration-eligible dietitian who has received written approval from the Commission on Dietetic Registration to take the Registration Examination, but has not completed it or

3) Registered Nurse (R.N.): An individual licensed as a professional nurse under the Illinois Nursing Act who can provide proof of current registration with the Illinois Department of Professional Regulation. It is strongly recommended that the R.N. have a Baccalaureate or Master's degree. It is strongly recommended that R.N.s have experience or course work in maternal and child health and in maternal and child nutrition, lactation, nutrition assessment and nutrition education if they will provide nutrition or breastfeeding counseling or

4) Home Economist (with an emphasis in nutrition): A graduate of a four-year Baccalaureate degree program in Home Economics with at least 20 semester hour credits in food and nutrition. The Home Economist may act as a Certifying Health Professional (perform WIC certifications, provide nutrition and breastfeeding education and prescribe food packages) only under the supervision of a Registered Dietitian, Nutritionist, or Registered Nurse (as defined above). It is strongly recommended that the Home Economist have experience or course work in maternal and child nutrition, lactation, nutrition assessment, interviewing and counseling. (This policy regarding the Home Economist applies only to people hired after June 1995.)

Must possess the ability to establish and maintain positive relationships with customers, doctors, the general public and other professional personnel. Must have the ability to work with diverse community groups. Must have a dependable vehicle for use during work hours, valid Illinois Driver's License, and appropriate auto insurance. Must be physically able to assist with weights and measurements of adults and children many times per day. Must be able to carry, pull, and manage a minimum of 30 pounds of equipment daily.

Summary of Job Duties: Completes WIC assessments, data collection, and service delivery for the WIC Program. Integrates service delivery with Family Case Management, Better Birth

Outcomes, Healthworks Medical Case Management, APORS, and/or High Risk Infant Follow-Up Programs. Exhibits competence with multicultural awareness and resulting effect on nutrition and health practices/problems. Analyzes data. Completes documentation and data entry. Confers with providers as needed.

How to Apply:

Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, www.maconcountyhealth.org to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to hr@maconcountyhealth.org.

The Macon County Health Department is an Equal Opportunity Employer and Drug Free Workplace.



Macon County Health Department

Job Opening

Job Title:	Clinic Nurse Registered Nurse (RN)
Division:	Clinical Nursing Services
Minimum Qualifications:	<p>Must have certification of graduation from a school of nursing approved by the Department of Professional Regulation; a current Illinois license as a Registered Nurse by examination, and one (1) full year nursing experience. Must be knowledgeable in immunizations and pediatric or family healthcare. Must be able to establish and maintain positive working relationships with clients, healthcare providers, community agencies, the general public, and other professional personnel. Must have the ability to work with diverse community groups. Registered Nurse must submit proof of 20 Continuing Education Units (CEUs) every license period; copy of license; and copy of CPR/AED card.</p> <p>Requires an individual be physically able to meet the demands of the job including bending, squatting, lifting up to 25 pounds, and assisting with holding during immunizations. Must have a dependable vehicle for use during work hours, valid Illinois Driver's License, and appropriate auto insurance.</p>
Summary of Job Duties:	<p>Assists during clinics as assigned including, but not limited to, communicable disease, STI, TB, lead testing, and foreign travel consultations and vaccinations. Administers immunizations in all clinics. Attends workshops, conferences, and state updates as directed.</p>
How to Apply:	<p>Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, www.maconcountyhealth.org to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to hr@maconcountyhealth.org</p>

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Job Opening

Job Title:	Clinic Nurse – Tuberculosis (TB)
Division:	Clinical Nursing Services
Minimum Qualifications:	<p>Must have certification of graduation from a school of nursing approved by the Department of Professional Regulation, a current Illinois license as a Registered Nurse by examination, and one (1) full year nursing experience. Experience in TB and follow-up preferred. Must be knowledgeable in immunizations and pediatric or family healthcare. Must be able to establish and maintain positive working relationships with clients, healthcare providers, community agencies, the general public, and other professional personnel. Must have the ability to work with diverse community groups. Registered Nurse must submit proof of 20 Continuing Education Units (CEUs) every license period, copy of license, and copy of CPR/AED card.</p> <p>Requires an individual be physically able to meet the demands of the job including bending, squatting, lifting up to 25 pounds, and assisting with holding during immunizations. Must be physically able to get in and out of car many times per day in all types of weather and be able to adapt in a positive manner to various client living conditions (i.e. dirty, cramped). Must have a dependable vehicle for use during work hours, valid Illinois Driver's License, and appropriate auto insurance.</p>
Summary of Job Duties:	<p>Administers and reads TB tests. Consults with physicians and medical personnel regarding positive TB test results and treatment. Completes required documentation. Conducts follow-up on all active and latent TB cases as required in the office clinic or in patients' homes. Completes all required TB, Illinois Department of Public Health (IDPH) Sexually Transmitted Infections (STI), and immunization trainings. Administers immunizations in all clinics. Assists with all clinics as needed. Attends workshops, conferences, and state updates as directed.</p>
How to Apply:	<p>Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, www.maconcountyhealth.org to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to hr@maconcountyhealth.org</p>

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